

## CARVER RECREATION COMMITTEE MEETING MINUTES

**Date & Time:** Tuesday, December 18, 2012 @ 7pm

**Location:** Town Hall

**Members in Attendance:** John Rinella, Chairman, Kimberly Clark, Vice Chairman  
George Martin, member, Mary Ross, member

Meeting called to order by the chairman at 7:03.

The minutes from the November 13, 2012 meeting were approved with one correction. The amended minutes will be submitted to the Clerk's Office, at Town Hall.

### Old Business

John requested we change the agenda in order to listen to Steve Dewhurst's presentation, as he was expected at the Selectman's meeting.

#### A. Website overview

- a. Mr. Dewhurst presented the website address for the Recreation Committee. Each member will be given a password from Steve for monitoring purposes.
- b. The website is designed to post headlines with attachments and photos. The committee was encouraged to use it for posting public meetings, agendas, and any upcoming events/activities/programs. Kim will be the administrator of our web page.
- c. We had a brief discussion on the need to get parental/guardian permission prior to posting photos on the website.

#### B. New member, Mary Ross was welcomed to the committee.

#### C. Recording Secretary

- a. Mary Ross was nominated and unanimously elected to the position.

#### D. Ski Program update

- a. Coordinator of the Ski Program, Pam Kelly, stated there are currently 34 paid skiers on the bus.
- b. 40 individuals need to pay for the bus in order to cover the weekly cost.
- c. Currently, \$480 is needed to fund the P & B bus commitment.
- d. They plan to sell the remaining seats each week to “day skiers” in order to generate sufficient funds.
- e. The committee approved a plan to use the money in our revolving account, which was carried over from last year’s ski program receipts, to pay any remaining bills to P & B.

John requested we discuss a request from the Carver Men’s Basketball League from New Business at this time.

- E. Steve Kane requested the Recreation Committee sponsor the Men’s 18+ Basketball league for use of Carver High School Gymnasium.
  - a. Brief discussion of schedule....January through May 1st each year.
  - b. The league is responsible for any damages, problems, at the High School
  - c. Unanimous vote

## **Old Business Continues**

- F. **Community Preservation Committee**
  - a. The committee would like representatives from all the Town leagues to attend the January 3, 2013 meeting.
  - b. Public is invited
  - c. Informational meeting to discuss applications submitted for CPC Funds.
  - d. Recreation Committee submitted 1 application for engineering and design at 2 properties: Savory Meadows and Church Street
  - e. Brief discussion regarding Rec. Committee representation at all CPC meetings. No decision was made.
- G. 2013 Summer Swim Program

- a. It was determined to establish a comprehensive plan for the lifeguards.
- b. EMS, police, fire personnel may be met with to discuss procedures in emergency situations.
- c. Create a budget for the Swimming Lesson Program and life guard salaries
- d. Via discussion, informational gathering tasks were assigned:

**John:** \* establish dollar scale needed to provide salaries for lifeguards and senior lifeguards, currently anticipate 2 returning lifeguards.

\*establish policy that dictates no less than 2 lifeguards on duty at all times at each pond, for designated hours.

**Skip:** \*will contact surrounding towns for information on plans and programs they have established.

**Kim** \*will contact the Red Cross to obtain their requirements for swimming instruction and lifeguard certification.

H. No special meeting to discuss the Swim Program was needed.

I. Social Network update:

- a. John has not heard from the Town Administrator yet. To be continued...

J. Plan of events for next 6 months

- a. Easter Egg Hunt scheduled for Saturday, March 23, 2013, rain date Sunday, March 24<sup>th</sup>.
- b. Expenses estimated to be \$500-\$800 for bunny suit rental, candy, plastic eggs.
- c. Brief discussion about purchasing an Easter Bunny Suit. No decision
- d. Discussion concerning how to spend the remaining budget effectively.

- i. Repair the tennis courts behind Town Hall and Sampson's Pond
  - ii. Field Repair
  - iii. Question raised to make a skate park behind Town Hall in lieu of tennis court repairs
- e. No decisions reached, and discussions will continue at a future meeting.
- K. Recreation Committee new email address
  - a. Each member was asked to set up new email password and user name.
  - b. Kim will answer any communications with cc to John when necessary
  - c. Address: [carverrecreation@carverma.org](mailto:carverrecreation@carverma.org)
- L. Follow up to Center Street Land parcel
  - a. 14 acres soccer complex proposed in 2008 was never approved by the Selectmen.
  - b. John will schedule a meeting with Rick LaFond, Matt Ginnetty, Selectman O'Donnell, to discuss the plans for the property.

Carver Youth Baseball League made a request that we pay 2 bills to:

Willis & Sons: \$160 for winterizing the sprinkler system and the Snack Shack

Lawns by Fran: \$277 bill dated 10/24/12

Motion made and seconded to fund \$437 was unanimously voted.

