

December 10, 2018

Attendees: Jim, Karl, Mary Ellen, Niki

Guests: Jen Boggart, Mike Malinowski, Joanne Pushcarr, and Bob Belbin

Jen Boggart: She recommended that the CRC solicit feedback from the original playground champions in the design the new playground. They should be involved since they were responsible for the original. This will play well in the eyes of the public. Then the CRC should take three different layouts and engage the elementary school children. She recommended giving each child a sticker with their grade listed on the sticker and asking them to put their sticker on their preferred design to determine how to select the playground.

Mike Malinowski commentary: It can be a challenge to go the route proposed by Jen Boggart as the designs are heavily regulated for insurance reasons. It is far more complicated than just asking people what they want and figuring out which the kids will like best. Professionals to analyze the property just as they did with elementary.

The CRC has been selected by the BOS to develop a Carver Recreation Project. CRC will be in need of cost analysis and the potential impact of our decisions (priorities) will have on the project budget. The company that initially built the existing playground provided a verbal estimate for rebuilding the existing and it was approximately \$265K. There is also an option to re-use some of existing (not all can be relocated) but CRC will have to weigh whether it would be more cost effective to buy new and get 20-30 years or moving existing and only getting 6-7 years. Lots to consider. CRC has been directed to collect input from the youth sports when putting forth a recommendation – Selectman have directed CRC to take all feedback offered into consideration and then make a recommendation. Given that we have other things that need to be addressed including the other location repairs, probably looking more like \$300K for the playground and another \$300K for the other renovations. It doesn't appear it will happen immediately. CPC has identified the importance/obligation to fix the playground as a priority. CRC has identified other areas in need of attention: ball fields, parking, pumps, and land – which could double the budget. But we will have to create a priority list. He recommends presenting a proposal of \$600K: budgeting \$300K for playground\*, \$100,00 for redo of the baseball and softball infields, possible change in orientation of the back softball field. \$100,000 for relocation of the parking and other safety measures, \$100,000 to update/replace if needed, the wells, pumps, install lighting, picnic area and restrooms.

\*Playground is the priority. \$300K recommended as a round up from \$265

Discussion on Milinowski's commentary:

Mary made mention that if the area beside the library as a possible smaller playground might be beneficial for smaller younger age children who would use the space while others are in school accessing the elementary school

Jim made a comment that making a smaller playground beside the library happen before the larger King renovations may be more considerate - given the impact to the community and concerns expressed by community about the removal of the existing playground



Bob Belbin: The idea of centering the playground in the middle of the ball fields is not safe. He feels as if the presentation of our responsibilities by Milinowski is more of a dictation of what Milinowski wants to see rather than an overview of what we have been charged with.

Joanne Pushcarr: Using the tot lot idea would be a great way to recognize the community concerns about access to playground during elementary hours. It would be beneficial to communicate the details of what we are doing in more ways than meeting notes and agenda items. CRC should make efforts to share CRC discussions publicly as they happen.

CRC discussion: While the CRC would prefer to have additional time to complete research on the cost of the potential improvements to the King Property, it is the responsibility of the CRC to deliver a recommendation to the CPC by next Tuesday. This is needed to keep all things moving in related projects. CRC felt as though given the estimate of \$265K for obtained by Mr Milinowski and the understanding that we can amend the allocation of funds are more information is available to the CRC going forward. It was important that CRC, an obligation of CRC to at least make an initial proposal of \$600K to initiate the Carver Recreation Project consideration by the CPC.

Motion made by Jim: Motion that we (CRC) accept the selectmen's recommendation to oversee the development of the proposed Carver Recreation Project to be located at the King Property behind the current Police Station and old Fire House. CRC will request an initial proposed budget of \$600K for said project to the CPC on December 18, 2018. This \$600K is a preliminary budget to initiate the process. Unanimously approved by all CRC members.

Emily monthly update: scholarships – We should prospectively discuss how we accept scholarships for children to participate who cannot afford. This was raised by someone interested in yoga elementary and another in drama middle school. Need to add to next agenda. CRC Emily do research. Jim: extra help in exchange. Mary, it is difficult to determine who is eligible. Research is needed. We will need a policy up front before we make any calls.

