

**Carver Select Board
Meeting Minutes
Town Hall Meeting Room #1
September 10, 2021 - 9:00am**

In Attendance: Chair Mark Townsend, Vice-Chair Sarah Hewins, Robert Belbin, Jen Bogart, Jim Hoffman, Town Administrator Richard LaFond & Assistant Town Administrator Elaine Weston.

Chair led the meeting with the Pledge of Allegiance and Belbin read the community prayer.

A moment of silence was held for the victims of the tragic events of 9/11/01.

Citizens Participation: Emily Slavin; South Shore Action for Hope Corn Hole fundraiser will be held on September 18. They are requesting a liquor license for this event on today's agenda. They will be doing many events in the month of September to raise money for families battling illness and disease by increasing awareness to fund research for a cure. It is not just cancer, it is also for diabetes. If anyone has suggestions on other causes they can support she asks that they reach out to them.

Motion to take the liquor license out of order by Belbin, second by Hewins.

Hoffman recused himself from the topic.

Vote 4-0.

One Day Special License: Bartending Service of New England
Motion to approve liquor license by Hewins, second by Bogart.

Hoffman recused himself from the topic.

Belbin recused himself from the vote as a member of the Carver Sportsman's Club.

Vote 3-0

Pole Hearing: Main Street & Montello Street: The posting did not list North Main Street.
Motion by Belbin to table the hearing, second by Hoffman.

Vote 5-0

Hearing will be re-posted instead of continued.

Update on 149 & 152 Plymouth Street: The Building Commissioner has spoken to the owners of the properties and sent an initial notice. The next step if they do not comply with the notice would be to have Town Counsel send a letter, then go to court if they are still not in compliance after that.

Appointment to Cultural Council: Ellen Sordillo is requesting to be appointed. She has served on various committees in the town and would like to continue to stay involved and give back to the community.

Motion to approve appointment by Hewins, second by Hoffman.

Vote 5-0

Pole Hearing: Hammond Street:

Motion by Belbin to open hearing, second by Hoffman

Vote 5-0

No members of the public present to speak on the hearing.

Karen Johnson and Ryan Earle present. Townsend asked about the poles being installed prior to the hearing. He explained that the Right of Way was missed and the poles were installed. When this was brought to their attention, they took internal measures to be sure this doesn't happen again. Belbin asked if this happened in other towns and Ryan stated he is unaware of this happening before. Bogart stated that this was unacceptable and Ryan agreed with the statement and that Eversource holds themselves to a high standard.

Motion to approve for purposes of discussion by Hewins, second by Hoffman.

Hewins asked if there are any alternatives under the law as it is a pole location hearing, not approval for installation of the pole. LaFond stated it is possible for the Board to object to the location of the pole. At a previous hearing there was a discussion on where to put the pole and an amendment was made.

Vote 3-2

Proclamation for Constitution Week: 9/17-9/23: Townsend read the proclamation.

Townsend read the Proclamation Ellen Blanchard as a member of the Daughters of the American Revolution and thanked the Board. Ellen Blanchard requested the proclamation on behalf of the Daughters of the American Revolution (DAR). There will be posters at the library promoting this.

Vote 5-0

Animal Control Agreement: In an effort to help Plympton, the Police chief in Carver & the Town of Plympton came to an agreement in order to provide the service and Town Counsel drafted a contract for the Towns. Plympton will pay Carver \$5,000 per year. Each town is

responsible for any insurance claims. If at any time the agreement does not work, it can be cancelled with a 45 day notice. Belbin asked how the \$5,000 relate to the number of calls in Plympton per year. LaFond stated he has been told that the volume is approximately 3 calls per month. This does not include Barn inspections. LaFond stated this is intended for domestic complaints and if it becomes more onerous, the town can revise or terminate the agreement.

Hoffman pointed out that the start date of the contract is 7/1/21- LaFond will have this revised.

Motion to approve by Belbin, second by Hewins.

Vote 5-0

Town Administrator Update:

Cares Act/ARPA funds: Requests #8 & #9 have been approved recently totaling approximately \$66,000. County Treasurer Tom O'Brien was unable to confirm his availability to attend this meeting. The largest submissions remain under review. Touchless doors have been installed in the Town Hall. Talks with Habitat for Humanity have been started as to the potential options with the funds. The first allotment of \$615,000 of ARPA funds has been received which is half of the allotment and a policy should be established soon on the spending of these funds. These funds are held in a separate fund.

Plymouth Street Water Line: The Engineers will be having a meeting with the residents and a plan has been submitted to the DEP for approval. The 5 homes will be addressed as quickly as possible. A contract is being drafted with the lowest quote to move forward with the water hook up. A conversation was had with Town Counsel on the legalities of the installations to the homes. Townsend asked the timeline on being in compliance with the Administrative Consent Order. LaFond stated the Town is in compliance with the Administrative Consent Order. Townsend asked what would happen if a resident does not allow you on their property. LaFond stated the Board of Health can order the residents to hook up and if they refuse, a court order can enforce this. Belbin stated the Consent Order has a deadline of hooking people up. LaFond stated that the Consent Order states that the water line needs to be brought to each property, which is completed. The physical hook up to each property is not listed in the Consent Order. Belbin asked if the three agreements have been drawn up. LaFond stated that the Board of Health needs to determine what they are going to order. The Board of Health would not be making this determination until after the community meeting.