New Business to be on next meeting's agenda, January 14, 2013. Meeting Adjourned at 10:00pm

Mary E. Ross  
Recording Secretary

# Carver Recreation Committee Meeting Minutes

RECEIVED

2013 JAN 14 P 6: 24

TOWN CLERK CARVER MA.

**Date & Time:** Tuesday, November 13<sup>th</sup>, 2012 @ 7pm

**Location:** Town Hall

**Members In Attendance:** John Rinella, member

Kimberly Clark, member

\* George Martin, member

*Meeting called to order by John Rinella at 7:04pm.*

- I. Organizing Committee
  - A. Introduce New Members
    - a. Two new members were appointed to the committee, George Martin & Mary Ross.
  - B. Appoint New Chair
    - a. John Rinella shared interest in becoming chairperson.
    - b. Movement: George Martin to nominate John Rinella for chairperson. Seconded by Kimberly Clark.
    - c. Vote: Unanimous to appoint John Rinella chairperson of Recreation Committee.
  - C. Appoint New Vice-Chair
    - a. Movement: George Martin to nominate Kimberly Clark as Vice Chair. Seconded by Kimberly Clark.
    - b. Vote: Unanimous to appoint Kimberly Clark vice-chairperson of Recreation Committee.
  - D. Appoint Recording Secretary
    - a. Appointment vote deferred to later meeting when more members can be in attendance.
- II. Reviewing Old Business
  - A. Summer Swim Program
    - a. Informed new members about the summer swim program having to be canceled due to lack of proper documentation of lifeguards.
  - B. Program Binders
    - a. Program binders are to be assembled for each program that the Recreation Committee oversees or participates in, and will include checklists, contacts, and any pertinent information to run each program. The goal is to create accountability within the committee for completion of tasks and consistency of programs when overseers change.
    - b. Program binders will be held with the Recreation Committee files in Room 1 of Town Hall.
    - c. Binder assemblies will be overseen by John Rinella.
  - C. Invoices To Be Paid
    - a. Pearson Plumbing & Heating: \$85.00 Baseball Field water leak repairs from 07/11/2012
- III. New Business
  - A. Ski Program
    - a. Sign-ups have begun.
  - B. Community Preservation Committee Applications for Savery Meadows & Church St.
    - a. Plan to submit application for design & engineering funds to develop said properties of \$120,000.00 based on figure determined by John Rinella.
    - b. John Rinella recommended letters of interest in proposed projects from sports groups to the attention of the CPC.



- C. Set Policy for Monthly Meetings
  - a. Committee agrees to tentatively plan meetings for the 3<sup>rd</sup> Tuesday of each month with the understanding that this timeframe is subject to change.
- D. Discuss Budget Reports
  - a. Fiscal Year budgets should be determined by the committee and properly submitted to the town.
- E. Community Preservation Committee needs Recreation Committee Representative
  - a. John Rinella currently collaborates with the CPC and will keep the Recreation Committee informed.
- D. Town Website & Recreation Committee E-mail
  - a. Steve Dewhurst acts as webmaster. John Rinella to set up contact between Steve Dewhurst & Kimberly Clark so that Kimberly Clark can perform her duties of updating the Recreation Committee Website.
  - b. Recreation Committee e-mail will be changing over from a Yahoo account to a town one. Kimberly Clark will serve as primary administrator.
- E. Set Future Goals
  - a. Develop and research ideas for new programs
  - b. Look into creating a Facebook page for the Recreation Committee. John Rinella to find out legal requirements for doing so.
  - c. Await approval of CPC application, then plan for public hearing.
- IV. Open Comments from Public
  - A. Matt Ginnetty shared plot plans & tentative plans of town land next to library from a previous idea to develop that land for recreational use. Center St., lot 11. More information needs to be acquired regarding the town's plans to reserve that land for possible fire and/or police departments in the future. Helpful information would be knowing the setback for the existing well.
- V. Motion to Adjourn
  - A. Movement: Kimberly Clark moves to adjourn the meeting. Seconded by George Martin.
  - B. Vote: Unanimous

*Meeting adjourned at 9:35pm*

*Next meeting scheduled for Tuesday, December 18, 2012 at 7pm.*

*Meeting minutes transcribed by Kimberly Clark, Vice-Chairperson*





Approved

~~6-26-12~~  
5-30-12

## Carver Recreation Committee Meeting Minutes

RECEIVED  
2012 JUN 26 P 1:42  
TOWN CLERK CARVER MA.