**TO DO: Emily and Ellen will reach out to Plymouth Marshfield and Falmouth to solicit feedback on their policy for scholarships.**

**NEXT MONTH AGENDA ITEM: POLICY DEVELOPMENT FOR SCHOLARSHIP FOR PROGRAMS – to be discussed and voted.**

Emily made note that town has a bounced check fee of \$25. Sounds like Emily is responsible and now knows. She is taking over the billing in January.

**TO DO: Bounced check consequences needs to be clearly noted on page and that includes that they cant register for another program until that has been resolved**

Need to know what the needs are for Spring sports field use and space – especially given potential impact at King

**TO DO: Contact Spring Sports programs for their needs for Spring 2019**

Need to look at spend on Carver Rec media items – CRC members need to think about idea of what to purchase, what CRC can hand out for marketing/advertisement



**NEXT MONTH AGENDA ITEM: Discuss possible purchases, decide on an item and vote**

No invoices to be signed.

Motion to approve minutes distributed on Dec 10, 2018 for Feb –November.

Niki needs to sign liability for Wrestling program.

December events: Participation was low in December with the exception of the Wreath. Two baking events had to get cancelled – one moved to January. Low participation.

Good idea to limit December events to seasonal.

January Drama three sessions K-8!!! Signups happening. Yoga k-5. YMCA afterschool is compromising the school space at elementary until 6pm. Primitive snowman for adults.

Class Ideas:

Squirrel Run – Jim will follow this, what ideas do they have

Vice Principal – Mike Martin adult badminton – school equipment

Horseback riding.

Clay Chick Mobile bus, Fashion Focus for teens, new business Off the Wall discount tickets.

Rec likes staying with local vendors, no solicitations, Brief discussion about a Free activities for families for our Summer Kick Off, to continue in future meetings.

Mary will check with John Woods as to whether or not Forest St was re-seeded this Fall. May need to sit for another Season...Spring '19.

Bob Belbin offered Sportsman Club as another venue for activities, and will get us a list of Youth Activities they provide, funded by the Sate Fish and Wildlife Foundation.

Meeting adjourned at 8:55pm



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**minutes and cpc form**

1 message

**Mary Ross** <mimiross40@gmail.com>

Tue, Dec 11, 2018 at 8:58 PM

To: Nicole Tully &lt;tullyniki@gmail.com&gt;

Hi Niki! My notes are as follows: January agenda, set policy for Scholarships, may include a need for documentation for free and reduced lunch, limited numbers of scholarships per year, asking the vendor to sponsor the child, or building the cost into their fee.

Emily asked us to consider purchasing give a way items at events to promote recreation.

Activities in January: Drama---3 different sessions coverin Pre-K to 8th grade/Family Yoga/Wrestling/Primitive Snowman build and paint Adult activity. In the Future: Potential plans for Squirrel Run, Adult Badminton, 8wks horseback riding, Clay Chick Mobile bus, Fashion Focus for teens, new business Off the Wall discount tickets.

Rec likes staying with local vendors, no solicitations, Brief discussion about a Free activities for families for our Summer Kick Off, to continue in future meetings.

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If you go to [www.carverma.gov](http://www.carverma.gov) then go to forms and documents, Community Preservation Committee application. there is a bunch of stuff listed at the bottom that we can not answer at this time. Since the property has been used by Recreation and Town Sports Teams, we assume there are not liens, or no known hazardous materials on site.

Michael stated he had an estimate to replicate the original playground for \$265,000, he rounded up to \$300,000. then the breakdown was \$100,00 for redo of the baseball and softball infields, possible change in orientation of the back softball field. \$100,000 for relocation of the parking and other safety measures, \$100,000 to update/replace if needed, the wells, pumps, install lighting, picnic area and restrooms.

that's what I have....if you need help with the application, let me know. You are such an excellent writer, the explanation can be on a separate sheet.

thanks so much,  
Mary





## **Meeting Minutes Approval**

- Copies handed out to everyone to approve for meeting minutes. Once approved I will send to town clerks office to be posted.
  - I am hoping to make some time on Tuesday to learn how to post our own agendas etc.
  - Mary I have sent you next Tuesdays agenda to approve but have already reserved meeting rooms for last two tuesdays in January to meet with Tom

