

Carver Massachusetts

Town Buildings Study Committee Minutes

5/20/2013

Members Present: Roger Shores, Dan Ryan, Steve Pratt, Paul Duff
Also Present: Steve Dewhurst
Absent: None
Meeting Start: 7:03 p.m.
Meeting End: 9:00 p.m.

Agenda

I. Committee Logistics

- a. Call meeting to order
 - i. Dan Ryan called the meeting to order at 7:03 p.m.
 - b. Note that the meeting was moved to room #3 due to a meeting room scheduling conflict.
 - c. Meeting Minutes and Approval
- **Motion Made:** Steve Pratt motion to approve the minutes of 5/6/2013 as amended – seconded by Roger Shores.
 - No discussion, Passed Unanimously

II. Capture Notes and Discussions

- a. Activities and Events
 - i. None
- b. Roles and Responsibilities of the TBSC
 - i. The TBSC needs to clarify role and scope with the Selectmen.
 1. Building funding strategy recommendation
 2. Long Term Financial Strategy recommendation.
 - **Motion Made:** Roger Shores motion for Chairman Dan Ryan to meet with the Chairman of the BOS to get information about June 2013 ATM, STM article planning and used of Capital Building Stabilization Fund as approved BOS and STM 4/11/2011, seconded by Steve Pratt.
 - No discussion,
 - Passed Unanimously
- c. General Discussion and Planning
 - i. Status of request for information through Selectmen
 1. Plan to meet with Jack Hunter at a future meeting regarding the Master Plan and Land Use Studies.
 2. Gateway Health Group Financial Statements – no response from request.
 3. Dan will notify the Selectmen regarding the pending items not yet received.
 - ii. Capital Building Stabilization Fund
 1. Purpose – Fire and Police Buildings

2. The 6/3/2013 ATM only has a single article versus two articles to put money into the capital building stabilization fund. In the future there should be one article to place in the base amount and a second article to place in the personal property new growth.
- d. Communicating Information
 - i. Steve Dewhurst met with the TBSC regarding communicating TBSC information
 - ii. The TBSC can post meetings, documents and meeting minutes to the Town's web Site
 - iii. All meeting notifications and meeting minutes will automatically go to the Town Clerk's Office.
 - e. TBSC Report
 - i. None
- III. Planning**
- a. Meetings with Town Boards/Officials
 - i. The ATM is scheduled for 6/3/2013.
 - ii. The TBSC would like to meet with Jack Hunter to review the status of the Carver Master Plan. Dan will coordinate.
 - b. Other
- IV. Action Items**
- None
- V. Next Meeting & Draft Agenda**
- a. Next Meeting will be Monday June 10th at 7:00 p.m.
 - b. Next Meeting Agenda
 - I. Committee Logistics**
 - a. Call Meeting to Order
 - b. Meeting Minutes and Approval
 - II. Capture Notes and Discussions**
 - a. Activities and Events
 - b. Review Personal Property New Growth
 - c. Roles and Responsibilities of the TBSC
 - d. General discussion and planning
 - e. Communicating Information
 - f. TBSC Report
 - III. Planning**
 - a. Meetings with Town Boards and Officials
 - b. Master Plan discussion
 - c. Other
 - IV. Action Items**
 - V. Next Meeting & Draft Agenda**
- **Motion Made: Roger Shores made motion to adjourn, seconded by Paul Duff**
 - **No discussion,**
 - **Passed Unanimously**

Next Planned Meetings: Monday, June 10th, 2013

Respectfully submitted by: Dan Ryan

Minutes approved by Committee on Thursday, September 5, 2013