



TOWN OF CARVER

North Carver Water District

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North Carver Water District Minutes

March 16, 2015

Posted in Accordance with the Provisions of M. G. L. Chapter 30A, Section 20B, authorized person Jack Hunter.

The North Carver Water District Commissioners met on March 16, 2015 at the Carver Town Hall, Meeting Room #3, 108 Main Street, Carver, MA. The meeting was opened by Mr. Kevin Tracey at 5:03pm.

PRESENT: Kevin Tracey, Commissioner; Stephen Romano, Commissioner; William Sinclair, Commissioner

ALSO PRESENT: Mike Ohl, CEI Engineers; Jack Hunter; Madeleine Pompei, Administrative Assistant

1. CITIZENS' PARTICIPATION – None.

2. MINUTES: February 18, 2015– On a motion by Mr. Sinclair; seconded by Mr. Romano the minutes of February 18, 2015 were approved unanimously as written.

March 2, 2015-On a motion by Mr. Sinclair; seconded by Mr. Romano the minutes of March 2, 2015 were approved unanimously as written.

3. CLEARWELL EXPANSION

Mr. Ohl stated a deadline was given to M.E. Smith regarding the bid they submitted. Performance and bid bonds have been received. An insurance certificate and a start date certificate have also been received. The end date will be sometime in June. The notice to proceed is ready to be signed. The hole will not be dug until the tanks are ready which is expected to be at the end of April. The base bid was for two 15,000 gallon tanks. If the budget is not exceeded, two 20,000 could be built. ME Smith would like to do four tanks. Mr. Ohl said as long as they (ME Smith) are responsible for the connectors. Each tank would need to have an access hatch but they can be placed close together. Minimum distance should be approximately 3 feet. Mr. Ohl stated it would make no difference if there were four 10,000 or two 20,000 gallon tanks. Mr. Sinclair voiced some concern about where the new tanks would be placed. Mr. Ohl stated that placement would not interfere with wetlands. Mr. Romano asked if ME Smith was aware that each tank needed to be equipped with a hatch and a ladder. Mr. Ohl said that they were. At this point, Mr. Mike Woollam of SWSS joined the conversation via telephone. The start date for this project will hopefully be the first week in May. Mr. Woollam stated that he had spoken with McKinstree regarding the shutdown of the plant so that the fracking could

be done at that time. Mr. Hunter asked how much lead time Mr. Silva from the town of Middleboro would need in order to supply water during the shutdown. Mr. Woollam replied that Mr. Silva would like to be notified of the plan in writing now but that the dates could be vague at the moment. Mr. Hunter commented to Mr. Ohl that the plant should be down for 7 days. Mr. Ohl stated that the contract limited the shutdown to seven days. Mr. Tracey asked if the testing and chlorinating would be done by ME Smith during that seven day period. Mr. Ohl replied that they would be completed at the time of connection. At that point, the contracts for the Clearwell Expansion were produced for signatures from the board members. Mr. Hunter asked if we needed to send notice to anyone else. Mr. Ohl replied no. Mr. Tracey asked Mr. Ohl to please keep the board updated on the timeline. Mr. Hunter asked Mr. Ohl who ME Smith would be using for concrete. Mr. Ohl answered L&L Concrete from Webster. Mr. Hunter asked if we had a canister for Green Sand. Mr. Ohl replied there is an issue with shipping. Shipping cost is \$1200, the tank costs \$350 a week to rent. Mr. Woollam said it would be cheaper to ship using your own shipper. Mr. Hunter asked how big the canister was. Mr. Ohl stated that he would get the dimensions but said that it was ready and waiting. Mr. Woollam stated that he would see if Mr. Trumbull could pick it up on his drive back from Florida.