## **Recreation Update**

### **• January Activities**

- Drama - Had to cancel 6-8th graders and refund one person the second person was a 6th grader and moved down to be with 5th graders so did not have to refund. The preK-K we had 4 but Erin Friday still wanted to run it even though it did not make minum. For the 2-5 we had 10 sign up which is a great turnout. Unfortunaly with this program we got bumped from the auditorium so they are in middle/highschool cafe and will use the elementry stage for final production on a Friday night.
- Yoga for Kids - This is after school had a great turnout 23 total with two age groups.
- Weekend Yoga in Dec only had two families and this Winter one starting January we have not sign up's. I know that coordinators thought Dec was due to lack of advertising but I think in general we had slow responses to kids activities in the month of Dec and I have made notes about this. I have found it hard to advertise for each thing as we get more programs it makes it harder to advertise for a indivual thing. Also we can not have flyers sent home but can push things via school ways. I have sent email to Terri Sexton to see if she will be canceling this.
- Wrestling is still going on Niki do you have a update on this would you like me to make any notes for things that should be different in upcoming years.
- First Event with Cowgirl primitives and we had 8 people sign up 7 via online and one check at door the person was having issues with online I tried to assist but was unable to see what she was having for problems.

### **• February Activities**

- Activities with Melissa I have found places to hold these classes and will have them posted tonight
  - Cake Decorating 101 Age 13 to Adult (2/1 - 2/8)
  - Valentines Cupcakes Ages 8-12 Feb 16th ad 13th
  - Valentines Cookie Drop In - Any Age 2/14
- Feb Vacation Oeey Gooley Sticky Science Class K-2nd grade 2/20 1-3
  - This is posted needs to go out via school ways etc no sign ups at this time.

### **• Upcoming Ideas**

- I continue to have a list of ideas for the future biggest hurdles is finding places to hold the events and having the time to book them all and advertise them all.

- Start thinking of a Free Recreational Spring Event
- Golf
- Claychicks
- Fashion Focus
- Cooking
- Meeting early Feb for outdoor activities (canoeing, fly fishing etc)
- Baditten
- Pickle Ball
- USA Fitness circle back with them
- And many more I work of a list and also what the public wants would like to continue to try to get a season ahead and I still monitor other towns etc.

- **Spring Field Use**

- Update on Spring Sports
  - At this time for spring I am aware of Soccer and Flagfootball is there any other teams that will need fields during this season.
  - I will be having a meeting with Mike Shultz and Brad Brother, Cowboys Football President and Soccer President hopefully this week. To discuss what fields are needed
  - I have been told that school field use fees will go back to school comittee meeting in upcoming months. I will find out more about this at that meeting and update everyone
  - Lastly I would like to see what you guys think about Forest Street and do you think it is ready to open to flag or would we like it to sit one more season?

- **Budget and Invoices**

- We continue to grow out revolving act and are at a good point
- We will have to start thinking about user fees as the school begins to finalize there's
- I will need to take over deposit etc Feb 1st this will take some time each month to do currently Kari is still doing this but we have known we have had to take this over.
- Still have to pay two contractors invoice will be submitted this week. I also need to submit to pay for ink for the printer in my office.

- **My Rec Facts**

- I did some comparisons from 8/1/17-1/1/18 to 8/1/18 to 1/1/19
  - We had 348 registrations vs 73 last year and we had 203 of them were first time vs 69 last year. Need to make a note on this I do not believe Edaville Tickets were done via My Rec at this time.
  - Difference in money collected 3,440.00 vs 9,167.00
  - Still top event is the Holiday Wreath Decorating double this year then last year.
  - Wrestling has gone from 7 to 25

- I would like to look into bringing back Volleyball, Field Hockey they were both highly attended last year.
  - Also does help we are no longer giving refunds unless the class is canceled by us other wise person is getting a credit for a future class.
- **Promotional Items ( will need a vote on this)**
  - Does anyone have an idea of what we would like to order or how much we would like to spend.
    - We did Frisbees in past I was thinking reusable bags this time could be used if we still plan on doing a Easter Egg Hunt
    - I would like to order a table cloth to be used in future events this can come from one time line item associated with my pay.
    - I will also need to be ordering some more office supplies binders etc that will be needed as I take over the deposit etc.

### **Scholarships**

- As discussed last months meeting
  - I reviewed many towns policies and I think this one might be the best fit for us if we plan on putting a policy in place
    - The Carver Recreation Department offers scholarships to the Carver Residents whom qualify for free or reduced school lunches. The most the department will award for a scholarship is 50% of the total cost of the program. Families will only receive one scholarship per year.
    - They have people fill out a scholarship form that I have attached for you to review.
    - Want to make notes that this will come from our budget since we do not make as much of 50 percent off of programs. We could ask the coordinator if they wanted to give a discount to us but this can not be assured that this will happen
    - Also wanted to make a note we have been asked twice already for a scholarship just in last few months.



