

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 038

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: November 18, 2020 at 1:00pm
Next Meeting: December 2, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
 Bryan Berriault, Carver Police Department ☐
 Chief Craig Weston, Carver Fire Department ☐
 Richard LaFond, Town of Carver ☐
 Bill Harriman, Town of Carver ☒
 Dave Robertson, Town of Carver ☐
 Dave Siedentopf, Town of Carver ☒
 Jon Delli Piscoli, Town of Carver ☒
 Robert Francis, Town of Carver ☒
 Kevin Thompson, Tower Construction ☒
 Patrick Fitzgerald, Tower Construction ☒
 Brian Humes, JHA ☒
 Andrew Whitehouse, JHA ☐
 Alyssa Chatani, CHA ☒
 Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 11/18/2020	
38.01	• Barber to return to site this week to complete the outbuilding boarding and taping.	Tower
38.02	• Working on a date for Belcour to return for the roof/cupola.	Tower
38.03	• Fiberglass columns to be completed by Tuesday 11/24.	Tower
38.04	• Glass will be arriving on 11/20 including storefront glass.	Tower
38.05	• Exterior columns are being painted as well as trim/canopy.	Tower
38.06	• Electrical and mechanical are ongoing. Firestopping above ceilings to prepare for MEP overhead inspections.	Tower
38.07	• Downspout installation upcoming.	Tower
38.08	• Interior paint will continue over the next 2 weeks, starting door frame painting and misc touch ups.	Tower
38.09	• Casework continues as well as window trim.	Tower
38.10	• Wall tile starts next week, communications room flooring 11/24 & 11/25.	Tower

38.11	• Site fire protection upcoming: tie in exterior and then interior.	Tower
38.12	• Exterior concrete to take place on Friday, sidewalks and pads.	Tower
38.13	• Outbuilding insulation will be completed this week.	Tower
38.14	• Overhead door date upcoming at outbuilding.	Tower
38.15	• Continue plywood followed by sheet rock and taping at outbuilding.	Tower
38.16	• Curbing is ongoing, fencing will start next week.	Tower
38.17	• Substantial completion is mid-February with occupancy in early/mid-March.	Tower
37.01	• Roofing and cupola work is on hold.	Tower
37.02	• Fiberglass columns and trim to be completed by the 10 th .	Tower
37.03	• Storefront frames and glass to be completed by end of week.	Tower
37.04	• Interior door frame painting upcoming.	Tower
37.05	• Interior mechanical and electrical work ongoing at main building.	Tower
37.06	• Gutter and downspouts to be completed by early next week.	Tower
37.07	• All areas primed except the training room; first coat next week.	Tower
37.08	• Acoustical ceiling grid to be completed by next Thursday.	Tower
37.09	• Window trim began this week, millwork upcoming.	Tower
37.10	• JAILS completed detention ceilings and cells.	Tower
37.11	• Sitework: sidewalks and curbing are ongoing.	Tower
37.12	• Site fire protection ongoing this week and next.	Tower
37.13	• Rough trades in outbuilding ongoing, insulating 12 th + 13 th	Tower
37.14	• Overhead door at outbuilding upcoming.	Tower
37.15	• Temp heat upcoming to prepare for finishes.	Tower
36.01	• Wrapping up wall board finishes this week.	Tower
36.02	• Roofing/cupola: issue with the gauge of the clips; needs to be compatible with the copper. Ongoing.	Tower
36.03	• Fiberglass columns and trim, Empire to be back on site by Tuesday; will need 3 days to complete.	Tower
36.04	• Storefront doors to be completed by next Friday.	Tower
36.05	• Continue to prime and paint; continue exterior.	Tower
36.06	• Interior electrical and mechanical ongoing at main building.	Tower
36.07	• Gutter to be completed on Monday.	Tower
36.08	• Acoustical grid to be finalized by next Friday.	Tower
36.09	• Detention ceilings to be finalized by Monday.	Tower
36.10	• Concrete, exterior pads, and sidewalks by next Friday.	Tower
36.11	• Outbuilding drywall of ceilings this week; rough trades continue.	Tower
36.12	• Verified wire mesh partitions dimensions; overhead door upcoming.	Tower
36.13	• Site prep continues, binder is complete, curbing to be installed next week.	Tower
36.14		
Site Logistics & COVID-19 Impacts 11/18/2020		
38.18	• Tower continues to monitor COVID-19 prevention.	Tower
37.16	• Tower continues to monitor COVID-19 prevention.	Tower
36.15	• Tower continues to monitor COVID-19 prevention.	Tower

