



TOWN OF CARVER

North Carver Water District

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North Carver Water District Minutes February 12, 2014

Posted in Accordance with the Provisions of M. G. L. Chapter 30A, Section 20B, authorized person Jack Hunter.

The North Carver Water District Commissioners met on February 12, 2014, at the Carver Town Hall, Meeting Room #3, 108 Main Street, Carver, MA. The meeting was opened by Mr. Kevin Tracey at 6:00 pm.

PRESENT: Kevin Tracey, Chair; William Sinclair, Commissioner

ABSENT: Debbera Silva, Commissioner

ALSO PRESENT: Bruce Trumbull, SWSS; Debbie Trumbull, SWSS; Michael Ohl, Comprehensive Environmental; Kathy Kay, Administrative Assistant

1. EXECUTIVE SESSION to discuss strategy with respect to litigation for the following properties: 0 North Main Street, 160 North Main Street

Mr. Hunter told the Commissioners that there will be a deposition hearing for Carpianto in the near future and the NCWD will be notified.

2. Citizens' Participation: None.

3. Minutes: November 20, 2013; December 18, 2013; January 15, 2013 and January 29, 2014 – discussion and possible vote: Minutes not ready to be approved.

4. Decas Cranberry Off-Site Water Fill Station – update SWSS

Mr. Bruce Trumbull of Small Water Systems told the Commissioners that the Decas water draws are going well. They have been taking four loads per day, five days a week. They are done by 11:30am, which is good for the District. MBO Precast complained about the low pressure, so the flow was adjusted to slow the draw rate, which has helped.

5. Discussion and possible vote on expanding capacity and possible TM Article – Mike Ohl

Mr. Hunter told the Commissioners that he had discussed the question of using the escrow funds for expanding the clearwell with the Town Accountant and Administrator. Mr. Michael Ohl of Comprehensive Environmental reviewed the reasons for the need to expand the clearwell and presented a summary of two options (Exhibit B). He presented a brochure from CBI (Exhibit C) with information on elevated tanks, which can be painted (like a cranberry) or used for advertising. An elevated tank equalizes storage and maintains

pressure and provides an emergency supply of water and water for fire protection. The cost for an elevated tank is approximately \$2.5 million, which would include upgrading the water main and 1500' of new 12" main pipe to connect to the treatment plant. There would be a cost savings in pipe if the tank were on the site of the treatment plant. If an in-ground tank is used to expand the clearwell storage, it would cost about \$225,000 and only provide equalization storage. If an elevated tank is installed, there would be no need to expand the clearwell.

Mr. Ohl mentioned that some towns have a hydrant charge for residences on a street with a hydrant, as an extra fire protection, even if they are not connected to water. The elevated tank is better for fire protection, as it doesn't need to be pumped.

The Commissioners will need to vote on an article to expand the clearwell by March 11, 2014, as that is when the Town Meeting articles are due (Exhibit D). A public meeting will be held on February 26, 2014, for presentation and discussion.

6. Water Operator's Report

a. Discussion and possible vote on Truck use

The Town Administrator would like the NCWD truck parked at the DPW garage. Mr. Gerald Farquharson, Buildings and Grounds Supervisor, asked the Administrator to use the NCWD truck during snow storms. The arrangement was for the Town to use the truck until the SWSS employee needed to use it. The delay in waiting for the truck to be returned would multiply the cost of the SWSS labor (\$65/hour) and could cause unknown expense because of a delay in getting the treatment plant plowed. Mr. Sinclair suggested that DPW plow the plant road as a priority road if they want to use the truck for plowing.

b. Discussion and possible vote on contract amendment

Ms. Debbie Trumbull of Small Water Systems wrote up Amendment #3 (Exhibit E) to the NCWD-SWSS contract, which clarifies the rates for items charged over the monthly contract amount.

MOTION: by Mr. Sinclair to accept the modification on the Contract with SWSS dated 1/10/13, adding the hourly operator rates and the waiving of the 18% mark-up

SECOND: by Mr. Tracey

APPROVED UNANIMOUSLY

Mr. Trumbull told the Commissioners that they have made progress in stalling the new meters and are saving \$3,000 to \$4,000 by doing the work themselves.

7. General Discussion

a. Outstanding Bills/Payment Plans (Exhibit F)

Ms. Kay said she will send out a friendly reminder notice to customers on payment plans who are overdue, since there was confusion with the first bills sent out in January.

b. Discussion and possible vote on Escrow account use

Mr. Hunter said that he will ask Town Counsel to talk to the Town Administrator about the lack of probability that the escrow funds will be required, so that the funds can be used to pay the capital expense bills.

c. Discussion and possible vote on public outreach meeting 2/26/14

The Commissioners will invite the public, Finance Committee, Board of Selectmen and the Town financial team to a meeting on February 26, 2014, at 7:00pm. Mr. Tracey will give an introduction, then Mr. Clark Rowell of UniBank will present the new pro-forma (Exhibit G) and Mr. Ohl will present information about the clearwell and storage issues. All the customers will receive an invitation to the meeting.

d. General Budget Update – DOR request

A representative from DOR will be here on February 25, 2014, to meet with the financial team, the water operators, and the Commissioners.

e. Bills Payable – discussion and possible vote.

Ms. Kay occasionally works more than the five contracted hours per week for NCWD and can be paid for the hours if approved by the Commissioners.

MOTION: by Mr. Sinclair to authorize Kathy Kay to work an additional five hours per month for the NCWD, as needed

SECOND: by Mr. Tracey

APPROVED UNANIMOUSLY

MOTION: by Mr. Sinclair to approve payment of NCWD bills for 2/12/14, totaling \$1,506.81 (Exhibit H)

SECOND: by Mr. Tracey

APPROVED UNANIMOUSLY

Mr. Sinclair said that he had received a phone call from the owner of SolareAmerica, about the lack of production. Mr. Sinclair told him the panels had been covered in snow, and they are designed in such a way that if one is covered, there is no production. Mr. Hunter said that SolareAmerica is contracted to deliver 80% of the contracted amount.

ADJOURNMENT

MOTION: by Mr. Sinclair to adjourn

SECOND: by Mr. Tracey

APPROVED UNANIMOUSLY

The North Carver Water District meeting was adjourned at 7:30pm on February 12, 2014.

Respectfully submitted,
Kathy Kay

Table of Documents

Exhibit A	Meeting Agenda – February 12, 2014
Exhibit B	Comprehensive Environmental Memorandum of 2/12/14
Exhibit C	CBI Waterspheroid brochure
Exhibit D	Board of Selectmen memo of 2/12/14
Exhibit E	Small Water Services Systems Amendment #3
Exhibit F	2/12/14 AR Aging Summary
Exhibit G	NCWD Pro-Forma 2/2/14
Exhibit H	Schedule of Department Bills Payable 2/12/14