Carver Recreation Meeting November 14, 2018

Committee Members Present: Mary, Nicole, Emily, Karl, Jim

Attendees: Mike Milanowski, Alan Farquarson, Adam Holmes, Skip

Adam Holmes delivered user fees for Fall Baseball

Committee members signed the invoice for porta-potties.

\*Mary will review what money has already been paid on this bill in 2018.

Field Discussion:

Carver Rec Committee explain to Mike that we are looking at the King Property and the repairs it needs. At first discussion, it appears to be the field in most need of immediate attention. But in order to do such repairs we would need to approach the CPC for money.

Carver Rec asked all sports team to prepare a list of the priorities. Football indicated that while the field (King) itself could use some reseeding and TLC, their big issue is access to lighting. Unfortunately, the Fall season starts with daylight from 5-8 but by the end of September, its dark by 6:30 and by the beginning of November, its dark before practices can even begin.

Soccer agreed that this is an issue for soccer in the fall months as well.

Baseball and Softball agreed that the softball fields were in deplorable condition, to the point where they were dangerous. Trees have grown over into the property interfering with games.

The Committee consensus was that King should be the priority but that we should do what we need to fix the field, not band aid approaches that have cost money and not been maintained. Whatever improvements we make should be made properly with use of volunteers wherever possible and if that means a staggered approach or approaching CPC with a robust plan after research, then we do it correctly.

Mike reviewed some early discussions that have taken place about the Police station and its potential location. Agreed that it is acceptable to ask for volunteers for field improvements.

Given some of the feedback on potential locations of future Police station – possibly beside the library the Committee made a motion to seek financial support from the CPC to renovate and improve the fields and resources at the King Property which would include field renovations, lights, and improved parking as well as playground and picnic areas. The Committee was in favor unanimously.

\*Nicole will draft the recommendation to the CPC

\*Nicole will resend the meeting minutes from September as well as the notes from unofficial discussions in October (Halloween sub meeting)

2018 NOV 14 PM 8  
TOWN CLERK  
CARVER MA



## Emily's Updates

- Has done additional work on new programs
- Scheduled a meeting with cook for more program ideas
- Yoga has been approved
- Gingerbread was approved
- Coordinating access to school is still a great challenge and very time consuming, Emily may need additional support if things do not improve by next meeting
- Middle school is all set for drama – elementary not yet secured
- Emily will need to take over all the billing by 12.1 – lot to learn
- Edaville tickets are available for prizes from the site – Emily to use to promote
- We need to develop a refund policy

\*Committee will develop refund policy at next meeting

\*Committee will need to develop how to handle it when a sports team wants to use a field for a single use when not in season or when fees are not paid for that season

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Committee shared its concerns about the school renting the turf field to an outside program over a town event. Mike Milanowski offered to look into that.







*Cranberry Land U.S.A*

## Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

TOWN CLERK

DEC 11 AM 10 03

CARVER MA

To: CPC

From: Carver Recreation Committee

Re: King Property Proposal

Date: 11/29/18

The Carver Recreation Committee would like to recommend a renovation and improvement project for King Property. The Recreation Committee has solicited feedback from the town athletic organizations and believe that significant attention is needed at this location.

With this memo, we formally request that the CPC consider financial support that would enable the Carver Recreation Committee to coordinate improvements and renovations at the King Property. These improvements would include but may not be limited to:

- Field lighting
- Improved parking
- Increased safety mechanisms
- New playground equipment
- Improved field conditions
- New picnic areas



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TOWN CLERK  
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October 17, 2018

Carver Recreation Committee Discussion Notes

Halloween Event:

Emily will make post on the FB to recognize the businesses who donated

Thank you signs to share with businesses– hang at event kids to sign

Expenses: Emily putting together a list of supplies to be used by Rec.

Skating passes, pens and accessories: giveaways will be posted to FB page to attract attention

Wrestling will get another push online on SchoolWay. Discussion: limiting the registration to Carver, other towns want to join.

Basketball “rec” needs to be addressed b/c name is misleading.

