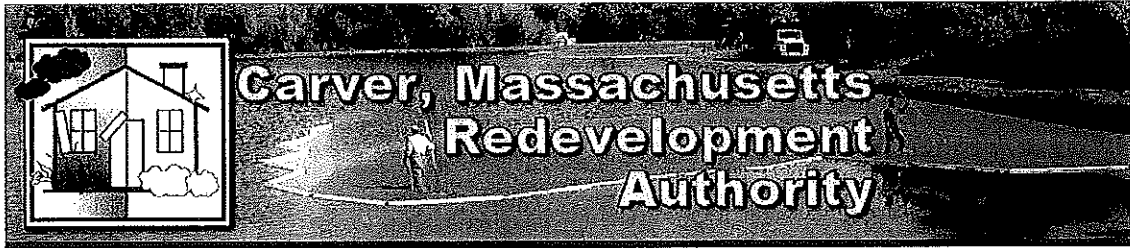


approved
12/12/17



Meeting Minutes for November 14, 2017; 6:00 PM, Carver Town Hall, Room 3

This meeting was videotaped for cable cast area 58, channel 15.

Attendees: William Sinclair; Johanna Leighton; Bob Belbin; Savery Moore

Also in attendance:

Absent: Brian Abatiello; Michael Milanoski, Town Administrator

Meeting opened by Mr. Sinclair at 6:00 PM

Mr. Sinclair:

I would like to open the meeting by wishing everyone a Happy Thanksgiving!

Update from Executive Director, Michael Milanoski:

- Eminent Domain, Discussion and possible vote –

Mr. Sinclair – As Mr. Milanoski is not here we will postpone update

Discussion:

- 94 Forest Street

Mr. Sinclair – I have a plot plan; we voted at the last meeting to take it off the market are revisit this in the spring.

Ms. Leighton – I would like to ask the committee to give Will the power to reopen,

rather than delay, if Brenda Titus has anyone show interest. Mr. Sinclair – At the

present moment it is not even being marketed. Mr. Belbin – I think that leaving it off

the market is the best opportunity for it. If there is interest, she should let us know so

we can schedule a special meeting. Mr. Moore – I agree, if something comes up we

should hold a special meeting. Mr. Sinclair – I don't want to be the sole decision

maker and would rather schedule a meeting with at least the majority of the Board.

Mr. Belbin – Didn't we have a well and septic planned? Mr. Sinclair – Just what you

have, which is just a preliminary plan. I have tried to reach out to Mr. Morse so we can

talk. What he was hired to do was completed. Mr. Belbin – Everything on here is

pretty typical of Carver. Ms. Leighton – The conceptual plans are not here? No one is

aware of where they are now? Mr. Sinclair – I believe the Town Administrator was

copied on the conceptual plans. I will try to follow up with Mr. Morse. Ms. Leighton –

When Brenda was trying to market this for us, was she given a copy of these plans?

Mr. Sinclair – Yes, I think I gave her a copy; I will follow up.

- Randolph Redevelopment Authority request

Mr. Sinclair – The acting chairman of the Randolph RDA is looking for help in

establishing and with the procedures. Would we be interested in going to Randolph to

have a conversation with them? We did this with Natick when we were researching

and found it very helpful. They have questions re: stipends, etc.... I told them I would

bring it to the Board tonight. If there are more than three people we will need to post a

meeting. DHCD director was a big help to us when we were forming this board. Mr.

Moore – Did you attend one of their meetings? Mr. Sinclair – Yes, we did. Mr. Moore

– Did you offer for Randolph to come to our meeting? Mr. Sinclair – Yes. Their board

would not be available for the travel to Carver. What does everyone think? Ms.

Leighton – Can we do Face time with an iPad? The Board feels that the internet is

very sporadic; we would have to make sure it is available. Mr. Belbin – I am not too

keen on Face time. I would prefer to go there. Mr. Sinclair - I have no problem going

there. Ms. Leighton – I don't mind helping. Mr. Moore – I wouldn't mind helping; then

maybe they can pay it forward. Mr. Sinclair – I will try for something in December/January. Mr. Belbin – Could we get a list of questions prior to the meeting with them? Mr. Sinclair – Yes, we could; they are just getting started so I am sure they would be happy to provide that. I will ask for dates / times (6:00 PM). Mr. Belbin – Can you share your communications with the rest of the board? Mr. Sinclair – Yes I will direct them to you. Mr. Belbin – Maybe at the meeting?

Treasurer's Reports:

The balances, in the following accounts, are as of October 31, 2017.

