

**Carver Select Board
Meeting Minutes
Town Hall, Meeting Room #1
October 6, 2023 – 8:00AM**

In Attendance: Chair Mark Townsend, Vice- Chair Jim Hoffman, Sarah Hewins, John Cotter, Dan Ryan, Town Administrator Robert Fennessy and Shelby Roy

Also in Attendance: Town Council Representative Gregg Corbo and Chief Marc Duphily

Chair led the Pledge of Allegiance and read the community prayer.

King Richard's Faire (KRF) –

Emergency hearing to hear complaints about traffic, parking and overcrowding conditions and determine whether to modify, suspend or revoke Common Victualler and alcoholic beverage licenses, votes may be taken.

Chief Duphily stated that this has been an ongoing process with coming up with a traffic plan. There have been several cars waiting in a queue line due to the parking lots being full, which causes backup on the main road. The Police Officers who come from inside the Faire help with these long lines and talk to each customer if they have tickets. This past Sunday, additional police detail officers were called in to help. Something needs to be done before there is a tragedy.

Attorney Daniel Walsh representing King Richard's Faire was present and explained that he had reached out to Chief Duphily and understands that this past Sunday was a big issue. Walsh asked Duphily if other than Sunday, has the Faire traffic been an issue. Duphily stated that yes, but the way Sunday went is how the Faire started off last year and is worried for the remainder of the weekends.

Aimee Shapiro Sedley, General Manager of KRF, Attorney Paul Cavanaugh for KRF and Ryan Roy Production Director of KRF are also present.

Sedley explained how the weather has been the biggest challenge for the Faire this year. This Faire has employed approximately 400 local residents each season. They have taken advice from the Town regarding the traffic plan with hiring buses, new ticketing system, etc. Sedley confirmed that for the remaining dates of the Faire, buses have been ordered to be safe along with utilizing auxiliary parking lots. Also, she has lowered the cap for online ticket sales.

Resident Michelle Nealon of 6 Meadow Street explained that the traffic control has been amazing and has not seen any issues prior to Sunday.

Resident Christine Raymond, who has lived on Indian Street when dealing with events at Edaville and felt as though KRF has been doing a good job with controlling the traffic.

Raymond has worked for KRF for about 7 years and knows that the Faire tries their best to accommodate everyone.

Corbo asked if the Faire is only selling date specific tickets.

Sedley confirmed that this is the first year that guests can buy tickets for specific dates.

Corbo asked how guests are communicated when capacity has reached its limit and how far in advance are they notified.

Sedley explained that the website will notify anyone who tries to purchase a ticket online, but if it is sold out that day anyone who buys a ticket would not find out until they are arriving. The ticketing system is a brand new tool being used and they are trying to figure out how to make it flow better.

Attorney Cavanaugh submitted a letter through the Chair of the Select Board & Town Council of the legal point of view. This reviewed the licenses KRF has with the Town. There are appeals that KRF could take if the Board does decide to take action on the licenses.

Chief Duphily stated that the traffic was starting to get better, but he is starting to see the same issues as last year. He disagrees that the new ticket system is working because when talking to guests in their cars it seems as though this is still a big problem. He explained that no one from the Faire has physically come out to see how bad it really is on the main road. It is hard to understand if you do not see it with your own eyes. Having no place to put cars when all lots are full is the biggest problem overall.

Corbo provides guidance to the Board and notes that KRF does not hold an Entertainment/Amusement License, this is something that will need to be worked on going forward.

Hewins asked Corbo if the Board can require no ticket sales at the door as well as requiring buses being hired.

Corbo stated that the Board can add conditions to KRF's licenses.

Hewins also asked if the ticketing system can require guests to give their cell phone numbers so they can be notified if the Faire is sold out. Sedley explained that she would need to ask the ticketing system if that capability is available.

Hoffman asked if guests want to change their ticket, how far in advance can they switch dates.

Sedley explained that they have until midnight the day before to change their ticket.

Cotter asked if the Entertainment/amusement license is optional.

Corbo stated to the Board that this license is a requirement.

Townsend asked if route 58 is a state road and if so, is it possible to reach out to the State for signs to help with traffic.

Chief Duphily will check with John Woods from Operations & Maintenance and Fennessy will reach out to see if this is possible.

Hewins asked if the Elementary School was an option to designate extra parking and Duphily confirmed that they have checked previously and there is normally sporting events during this time on the weekends.

Ryan asked about the Edaville parking lot and Sedley stated that they have tried this, but the issue was that the lot was not lined which they would need to hire even more staff to control this.