\$1000 electric bill will be coming out of our budget, anticipate \$2000 next year

Porta-potty: removed in error too early due to the transfer of the town contract

School has determined that they will not maintain fields not in use during the given season, ie softball is spring sport for girls, so current field is a mess

Field use: King is a mess because of football. We need to put together a honey-do list of what is needed at each fields and then put a plan in place

Can we recruit family help to do some of the work? Keep charges down?

What is the contract with Lawns by Fran?

There are some funds available that may be re-allocated for town field use. Need to approach the CPC funds. There was a donation for soil for school fields, may be some left over to share with town.

Softball fields at King are dangerous to use and have been previously agreed are a priority. Emily will be meeting with DPW to initiate a conversation/obtain estimate for infields. Possibly engage Read Sand and Gravel to analyze what is needed to really FIX the fields. But we should give all sports another opportunity to bring forth their field requests. Committee will then vote on a priority list.

We need to know from DPH the cost to maintain – so that we can nail down the cost to the Committee – ie what should we actually charge the town sports – good idea to align ourselves with the school.

\*\*\*Niki will draft letter on town fields – bring in your requests.

Cupcake activities went well

Lots of delays getting responses with the school on allowing anything



Halloween: Mary met with Dave Brad Paula and Ruby. Mary and Emily will have access via key card. Access until 10pm.





## Emily's Updates

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- Emily still wants to find classes that helps kids complete college essays as well as one that will review financial aid, college app experience for parents.

Committee shared its concerns about the school renting the turf field to an outside program over a town event. Mike Milanowski offered to look into that.



September 19, 2018

Carver Recreation Committee Meeting

Outstanding Invoices: all outstanding invoices were signed by committee members

Guests USA Fitness: Tammy Callahan proposed programs to be offered through the MyRec site but held at USA Fitness. Discussion included nutrition classes, fitness programs, and senior classes. USA Fitness to submit dates and information to Emily and Emily to post on website.

New Committee Member: Ellen Sordillo joined for the first time, welcome

Committee voted and approved roles for the Committee:

- Chairperson: Mary Ross
- Secretary: Nicole Tully
- Social Media: Jim Hoffman
- Vice Chair: Karl Miller

Committee Vote: all in favor for Emily to be able to sign all invoices needing immediate attention regarding program reimbursement related to the program offerings. All invoices related to Carver Recreation spending, ie field maintenance or rec spending/expenses should be brought to Committee. Emily will provide a monthly report of signed invoices. Unanimous vote to approve.

Discussion: The insurance covers all Rec programs that take place on town property, we will need to determine what that means for local programs hosted on private property, ie cupcake program. Emily to reach out to Lisa Blair

Wrestling Program: Will be offered between November and March \$50 per participant. Nicole will send final program form and flyer for distribution.

Theater: will be pushed to winter offering

Forest St: need to be measured for flag – they should work (size) and Karl will look into signs to keep dogs out.



June 25, 2018

TOWN CLERK

2018 DEC 11 AM 10 03

CARVER MA

Forest St Update:

Work order is @ engineering office. Tom has the supplies to pull the electric D&J landscape. Hopefully water will be hooked up and ready for seed in fall

Programs

- Swim, chef, yoga, pawsox all set – word needs to be spread by all
- Pawsox \$25 includes hat, hotdog drink and first 100 get bobblehead 8 sold so far
- Celtics – overwhelming interest and passed the open date – will do next year

Signed open invoices

Flag: Schultz is not happy that officials were tailgating, there will be access for practice for soccer at pond st

No consensus yet on the fees that will be collected for turf or elementary.

Football concerned about access at the high school given the construction of the turf

Flag: 294 kids \$5 per athlete. They have asked that CRC confirm that we will have space for their program. CRC confirmed we will have space – but we will need details about the space needed to ensure that CRC can meet their needs. They need to complete the field form or submit an email with necessary details

Football asked for help with paint – no, other sports pay their own paint

Field use fees need to be directed to field maintenance and porta potties etc

Football: Is having the fall season at Forest possible – 3 tackle teams? They have 4 days on week in aug then its three days a week.



May 16, 2018

Cheer will deliver their numbers by June 4.

Form provided to soccer, flag, football, cheer, and baseball for Spring; to be returned no later than June 15.