- Checking - \$ 1,829.19
- Urban Renewal Plan Account - \$ 3,613.91
- Savings Account - \$ 25,105.72

Savings interest YTD is \$ 22.51

Urban Renewal interest YTD is \$1.32

Motion to accept treasurers report: Mr. Belbin

Second: Mr. Moore

Approved: Unanimous (4-0)

Bills Payable:

:

Motion to pay Marianne MacLeod, the sum of \$75.00: Mr. Moore

Second: Mr. Belbin

Approved: Unanimous (4-0)

Minutes:

October 10, 2017

Motion to approve meeting minutes from October 10, 2017, as recorded: Mr. Belbin

Second: Mr. Moore

Approved: Unanimous (4-0)

Discussion:

Ms. Leighton – I think that maybe myself, and maybe Mr. Moore, need to incorporate changes into the actual documents. Going forward, every time we reorg we need to bring these documents forward for updates. Mr. Belbin – These documents are being compiled by the secretary and stored as exhibits. Ms. Leighton – Bob is it your understanding that the secretary is creating this document? Mr. Belbin – Yes, she had the document and was going to make those changes. We probably shouldn't vote on minutes until they are done. Ms. Leighton – So we have employed the secretary to do this? Mr. Sinclair – I think that Johanna has a good point that she and another member should get together to do this. Mr. Belbin – The document is already in word format. At the next meeting, we add it to the agenda for additions. Mr. Sinclair – let's table the minutes until the next meeting when we have the actual draft from the last meeting.

Amend motion to add Selectmen Code of Conduct and Blogging Code of Conduct: Mr. Belbin

Second: Mr. Moore

Approved: Unanimous (4-0)

Correspondence:

None

Members Comments:

Ms. Leighton – I didn't get any documents on email. I called and they said that my address was not updated. Mr. Belbin – We should be all be on CarverMA .org. Ms. Leighton - I came Carver Redevelopment Authority 11/14/17

in today and she put it on my phone but neither of us remember the password. They are working on it. Anyone else having issues? Mr. Belbin – Yes, they missed a step but I haven't done it yet. Mr. Sinclair – Yes I've done it and have it on my phone. Mr. Moore – I haven't done it yet. Ms. Leighton – I will come back in at the end of the week.

Mr. Belbin – If they could email the minutes to us beforehand that would be great. Mr. Moore – directed at Mr. Belbin - In the minutes, there was a request for the further information for sand on spring street. Mr. Belbin – There is a lot of sand there; there is now a sign out there. I did some calculations! It's worth a lot to anyone who buys it and can move it.

Mr. Sinclair – The town has hired a new Planner. He starts on Monday. Mr. Belbin – Will he be working with us and taking over for the Town Administrator? Mr. Sinclair – I don't know what his contract says. I don't know if the RDA will be part of his role. Mr. Belbin – If it's not in his contract, we need to look into having someone else in that position.

Next Meeting: December 12, 2017 at 6:00 PM

Motion to hold our next meeting on December 12, 2017 at 6:00 PM: Mr. Belbin

Second: Mr. Moore

Approved: Unanimous (4-0)

Adjournment:

Motion was made to adjourn this meeting at 6:45 PM: Mr. Moore

Second: Mr. Belbin

Approved: Unanimous (4-0)

Exhibits□

A: Agenda

B: Treasurer's Report

C: Social Media Code

Carver Redevelopment Authority 11/14/17

D: RDA Code of Conduct



Carver Redevelopment Authority's Suggested Social Media Code of Conduct.

Adopted February 11, 2014, Approved by the Carver Redevelopment Authority on June 16, 2015

We encourage frank, open, and constructive conversation. But frankness does not have to mean lack of civility or lack of respect for your fellow human being.

1. We request blog owners take responsibility for the comments they allow and enforce civility, encourage your bloggers not to say anything online that they wouldn't say in person, and not post unacceptable content.
 - a. We suggest unacceptable content be defined as anything included or linked to that:
 - is being used to abuse, harass, stalk, or threaten others
 - is libelous, **knowingly false**, or misrepresents another person,
 - violates an obligation of confidentiality
 - violates the privacy of others
2. We request you recommend to your bloggers to connect directly before responding publicly.
 - a. When you encounter conflicts and misrepresentation, you make every effort to talk directly to the person(s) involved--before publishing any posts or comments about the issue. It is better if they correct their own misrepresentation with correct information.
3. We request when someone is unfairly attacking another on your blog - you take action.
 - a. When someone is publishing comments or blog postings that are offensive, we suggest you take action and ask them to publicly make amends and if they refuse then delete.
4. We request that you do not allow anonymous bloggers on your blog.
 - a. Commenters should use their real name and supply a valid email address before they can post, similar to the "letter to the editor" standard for the last century that requires your name and address prior to printing.
5. We request that Board Members follow the approved Code of Conduct when using any form of social media such as Facebook, Twitter, etc.

6. When pertaining to matters under the Carver Redevelopment Authority jurisdiction, any social media posts should be,

- a) Information that is part of the public domain and,
- b) Positions and language approved by the entire Board.