**Date & Time:** Wednesday, March 13<sup>th</sup>, 2012 @ 6pm

**Location:** Town Hall

**Members In Attendance:** Deborah Carlino, Chairperson  
Kimberly Clark, member

*Meeting called to order by chairperson, Debbe Carlino at 6:00pm.*

- I. New Business
  - A. Field Use Schedules
    - a. Schedules for the town fields have been reviewed by representatives from Little League, Pop Warner, Soccer, Men's Softball, & Women's Softball. The schedule is satisfactory to all leagues. (See attached schedule.)
    - b. The Purchase Street fields still have issues where the turf was torn up, making it difficult for soccer to play there. Gerald Farquharson presented recommendations for field repair & maintenance. (See attached sheet with his recommendations.)
  - B. Easter Egg Hunt
    - a. The Easter Egg Hunt is being scheduled for Sunday, March 25<sup>th</sup>, 2012 with a rain date of April 1<sup>st</sup>, 2012.
    - b. Donations of candy and/or money towards hunt needs have been offered by Little League, Soccer, and Women's Softball.
- II. Unfinished Business
  - A. Stunt Bike Show Summer Event
    - a. The chairperson presented information regarding a stunt bike performer for the committee to consider for a town summer event. The attending members agreed that it would be a fun event to plan. Will discuss further when more members are in attendance.
  - B. Dugout Damage
    - a. The Main Street Softball fields have incurred damage to one of the rear field dugouts. The roof has fallen off and behind. The Men's & Women's Softball leagues have planned a clean-up day for April 1<sup>st</sup>, 2012 at which time they hope to have enough people to repair the dugout. They have inquired about the possibility of help from DPW to pull the roof out from behind the dugout. Committee to find out more information.
  - C. Open comments from those present
    - a. Town sports leagues have requested a contact information list, so that they can better handle inter-league communications. Kimberly Clark will put this list together. (See attached contact list.)

*Meeting adjourned at 7:30pm*

*Next meeting will be scheduled for when summer programs are to be discussed.*

*Meeting minutes transcribed by Kimberly Clark, Recreation Committee Member*

Attached Documents:

2012 Field Use Schedule

Purchase Street Field Repair Recommendations

Town Sports Leagues Contact List



Approved 5-30-12

RECEIVED

2012 JUN 26 P 1:14

TOWN CLERK CARVER MA



**Carver Recreation Committee**

**Town Hall \* 108 Main Street Carver, MA 02330**

**E-Mail: [Carverrecreation@yahoo.com](mailto:Carverrecreation@yahoo.com)**

**February 15, 2012**

**Minutes**

**IN ATTENDANCE:** Debbe Carlino, Chair; Members: Kim Clark; Richard Sherwood

**ABSENT:** John Rinella; Stephanie Davis

Chair Carlino opened the meeting at 6:15 p.m. Those present were asked in accordance to the new open meeting law if anyone was videotaping or recording the meeting. It was noted that no one was. Further, it was noted that due to the new Open Meeting Law, no changes can be made to the posted agenda, unless they are emergency in nature.

**Appointments:**

Elaine Weston was before the Committee re: her proposal to run a 10 and under tennis club during the summer months. She would hire the instructors; about 96 kids could enroll with 2 classes per day for four days per week. There would be a \$40 registration fee to cover expenses. She advised that she has talked with the School Dept. re: using the tennis courts at the High School.

**MOTION:** by Ms. Clark to authorize Elaine Weston as Program Director to offer a 10 and under tennis club hire the instructor, purchase supplies and deposit all monies received into the Recreation revolving account

**SECOND:** by Mr. Sherwood  
**UNANIMOUSLY VOTED**

**MOTION:** by Mr. Sherwood to earmark any monies received thru this tennis program would be used for the tennis program as long as the program exists

**SECOND:** by Ms. Clark  
**UNANIMOUSLY VOTED**



**Unfinished Business:**

**Church Street property:**

It was noted that this was not available at this time. At the last meeting it was erroneously explained that the property had already been taken by the town for non-payment of taxes; when actually the process has just begun and the property will not be available to the town until this November, 2012.

**-Easter Egg Hunt**

It was agreed upon by the Committee that the hunt would take place on Saturday, March 31<sup>st</sup> with a rain date of April 1<sup>st</sup>.

**-Dugout damage**

The DPW was going to be contacted to see if they could help repair the damage to the dugouts at the Carver Center fields.

**Payment of Invoices:**

MOTION: by Ms. Clark to pay invoices in the amount of \$9384.00

SECOND: by Mr. Sherwood

UNANIMOUSLY VOTED

**Next Meeting:**

To be determined

Future agenda items:

Start discussion re: Savory Avenue

Purchase Street – update

Forest Street

It was unanimously voted to adjourn at 8:30 p.m.

Respectfully submitted,

Deborah Carlino

Chair