38.19 37.17 36.16	Submittals 11/18/2020 <ul style="list-style-type: none"> • No hot submittals. • No hot submittals. • No hot submittals. 	
38.20 38.21 37.18 36.17	RFI's 11/18/2020 <ul style="list-style-type: none"> • Dedication plaque was returned; final wording to be confirmed. • Vector file of the patch and seal need to be sent from the Town. • Dedication plaque is under review; no new RFIs. • Dedication plaque is under review; no new RFIs. 	TOC TOC TOC TOC
38.22 38.23 38.24 37.19 37.20 37.21 36.18 36.19 36.20	PR's, ASI's, PCO's 11/18/2020 <ul style="list-style-type: none"> • Tower to send out updated PCO log. New pricing submitted for condenser relocation and overhead door electrical at outbuilding. • CO #6 to be finalized for the following requisition. • ASI upcoming on the road sign. • Locker pricing upcoming; Tower to self-perform drywall work for savings. • JHA providing a sketch for the condensing unit relocation. • PCO #41 to be a deduct change and the road sign change is upcoming. • Locker ASI pricing pending Barber Drywall revision of pricing. • G&H to place all condensed units on a pad at south side of building outside of the Sally Port; sketch upcoming. May be possible to adjust landscaping to help with screening. • PCO #22 voided for carpet attic stock; 10% to be provided at no cost. 	Tower Tower JHA Tower JHA Tower/JHA Tower JHA Tower
38.25 37.22 36.21	Master Schedule 11/18/2020 <ul style="list-style-type: none"> • Master schedule update upcoming; on schedule, no delays. • Master schedule update upcoming; on schedule, no delays. • Master schedule update upcoming; on schedule, no delays. 	Tower Tower Tower
38.26 37.23 36.22	Certified Payroll 11/18/2020 <ul style="list-style-type: none"> • Updated CPRs received today; CHA to review. • Tower continuing to update CPRs. • 50% DCAMM scores distributed; Tower continuing to update CPRs. 	CHA CHA/Tower CHA/Tower

<p>38.27 37.24 36.23</p>	<p>As Built Drawings 11/18/2020</p> <ul style="list-style-type: none"> • Dig It and AEC as-builts upcoming. • Dig It and AEC as-builts upcoming. • Dig It as-built upcoming. 	<p>Tower Tower Tower</p>
<p>38.28 37.25 36.24</p>	<p>Requisitions 11/18/2020</p> <ul style="list-style-type: none"> • Tower to send over requisition #9 electronically. • Req #8 check to be dropped off at trailer; hard executed copies left at trailer. Draft #9 sent out and comments upcoming. • Req #8 check to be sent next week. 	<p>Tower TOC/JHA TOC</p>
<p>38.29 38.30 38.31 38.32 38.33 38.34 38.35 38.36 38.37 38.38 38.39 38.40 38.41 38.42 38.43 38.44 38.45 38.46</p>	<p>New Business 11/18/2020</p> <ul style="list-style-type: none"> • Radio tower pad was poured on Monday; samples were taken for Briggs to test. • Signed with New Era for the A/V scope. • Permanent power date TBD with AEC. • BER proposal to assist with energy credits will be rejected; they may be able to provide design load information. JHA recommends a conference call with Rich Fitz (BER) to discuss. • Belcour weathervane discussion ongoing. • CAMA provided new accent color recommendations; Tower to review with Dandis. • Brian reached out to Aurora and they are planning to be on site in December to install the tracks for the high density storage. • Fiber line work upcoming; Dig It to install conduit this week. • Dig It final paving will be pushed to spring pending zero escalation. • Generator to be moved on Friday; 56 day break results upcoming. • Brian has coordinated with Mike Shaw on the console layout; no issues noted. • MEP inspection dates for BER are potentially 12/8/20; Tower to confirm. • The next meeting and all meetings hereafter will be held in the library conference room every other Wednesday at 1pm. • Flag poles to be installed next week, memorial to be moved over the week after Thanksgiving. • Tree closest to the walkway at the main entry to be removed tomorrow. • Fencing dates to be communicated with the library; beginning to layout and mark posts. • DPW is bringing in loam this week to the site. • Dave S. spoke with Larry Page and they are waiting on final grade to raise the septic heads. 	<p>TOC/CHA TOC Tower JHA Tower Tower JHA Tower Tower Tower/CHA TOC JHA/Tower For Record Tower TOC Tower/CHA TOC TOC</p>