#### Field Use

- Flag Field: 70x30 is the regular size,  $\frac{3}{4}$  of that is the junior size field
- No Dogs sign is needed at the fields – especially Forest
- Cheer needs an indoor space
- In the past CRC bought some paint – is this standard? CRC is getting bills for mowing.
- Each sport must submit an insurance cert.
- If town is to help baseball with CORI, all have to come at once

#### Programs

- Yoga class \$160 for 16 hours CRC feels we should subsidize to some degree
- We should add a section to the rec form online that asks about any special needs for youth registrations
- Niki will get the Yoga flyer up on the grade FB pages
- The summer swim classes will need an instructor – Niki to call Booth





May 1, 2018

TOWN CLERK

2018 DEC 11 AM 10 03

Met with School Representatives

CARVER MA

Each athletic programs is required to have a certificate of insurance. School needs copies of these to register any school reservations on school dude

Research is underway with other towns to determine what they charge town programs and sports for access to their fields and facilities. Initial reviews suggest that \$15 per hour during the week and \$30 on the weekend is on the low end.

School hopes that when CRC hires a Coordinator, they will be point of contact for the school and town programs – they will facilitate coordination of school field and facility use.

School representatives understand that there will be a learning curve and a need to establish some standards/guidelines/best practices but hope that the person in the new role will collaborate and CPC will support this collaboration.

CRC advised that it is the intention of the CRC to maintain the existing field use fees as documented on the existing field use form. CRC will reconsider the fees in the future.



April 18, 2018

TOWN CLERK

2018 DEC 11 AM 10 03  
CARVER MA

Edaville: signups – can use website options; looks good may need to create some instructions but the process should work on the CRC website.

Niki needs to call again to Flag – find out how many teams and when they are practicing. CYS wants to be able to use the field but not able to because of the volume of flag teams. A list of CYS teams and times is also needed from Alan. Can advise flag that Monday Tuesday and Thursday Purchase is accessible. On Wednesday and Friday, only space for max 2 flag teams.

Forest St field use request out of town use: Martin Hollins. CRC can offer Wednesday and Friday \$100/wk. 530-7 or 6-7:30.

Recommended revisions to the field use form obtained from Schultz.

Forest St Field – do we have an eta on the well? Not yet.

Potions and Yoga; registrations in great shape. Potion sold out.

Brainstorming Programs for Spring: summer yoga, tennis, chef, swim lessons, art, theater, basket making

Discussed what is expected of the Rec Coord position, each member should think about what qualifications the ideal candidate would have and what they might have to offer



April 5, 2018

TOWN CLERK

2018 DEC 11 AM 10 03

CRC discussed the importance of attending Town Meeting and speak for the approval of the coordinator role if necessary. Then provided it is approved really try to post the position quickly and start interviewing. Voted to move in this direction unanimously.

#### Field Use

- CRC needs to have a better understanding of what each field needs for improvements and maintenance. No feedback from programs yet.
- CRC will maintain the \$5 per athlete per season, if there is a need to increase this going forward, it will be done at a later date
- Important to start with enforcing first.

EggHunt pretty much runs itself once set up. Niki will bring caution tape. Jim will bring tables. Setup begins at 730

Edaville is interested in giving tickets to the Rec Committee but we have to wait to hear from them on how many and how they would like us to distribute/manage.

Niki will reach out to flag leader about use of Purchase Street as there have been complaints that came in from CYS about its use. CYS is using Forest given that Purchase is currently too wet from the winter precipitation.



March 27, 2018

TOWN CLERK

Youth sports programs were invited to attend and participate in the discussion. Programs were asked to write on the paper on the wall – list any and all field needs and areas for improvement

Softball: fields at King property and Purchase St are in poor repair and need attention. Even the high school field needs attention

Minutes from February meetings were approved.

Field Use: The \$5 per athlete per season was reiterated – it has always been there, rarely collected or turned in. CRC needs to be more diligent about this.

- Mike Schultz: If the use of fields for town sports and clubs were managed by the recreation committee or a designated individual – they could manage everything other than high school activities. Access to all of these fields should go through the CRC – new turf and elementary fields will be the priority. It is the intention that all of this would be managed by the person hired to fill the Carver Recreation Coordinator.
- Mike Grant: Questioned how this might apply to basketball and other gym/school based programs. It appears that this might be just adding another level bureaucracy to get through just to volunteer to coach. CRC responded that this role would be in place to address just that bureaucracy that he mentioned. Grant suggested that this role should be filled by someone with power at the high school level. CRC responded that this is not a matter of power it's a matter of instituting organization and structure – developing a standard and a process.
- Sports did not immediately list their field improvement needs. They also did not immediately have the times and space needs for scheduling. All sports were asked to submit this information as soon as possible to the email address written in bold on the poster board in the room. They were all asked to write down the address and provide the scheduling needs as soon as they were able so that the next CRC meeting could be used to ensure all programs had a place to play for Spring.
- Adam Holmes mentioned that there are fees for security and janitors that play a role in the cost of the indoor programs
- Football: Flag mentioned that a flag field is 70x30

Egg Hunt: Scheduled for April 7 10:30am and will be joined by Crossroads Church. There will be some raffles not cash prizes. Gift cards are okay.