Motion that the Board vote to amend the alcohol and common victualler licenses for the remained of the 2023 King Richard's Faire event by adding the following conditions which will take effect immediately:

1. The Faire operator will comply with the Temporary Traffic Control Plan "Plan" dated June 30, 2022, with the additional requirement that two approved off-site satellite parking areas will be open at all times, regardless of the weather, with shuttle buses to be provided by the operator.
2. No parking of vehicles shall be allowed on any streets in the Town of Carver and patrons will not be permitted to walk to the Faire from the remote parking locations.
3. All traffic control measures in the Plan will be in place for each day of the Faire, regardless of the weather, unless adjusted by notice from the Chief of Police.
4. There will be a daily increase of two additional detail police officers on duty for each day the of the Faire, regardless of weather, subject to the Police Chief's determination of work hours. The Police Chief, in his sole discretion, may also require that additional officers be added based on operating conditions. The Faire shall be responsible for reimbursing the Town for all detail officers provided.
5. The Fire Chief and/or the EMS Chief may, in their sole discretion, implement additional personnel based on operating conditions and to ensure public safety. The Faire shall be responsible for reimbursing the town for all costs associated with this additional personnel and equipment.
6. The Faire will only sell those number of tickets that can reasonably ensure adequate parking of vehicles in the Faire's lots and authorized satellite lots.
7. The Police Chief, in consultation with the Town Administrator, may order that additional safety measures be implemented if he determines that operating

conditions necessitate such measures and any such measures shall be incorporated into the licenses.

8. The Police Chief, in consultation with the Town Administrator, may summarily suspend or revoke either or both of the licenses for the following operations day based on any failure of the operator to comply with these, and other prior conditions noted in the Plan or on any other conditions that pose an imminent threat to public safety. In the event of summary suspension or revocation, the Board will endeavor to convene an emergency meeting to review the decision prior to the next weekend provided that the Faire's request is received by the close of business on the following Tuesday.
9. Faire Operator shall hire school bus drivers to shuttle patron to and from alternate/satellite parking lots.

By Hewins and to add no ticket sales shall take place at the door/gate and the operator shall hire school bus drivers to shuttle patrons to and from the alternate parking lots.

Townsend understands the idea of not having ticket sales be sold at the door/gate, but that might be a topic of conversation in the future and not for this years KRF. Since this Faire has been around for over 40 years, realistically guests are used to coming the day of and purchasing at the gate.

Hewins took out the additional item of "no ticket sales shall take place at the door/gate"

Second by Cotter.

Ryan expressed his thoughts on items number 2 & number 8.

2nd amended motion to add "for the following operating day" to number 8 "The Police Chief, in consultation with the Town Administrator, may summarily suspend or revoke either or both of the licenses **for the following operating day....**"

Hoffman expressed his concerns on item number 6.

Corbo stated that there are several issues that will need to be taken care, but will probably need to be discussed during the off-season to be perfected.

Vote on motion as amended 3-2; Ryan & Hoffman

Finalized Order of Select Board reads:

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2. No parking of vehicles shall be allowed on any streets in the Town of Carver and patrons will not be permitted to walk to the Faire from the remote parking locations.
3. All traffic control measures in the Plan will be in place for each day of the Faire, regardless of the weather, unless adjusted by notice from the Chief of Police.
4. There will be a daily increase of two additional detail police officers on duty for each day the of the Faire, regardless of weather, subject to the Police Chief's determination of work hours. The Police Chief, in his sole discretion, may also require that additional officers be added based on operating conditions. The Faire shall be responsible for reimbursing the Town for all detail officers provided.
5. The Fire Chief and/or the EMS Chief may, in their sole discretion, implement additional personnel based on operating conditions and to ensure public safety. The Faire shall be responsible for reimbursing the town for all costs associated with this additional personnel and equipment.
6. The Faire will only sell those number of tickets that can reasonably ensure adequate parking of vehicles in the Faire's lots and authorized satellite lots.
7. The Police Chief, in consultation with the Town Administrator, may order that additional safety measures be implemented if he determines that operating conditions necessitate such measures and any such measures shall be incorporated into the licenses.
8. The Police Chief, in consultation with the Town Administrator, may summarily suspend or revoke either or both of the licenses for the following operations day based on any failure of the operator to comply with these, and other prior conditions noted in the Plan or on any other conditions that pose an imminent threat to public safety. In the event of summary suspension or revocation, the Board will endeavor to convene an emergency meeting to review the decision prior to the next weekend provided that the Faire's request is received by the close of business on the following Tuesday.
9. Faire Operator shall hire school bus drivers to shuttle patrons to and from alternate/satellite parking lots.

Minutes of 9/5/23 – Motion to approve by Cotter, second by Hewins

Vote 5-0

Minutes of 9/19/23 – Motion to approve by Hoffman, second by Ryan

Vote 5-0

Minutes of 9/26/23 – Motion to approve by Ryan, second by Hewins

Vote 3-0

Hoffman and Cotter absent for this meeting

Motion to adjourn at 10:15am by Ryan, second by Cotter

Vote 5-0

Listing of Exhibits:

Emergency Operations Plan, Attorney Cavanaugh letter & Order of Select Board