38.47	<ul style="list-style-type: none"> Net clock location be installed per plans. Mike Shaw and E911 reviewed. 	For Record
38.48	<ul style="list-style-type: none"> Window trim was reviewed in the field; no issues. 	JHA
38.49	<ul style="list-style-type: none"> Window shade at the north exterior door at the training room will be field measured and coordinated as to not block access to the door. 	Tower
38.50	<ul style="list-style-type: none"> Not proceeding with painting the goosenecks. 	Tower
38.51	<ul style="list-style-type: none"> Cyber Comm next steps upcoming. 	TOC
38.52	<ul style="list-style-type: none"> Chief has been coordinating with Comm Tract on the fiber line installation at the street; will give notice next week. 	TOC
38.53	<ul style="list-style-type: none"> Tower working on updating the Google Drive with the latest documents. 	Tower
38.54	<ul style="list-style-type: none"> Tower reviewing the contract to determine who owns winter conditions. 	Tower
38.55	<ul style="list-style-type: none"> Discussion on occupancy: still targeting mid-March. 	Tower
38.56	<ul style="list-style-type: none"> Tower reviewing the possibility of upgrading the white board to a glass board in the training room. 	Tower
38.57	<ul style="list-style-type: none"> Commissioning pre-functional checklists upcoming. 	CHA
38.58	<ul style="list-style-type: none"> Brian Humes to be on site December 8th for a walk-through. 	JHA
38.59	<ul style="list-style-type: none"> Lectern to be removed from the WB Mason quote. 	CHA
37.26	<ul style="list-style-type: none"> Steve Child (S&S) – needs a price to dig the hole for the foundation from Dig It; Tower sending to Kerry. 	Tower
37.27	<ul style="list-style-type: none"> A/V proposal to be finalized, New Era provided additional proposal for installation of the (3) racks \$4,107 (includes rack + labor to put it in + CMS); Ockers just racks proposal for \$3,200. 	TOC
37.28	<ul style="list-style-type: none"> Road sign will be moved further back; JHA providing design. Also adding one additional upright for the sign. 	JHA
37.29	<ul style="list-style-type: none"> Eversource was here yesterday pulling the line from the pole to the xmfr; pushing for beginning of Dec. by AEC. 	Tower
37.30	<ul style="list-style-type: none"> Interior signage package returned; plaque outstanding only. 	TOC
37.31	<ul style="list-style-type: none"> BER proposal for assiting w/ energy credits. 	JHA
37.32	<ul style="list-style-type: none"> Belcour weathervane discussion ongoing. 	Tower
37.33	<ul style="list-style-type: none"> Accent paint color; CAMA agreed to change to match with the carpet. 	JHA
37.34	<ul style="list-style-type: none"> High density storage, requesting to expedite track installation, then can backfill concrete and finish the flooring. 	JHA/TOC
37.35	<ul style="list-style-type: none"> Dig It has been called for the fiber line; work upcoming. 	Tower
37.36	<ul style="list-style-type: none"> Dig It to provide in writing that final paving in the spring will not have a pricing escalation; temporary striping at the public side to be added 	Tower
37.37	<ul style="list-style-type: none"> Generator move with AEC; Tower confirming date. 	Tower
37.38	<ul style="list-style-type: none"> Concrete generator pad at 28 days hasn't reached 5000 psi; waiting for 56 day break results. 	CHA TOC
37.39	<ul style="list-style-type: none"> Communications room – fiber optic line upcoming. Comcast work order completed. 	For Record
37.40	<ul style="list-style-type: none"> Brian + Kevin discussed the console data/electrical layout on site. 	Tower/BER
37.41	<ul style="list-style-type: none"> Fire caulking upcoming; MEP overhead inspection dates. 	For Record
37.42	<ul style="list-style-type: none"> Biweekly meetings now, next meeting will be 11/18. 	CHA/JHA
37.43	<ul style="list-style-type: none"> For appliances, JHA typically recommends black; RFS due 11/27; JHA to review for ADA counter heights, etc. 	CHA/JHA
37.44	<ul style="list-style-type: none"> Move memorial over this week, sits on the sidewalk after poured. 	Tower/TOC
37.45		