4. WATER OPERATOR'S REPORT

Mr. Woollam stated that there was an issue with the fill station; he was able to fix it with some parts he picked up at Aubuchon Hardware. He spoke with McKinstree and they are on board for the shutdown period. There was some damage done to the roof of the plant and a claim will have to be filed. Mr. Hunter asked if it would just be a roofer needed. Mr. Woollam said that the snow and ice ripped the sheet metal. Mr. Sinclair said we should ask Mr. Artiano. Mr. Tracey thought it might take a roofer and a HVAC tech. FM Generator came out to the plant with the load bank. There were no issues but the system was bogged down when the generator was first started. They felt that keeping the tanks above 50% full or moving the tanks closer would resolve any issues. Mr. Tracey stated that as he remembered, there was only one place they could put the tanks. Mr. Sinclair asked if it was the dead of winter. Mr. Woollam said he believed so, that it did tend to occur when it was really cold. Mr. Sinclair was going to check with his contact at FM. He felt the review was positive because there was no problem with the windings. Mr. Woollam said that FM recommended that the batteries be changed. Mr. Hunter asked how much that would cost. Mr. Woollam said there were two batteries at approximately \$160 apiece. Mr. Woollam said there was a small leak that could be repaired. Mr. Romano asked what that would fall under. Mr. Tracey answered maintenance. Mr. Hunter told Mr. Woollam that we would get a quote on the roof repair and that he had the ok on the batteries. Mr. Romano suggested that he get them in before June 30th. Mr. Woollam said ok. Mr. Hunter asked Mr. Woollam if he had been approached by anyone looking for hookup. Mr. Woollam replied no but wondered if Mr. Hunter had heard anything about the church. Mr. Hunter stated that he should be a lot closer by next week. He did meet with a possible customer who was hoping to put in a dog training center. He is also hopeful about the lot across from More Dogs. There may be a possibility for a two story with six apartments, water hookup and a cistern.

5. BUDGET FY16

Mr. Tracey said that a suggestion had been made to break down the account "Other Professional Services" into smaller pieces. Meg LaMay made the point that it should not be pared down because if an issue arose in the future, it must be addressed. The NCWD is operating in the black. It is taking in enough to cover expenses plus a little bit. FY16 will show a very slight increase. The original plan made by NCWD is working because they stuck with it. Mr. Sinclair stated most towns rely on revenue from water to assist other town departments. Mr. Romano stated he would like to remind everyone that phase two had not yet been started. Mr. Tracey said we are working towards that stage. We need elevated storage in order to use the hydrants. We are doing well, we should have spent 66% of budget by now, and we are well within that guideline. Mr. Tracy mentioned that we should be aware that a bacteria hit or a water main break could wipe out the rest.

6. GENERAL DISCUSSION

Seven "Demand Notices" were sent out. At this point, there will be two customers to be shut off if not paid by 3/31. Mr. Romano asked if there was any refund coming for the shut-down of the solar panels. Mr. Hunter replied no, there was no provision in the contract for that.

MOTION: by Mr. Sinclair to send a letter to Solare America due to the fact the panels have been shut down at least 30 days.

SECOND: Mr. Romano

APPROVED UNANIMOUSLY

Mr. Hunter stated the second phase is almost ready. A LLC has been formed to get financing. They want to start in April.

MOTION: By Mr. Sinclair to pay bills as presented on the Schedule of Department Bills Payable dated 3/18/15, in the amount of \$12,271.48

SECOND: By Mr. Romano

APPROVED UNANIMOUSLY

MOTION: By Mr. Sinclair to set the next meeting for April 6, 2015

SECOND: By Mr. Romano

APPROVED UNANIMOUSLY

MOTION: By Mr. Sinclair to adjourn

SECOND: By Mr. Romano

APPROVED UNANIMOUSLY

The North Carver Water District meeting was adjourned at 6:06pm on March 16, 2015.

Respectfully submitted,
Madeleine Pompei

Table of Documents

Exhibit A	Meeting Agenda – March 16, 2015
Exhibit B	Meeting Minutes, February 18, 2015
Exhibit C	Meeting Minutes, March 2, 2015
Exhibit D	FY16 NCWD Forecast
Exhibit E	A/R Aging Summary as of March 16, 2015
Exhibit F	Schedule of Bills Payable