Lakeview Street: The Town is awaiting recommendations from the Buzzards Bay Coalition from the July site walk which was held as well as with members of Conservation Commission and Recreation Committee. Fuss and O'Neil is doing a design for the pickle ball courts and the goal is to have quotes for the installation of the court. There is a site walk scheduled for next Tuesday.

Route 44 Development: The technical review accounts with the Town and the Redevelopment Authority (RDA) have been approved by all parties. The engineering agreement with Jensen

Hughes to assist the Fire Department with needs assessment is also now in place. A fall Town Meeting may not happen at this point as Hillwood does not know who the end user will be in the proposed facility and the Fire Department will need to know what type of equipment is needed to service the facility. Prior to the Planning Board's site plan review, the zoning change should be in place first.

Cranberry Village Wells: Town Counsel will be drafting the appropriate article for Town Meeting for the conveyance of the wells and to be sure the proper process is used which is an RFP or Special Legislation. Counsel is suggesting that Special Legislation is the recommended course of action.

Next Meetings: 9/14/21 for Town Administrator interviews & 9/21/21.

Minutes of 8/17/21- motion to table by Hewins, second by Hoffman.

Vote 5-0

Road Race approval: Request by Charles River Wheelman Cranberry Century Ride on 10/3/21.

Motion to approve by Belbin, second by Hoffman.

Vote 5-0

Community Announcements:

Hoffman: Wished everyone celebrating the Jewish New Year a Happy and Healthy New Year

Hewins: Thinking of everyone effected by the events of 9/11/01

Bogart: Echoed the sentiments of Hoffman & Hewins and wished all those well returning to school

Belbin: The sign in sheets that will be at each meeting stemmed from an issue at a meeting. He does not think the sign-in sheets are enough & would like the public notified that an exposure could have happened.

Townsend: The 20th anniversary of 9/11 is tomorrow and next week is Public Safety Recognition week. He thanked all public safety officers. King Richard's Faire is open and celebrating 40 years.

Extension of Interim of Town Administrator Contract:

Motion by Belbin to take no action, second by Hoffman.

Hewins stated that since there is a search for a permanent Town Administrator, it makes sense not to extend the Interim contract.

LaFond stated that it would make sense business wise not to extend the contract so the Town is not paying an Interim and a permanent.

Hewins stated if the contract was extended, we would be paying 3 Town Administrators the new one, interim and the consultant.

Vote 2-3 Motion fails

Motion not to extend the contract by Hewins, second by Bogart.

Vote 5-0

Town Administrator Screening Committee recommendations, scheduling and process for interviews: Townsend asked LaFond to recuse himself from the meeting as he is an applicant for the position.

The Chair of the Screening Committee Tom Walsh was present.

Townsend suggested the format be that each member read those questions. An email will go out today with the questions.

Belbin stated they were given the names of applicants from the Screening Committee. He received phone calls from employees who are aware of the names of the finalists. He would like to see three finalists, not two. Townsend stated that the original charge was up to 5 finalists, the Screening Committee forwarded the names of three finalists and one of the finalists withdrew. Belbin would like a better pool to pick from.

Walsh stated 10 out of 12 applicants met the qualifications. 6 applicants were chosen to be interviewed and 1 withdrew. Out of those 5, 3 were chosen to be moved forward as finalists. He advised that trying to mine someone out of the group of applicants would not be productive.

Bogart agrees with Belbin and would like to give the Screening Committee more time to post the job again. She would like to see a larger applicant pool.

Hewins stated that the by-law reads that the Board is to select the candidates from a list provided by the Screening Committee. Three candidates were given and it is not their fault one withdrew.

Townsend stated the Screening Committee has forwarded their recommendations. He thinks the best course of action would be to interview the finalists and then determine the best of course of action after that. The Board has the responsibility on their end to follow through and interview those candidates.

Hoffman asked what the next step is after the interviews if the Board does not want to hire either candidate. Hoffman thanked Walsh and the Screening Committee for doing what they did with the time line given. Walsh suggested getting a new Screening Committee if the Board decides to reconvene a new search.

Belbin stated that the by-law does not state that the Board cannot ask for additional candidates if they were only given two options.

Motion to have Screening Committee to provide the Board with a third candidate.

No second.

Walsh stated if the Board decides not to hire from the list that the Board should seek a new Screening Committee.

Hewins clarified that the reason that Walsh cannot state specific reasons for not forwarding other candidates because discussions were held in Executive Session.

Walsh stated that interviews and discussions were held in Executive Session and per advice from Town Counsel that those conversations need to remain confidential.

Hoffman asked if he thought the Interim being in the position he is applying for hurt the applicant pool.

Walsh stated it may have suppressed the turn out, but was pleased to receive 12 applications and thinks that was a good number.

Townsend stated interviews will be held on September 14 and the Board will go from there.

Motion to adjourn by Hoffman at 10:35am, second by Hewins.

Vote 5-0