We encourage everyone to ignore the trolls (a person who sows discord on blogs by starting arguments and posting inflammatory messages with deliberate intent of provoking readers into emotional responses causing grief to them or families otherwise known as online harassment).

You should not respond to nasty anonymous comments about yourself. Feeding the trolls only encourages them. **Never wrestle with a pig.** You both get dirty, but the pig likes it. Ignoring anonymous public attacks is often the best way to contain them.



Treasurer's Report - January thru November 2017

Post Date	Check Number	Description	Checking Account	Savings Account	Principal Loan Account	Interest Loan Account	Carver Urban Renewal Plan Account
Balance 12/31/2016			\$ 504.19	\$ 27,847.79			\$ 15,912.59
1/17/2017	1217	Susan Hannon - Minutes/Secdy	(75.00)				
1/25/2017		Transfer to Ckng - Hayes & Relocation					(9,375.00)
1/25/2017		Deposit from CURplan	9,375.00				
1/31/2017		Interest on MM		2.37			0.35
1/31/2017		Interest on CURplan					
Balance 1/31/2017			\$ 9,804.19	\$ 27,850.16	\$ -	\$ -	\$ 6,537.94
2/1/2017	1219	Relocation Strategies	(2,250.00)				
2/7/2017	1218	Hayes Development Sys	(7,125.00)				
2/28/2017		Interest on MM		2.14			0.15
2/28/2017		Interest on CURplan					
Balance 2/28/2017			\$ 429.19	\$ 27,852.30	\$ -	\$ -	\$ 6,538.09
3/31/2017		Interest on MM		2.37			0.17
3/31/2017		Interest on CURplan					
Balance 3/31/2017			\$ 429.19	\$ 27,854.67	\$ -	\$ -	\$ 6,538.26
4/1/2017		Transfer to Ckng - Hayes Dvlpmt					(2,925.00)
4/1/2017		Deposit from Sygs - SRPEDD					
4/1/2017		Deposit from Sygs & CURplan	3,689.58	(764.58)			
4/19/2017	1220	Susan Hannon - Minutes/Secdy	(150.00)				
4/19/2017	1221	SRPEDD	(764.58)				
4/28/2017		Interest on MM		2.25			0.11
4/28/2017		Interest on CURplan					
Balance 4/30/2017			\$ 3,204.19	\$ 27,092.34	\$ -	\$ -	\$ 3,613.37
5/31/2017		Interest on MM		2.30			0.09
5/31/2017		Interest on CURplan					
Balance 5/31/2017			\$ 3,204.19	\$ 27,094.64	\$ -	\$ -	\$ 3,613.46
6/15/2017	1222	Void Hayes Development Sys check	\$ -				
6/30/2017		Interest on MM		2.23			0.09
6/30/2017		Interest on CURplan					
Balance 6/30/2017			\$ 3,204.19	\$ 27,096.87	\$ -	\$ -	\$ 3,613.55
7/26/2017	1223	Hayes Development Sys	(2,925.00)				
7/31/2017		Interest on MM		2.30			0.09
7/31/2017		Interest on CURplan					
Balance 7/31/2017			\$ 279.19	\$ 27,099.17	\$ -	\$ -	\$ 3,613.64
8/31/2017		Interest on CURplan					0.09
8/31/2017		Interest on MM		2.30			
Balance 8/31/2017			\$ 279.19	\$ 27,101.47	\$ -	\$ -	\$ 3,613.73
9/12/2017		Transfer to Ckng		(2,000.00)			
9/12/2017		Deposit from Sygs - reserve for bills					
9/15/2017	1224	Susan Hannon - Minutes/Secdy	(75.00)				
9/19/2017	1225	Valerie Varrasso - Financial Svc	(300.00)				
9/29/2017		Interest on CURplan					0.09
9/30/2017		Interest on MM		2.12			
Balance 9/30/2017			\$ 1,904.19	\$ 25,103.59	\$ -	\$ -	\$ 3,613.82
10/17/2017	1226	Susan Hannon - Minutes/Secdy	(75.00)				
10/31/2017		Interest on CURplan					0.09
10/31/2017		Interest on MM		2.13			



Treasurer's Report - January thru November 2017

Post Date	Check Number	Description	Checking Account	Savings Account	Principal Loan Account	Interest Loan Account	Carver Urban Renewal Plan Account
Balance 10/31/2017			\$ 1,829.19	\$ 25,105.72	\$ -	\$ -	\$ 3,613.91
11/20/2017	1227	Marianne MacLeod - Minutes/Secry	(75.00)				
11/30/2017		Interest on CURplan					0.09
11/30/2017		Interest on MM		2.06			
Balance 11/30/2017			\$ 1,754.19	\$ 25,107.78	\$ -	\$ -	\$ 3,614.00

Account
Interest PD YTD
\$ 24.57

Urban
Renewal
Plan
Account
Interest PD YTD
\$ 1.41