	Discussed doweling it. Waiting until after the concrete is poured to bring it to site.	Tower
37.46	• Temp fence at the library, Tower to advise on schedule.	Tower/TOC
37.47	• Coordinate Dig It on the loam with DPW; handhole to put in where the gate conduit terminates.	TOC
37.48	• Larry page to return to raise the heads of the septic – put stake at each one to raise up.	For Record
37.49	• JHA reviewed refrigerate lines in the attic; approved.	Tower
37.50	• Eliminating junction box at the gable where the lettering is going, Tower reviewing.	TOC
37.51	• Net clock location – change the location/can coordinate with E911 – other options for the location, could be on the front wall; reviewing with Mike Shaw/Chief.	Tower
37.52	• Revise window trim detail – T&C was provided notice.	Tower
37.53	• Concrete damaged on the public side, areas that need to be cut and repoured.	Tower
37.54	• Kevin checking with the window shade at the egress door in the training room; Tower to ensure that it's coordinated.	JHA
37.55	• Considering proposal to paint the goosenecks on the public side of the east slope; may be able to paint black; right now it's sheet metal.	TOC
36.25	• Steve Child (S&S) on site today; will be back on Monday for the foundation.	TOC
36.26	• Discussion on status of any open proposals; New Era work upcoming.	TOC/JHA
36.27	• Road sign will likely be design #4 as a change order with Tower. JHA to provide ASI; uplighting requested at the sign and training room.	JHA/TOC
36.28	• Discussion on the seal at the gable end.	Tower
36.29	• Tower working with AEC on permanent power date.	Tower
36.30	• Interior signage package upcoming.	JHA/BER
36.31	• BER is providing a design price for assisting with energy credits.	Tower
36.32	• Tower discussing weather vane with Belcour.	JHA
36.33	• Brian Humes will be on site Tuesday, November 3 likely around noon.	TOC
36.34	• Dave S. will handle police station directional signs through DPW.	JHA
36.35	• DPH will inspect when JHA completes pre-inspection checklist.	TOC/CHA
36.36	• WB Mason meeting on Monday to select final colors.	TOC
36.37	• High density storage proposal has been completed and sent.	Tower
36.38	• Fiber line installation upcoming; Dig It has called Dig Safe.	Tower
36.39	• Tower to confirm final paving with Dig It will be after substantial completion.	Tower
36.40	• Screen for the projector in the training room; Tower to review.	Tower
36.41	• Generator move is being coordinated with AEC; confirming who will fill it.	TOC
36.43	• Comcast is scheduled to come on site Friday between 10-12.	JHA/Tower
36.44	• Console layout verified with Tower; will block outlet locations. Kevin will lay out with tape for Tuesday's walk-through.	
36.45	• Cable tray installation has been coordinated with AEC.	Tower
36.46	• Site curbing to be installed next week; no CCB on this project.	Tower
36.47	• Above ceiling inspections upcoming; Tower to provide notice.	Tower
36.48	• Two undercounter refrigerators are to be provided by owner.	
36.49		

The next Carver Police Station meeting is scheduled for Wednesday, December 2nd at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet at the library conference room (please bring a mask and remain six feet apart).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.