

**Carver Select Board  
Meeting Minutes  
Town Hall – Meeting Room #1  
August 16, 2022 - 6:00pm**

In Attendance: Chair Mark Townsend, Vice-Chair Sarah Hewins, Jen Bogart, John Cotter, Town Administrator Robert Fennessy and Shelby Roy

Absent: Jim Hoffman

Chair led the Pledge of Allegiance and Cotter read the community prayer.

**Citizens Participation:** None

**Approve State Primary Election Warrant for September 6, 2022:**

Motion to approve the State Primary Election Warrant for September 6, 2022 by Hewins, second by Bogart.

Vote 4-0, unanimous

Hewins asked the public to please vote, it is very important to do so.

**Appointment of the Select Board representative to the Old Colony Elder Services – Connie Kelly:**

Motion to appoint Connie Kelly to the Old Colony Elder Services by Hewins, second by Cotter.

Vote 4-0, unanimous

**Town Administrator Update:**

- **North Carver Water District**

At the meeting held on 8/15/22, Stephen Romano submitted his resignation. Romano felt that it was his time to move on and was thanked for his service to the town. This resignation brings two openings available on a three member board. This board would like to have a joint meeting with remaining Commissioner of the NCWD to appoint a candidate to one of the openings. Eric Mueller is the only candidate who has applied for the position, and the commissioner would like to have him appointed so that they would have a quorum going forward. Small Water Systems also notified the Town this week that their vendor stated that an order for the membranes was canceled by another customer, and that the membranes are available to be installed soon. They can be shipped out the last week of August 2022 and installed by October 2022. Also, at the meeting held last night, the Commissioners voted to use the “down time” pending installation to have the wells cleaned thoroughly before having the new membranes installed.

- 11 Green Street RFP

The Request for Proposal was drafted and went live on July 27, 2022, requesting sealed proposals for the creation of an affordable housing unit preferably for a town veteran. There was a viewing of the property on August 2<sup>nd</sup>. There are currently four agencies whom have requested the documents. The Proposals will be received up until 9am on August 31, 2022, after which the proposals will be evaluated and an entity will be approved.

- Open Meeting Law Training on 9/27/22

Elaine Weston, Assistant Town Administrator, has set up Open Meeting Law training sessions for staff and committee members. They will be held in meeting room #1 at Town Hall on September 27, 2022 at 4:00pm & 6:00pm.

- Veteran's Services

The Veteran's Department will be relocated to the first floor, opposite the Inspectional services departments. This will make it easier for veterans to access services, especially mobility impaired veterans. It will also give additional privacy when meeting with staff to discuss their situations. The mail room and Recreation Department will also be relocated.

**Request for use of Town Property – Shurtleff Park, Michele King on 8/21/22, 6:00pm-8:30pm:**

Motion to approve the Request for use of Town Property for Shurtleff Park by Michele King on 8/21/22 from 6:00pm to 8:30pm by Hewins, second by Cotter

Vote 4-0, unanimous

Bogart clarified the date correction on the application.

**Approval of Minutes of 8/2/22**

Motion to approve by Cotter, second by Hewins.

Discussion: Townsend stated on page 1 to add that Townsend asked Fennessy to set hours for the Primary Election day since it was not on the agenda. Also, he looked for clarification on the use of ARPA funds for affordable housing when it came to the Town Administrator evaluation form.

Townsend suggested at a future Select Board meeting to have an item to define the Select Board goals for the Town Administrator's evaluation form.

Motion to approve as amended by Cotter, second by Bogart.

Vote 4-0, unanimous

**Chapter 61A: Fuller Street, Assessors Map 50, lot 8-0:**

Hewins recused herself since she is an abutter to this property, and left the table.

Patrick Jackson presented copies of the map to the Board and explained that this Chapter 61A has already received the local and state/federal permits for this.

Townsend asked if both of these properties cranberry bogs.

Jackson stated that these are essentially two connected bogs within a bog complex.

Cotter asked what other Boards has this property already been reviewed by.

Fennessy confirmed that it has gone through the Planning Board and a special permit was granted. Conservation & Town Assessor have also reviewed this. All three of these Boards checked off "no" to recommend to purchase on both properties.

Cotter asked what the process would look like if the Board decided to buy this property and was there a fixed price already available.

Fennessy confirmed that negotiations would happen with the owner and an appraisal would be done. Eventually, this would go to Town Meeting to appropriate funds.

Hewins clarified that she would be speaking as an abutter/resident and not as a Board Member.

Hewins stated that her property is a flag lot and abuts the entrance to Forest Street, which is a maple swamp. Her husband had attended the Planning Board meeting as an abutter and was told by the representative that it was just paper road that was not going to be used. On page 26 of the lease agreement, it explained that they can use this to lay cables, over head wires, etc. and would like to get clarification on this since one thing was said at the Planning Board and the leasing agreement explains something different.

Jackson stated that they do not plan to use new rights of way and there is already an existing Eversource line that they will be tying into.

Hewins asked what the access road was and Jackson confirmed that it is Fuller Street.

Cotter asked if there would be a PILOT agreement for this and Fennessy confirmed that there likely would be and that will be at a later stage in the process.

Motion to waive the Boards right of first refusal for Chapter 61A Fuller Street, Assessors Map 50, lot 8-0, second by Townsend.

Vote 2-1 (Bogart)

Hewins returned to the table.

**Chapter 61A: Plymouth Street, Assessors Map 48, lot 2-0:**

Patrick Jackson presented copies of this map to the Board.

Townsend asked if these are both cranberry bogs and Jackson confirmed.

Cotter asked if the abutters were notified of this and did they have any questions or concerns.

Jackson confirmed that they were notified and several attended the public hearings.

Hewins asked for confirmation on the screening of this property.

Jackson confirmed this and additional screening that will be done.

Fennessy stated that this went in front of the Planning Board June 2021 and it was a 4-1 vote.

Motion to exercise to not to purchase Assessors Map 48, lot 2-0 on Plymouth Street, second by Cotter.

Vote 3-1 (Bogart)

**Select Board Community Announcements:**

- Hewins stated that she hopes people will vote on September 6, 2022. It is very important to do so.
- Townsend congratulated the Middleboro little league as they are on their way to the World Series. He also wanted to make sure that residents do take time to vote on September 6, 2022.

**Next Meeting:**

Friday, August 19, 2022

Motion to adjourn at 6:35 pm by Hewins, second by Bogart.

Vote 4-0, unanimous