Edaville: need to figure out tickets and distribution

Vacation Programs:

- Potion Class: Teri Sexton Friday of vacation, K-2, will announce via email
- Yoga: Through Rec, Sexton/Stahl \$60 6 weeks to raise \$ for future programs
- Acting class: hopes to offer something, may not be enough time for planning





# MINUTES

## Carver Recreation Committee

February 28, 2018 6:30pm | Meeting called to order by Mary Ross

### In Attendance

Karl, Jim, Mary, Nicole

### Approval of Minutes

The meeting minutes from the Feb 14 meeting were read and approved.

### Forest Street Update

- Fence project to expand/relocate fence has begun
- TASK: Karl will speak to Steve regarding the well
- TASK: Karl will look into acquiring a 'no dogs' sign

### Easter Egg Hunt

- Confirmed date is March 24, rain date March 25
- John Woods will hang the sign when received
- Jenn Boggart started the FB posts to advertise
- Women's softball is donating candy
- TASK: Mary will meet with Jenn and collect raffle items
- TASK: Mary will (has ordered) the 2,000 eggs with toys
- TASK: Nicole to reach out to Brian Lamoreux to solicit high school student volunteers

### Field Requests

- March 10/11: Use of 1 possibly two baseball fields has been requested for March 10 or 11. No reason to decline - we need to make a decision on the field use fee and establish a standard
- TASK: Mary report back they will be allowed with cost and inquiry around the need for concession - may want to offer to BoyScouts or MooreDogs to support town businesses

### Field Usage Fees

- Youth Sports will be charged \$5 per athlete
- Out of town field use \$100 day/ resident \$50
- All user fees will go to revolving account
- For those sports using town and high school fields, CRC will collect fees and distribute applicable funds to high school - definition of 'applicable' to be determined during outreach to Mike Schultz
- TASK: Mary to outreach to Mike Schultz: invite the youth sports to next meeting March 21; does website have calendar build option; review fee collection and dispersal plan; repository for CORIs
- TASK: Mary to revise the field use form to include proposed edits



K: Mary to inquire about the approximate electric bill for baseball monthly

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### Next Meeting

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- March 21 meeting will be held in Room 4
- Review the following with the Youth Sports Organizations:
  - User fees
  - User fee due date
  - Importance of CORIs
  - Request a list of ideal improvements with priority
  - Inform links will be added to Carver Rec site
  - Enforce that we are here to support and help improve town sports
  - Ask if there are any opportunities for CRC to support the youth sports administratively

TASK: Karl will be added to the Carver Rec site

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### Spring Event

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- Theater: Erin and Dave Friday will be putting together a proposal for a program
- Weight Training: Victoria Paquette is working with Mike Schultz to draft a proposal that will support high school athletes
- Cardio Sports: Tammy Callahan was on board and in complete support of a cardio sport program offered to families
- Yoga: Terri Sexton and Naomi Stahl recommend a yoga program
- Cooking: Mike Schultz is reaching out to the school Chef about possible program

TASK: Nicole, Jim, and Mary to share the program proposal with potential program organizers

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### CRC designated position for oversight/management of programs

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- CRC agrees that we are not ready to make a formal recommendation on the position
- It may be important to keep the momentum of hiring an individual alive and active so as to not lose the value of the recognized need (ie we now have 5 board members)
- CRC agrees that setting up a handful of programs will be helpful in establishing role expectations
- CRC further agrees that once we have had three or four meetings and have
- April 10 town meeting will discuss the budget for this role, we should be prepared

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### April Vacation Ideas

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- CRC would ideally like to have 3 or 4 ideas of programs to offer for April Vacation Week – if they do not cost CRC anything, there should be no charge to participate; free would be ideal
- TASK: Nicole volunteered to run a dodgeball event – all ages – will submit proposal
- TASK: Jim to talk to Tammy Callahan about an offering intro to CardioSport

