

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 037

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: November 4, 2020 at 1:00pm
Next Meeting: November 18, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
Bryan Berriault, Carver Police Department ☒
Chief Craig Weston, Carver Fire Department ☐
Richard LaFond, Town of Carver ☐
Bill Harriman, Town of Carver ☒
Dave Robertson, Town of Carver ☐
Dave Siedentopf, Town of Carver ☒
Jon Delli Piscoli, Town of Carver ☐
Robert Francis, Town of Carver ☐
Kevin Thompson, Tower Construction ☒
Patrick Fitzgerald, Tower Construction ☒
Brian Humes, JHA ☒
Andrew Whitehouse, JHA ☒
Alyssa Chatani, CHA ☒
Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 11/04/2020	
37.01	• Roofing and cupola work is on hold.	Tower
37.02	• Fiberglass columns and trim to be completed by the 10 th .	Tower
37.03	• Storefront frames and glass to be completed by end of week.	Tower
37.04	• Interior door frame painting upcoming.	Tower
37.05	• Interior mechanical and electrical work ongoing at main building.	Tower
37.06	• Gutter and downspouts to be completed by early next week.	Tower
37.07	• All areas primed except the training room; first coat next week.	Tower
37.08	• Acoustical ceiling grid to be completed by next Thursday.	Tower
37.09	• Window trim began this week, millwork upcoming.	Tower
37.10	• JAILS completed detention ceilings and cells.	Tower
37.11	• Sitework: sidewalks and curbing are ongoing.	Tower
37.12	• Site fire protection ongoing this week and next.	Tower
37.13	• Rough trades in outbuilding ongoing, insulating 12 th + 13 th	Tower

37.14	• Overheard door at outbuilding upcoming.	Tower
37.15	• Temp heat upcoming to prepare for finishes.	Tower
36.01	• Wrapping up wall board finishes this week.	Tower
36.02	• Roofing/cupola: issue with the gauge of the clips; needs to be compatible with the copper. Ongoing.	Tower
36.03	• Fiberglass columns and trim, Empire to be back on site by Tuesday; will need 3 days to complete.	Tower
36.04	• Storefront doors to be completed by next Friday.	Tower
36.05	• Continue to prime and paint; continue exterior.	Tower
36.06	• Interior electrical and mechanical ongoing at main building.	Tower
36.07	• Gutter to be completed on Monday.	Tower
36.08	• Acoustical grid to be finalized by next Friday.	Tower
36.09	• Detention ceilings to be finalized by Monday.	Tower
36.10	• Concrete, exterior pads, and sidewalks by next Friday.	Tower
36.11	• Outbuilding drywall of ceilings this week; rough trades continue.	Tower
36.12	• Verified wire mesh partitions dimensions; overhead door upcoming.	Tower
36.13	• Site prep continues, binder is complete, curbing to be installed next week.	Tower
36.14	• Temp heat upcoming on 11/5 & 11/6; FD to verify install.	Tower
35.01	• Topping out walls and taping continues this week.	Tower
35.02	• Roofing/cupola work ongoing; working on an issue with clips.	Tower
35.03	• Fiberglass columns and trim work taking place this week.	Tower
35.04	• Storefront doors will arrive next week.	Tower
35.05	• Continue to paint finish at exterior this week and next.	Tower
35.06	• Interior electrical and mechanical rough continues.	Tower
35.07	• Exterior joint sealant work continues.	Tower
35.08	• Interior priming continues this week with first coat scheduled next week.	Tower
35.09	• Acoustical ceiling grid begins on Monday with the exception of men's locker room area. Detention ceilings begin next week.	Tower
35.10	• Tile for bathrooms is two weeks out.	Tower
35.11	• Site fire protection and at outbuilding continues.	Tower
35.12	• Concrete exterior pads scheduled for the 28 th and into the next week.	Tower
35.13	• Outbuilding framing and drywall starts this week with the overhead door upcoming. Overhead doors at Sally Port have been installed.	Tower
35.14	• Wire mesh partitions in the outbuilding are upcoming.	Tower
35.15	• Site prep for binder is ongoing; grading tomorrow, binder on Friday and curbing early next week.	Tower
Site Logistics & COVID-19 Impacts 11/04/2020		
37.16	• Tower continues to monitor COVID-19 prevention.	Tower
36.15	• Tower continues to monitor COVID-19 prevention.	Tower
35.16	• Tower continues to monitor COVID-19 prevention.	Tower

37.17 36.16 35.17	Submittals 11/04/2020 <ul style="list-style-type: none"> • No hot submittals. • No hot submittals. • New light pole base was approved; lighting submittal has been submitted. 	Tower/JHA
37.18 36.17 35.18	RFI's 11/04/2020 <ul style="list-style-type: none"> • Dedication plaque is under review; no new RFIs. • Dedication plaque is under review; no new RFIs. • Dedication plaque is under review; no new RFIs. 	TOC TOC TOC
37.19 37.20 37.21 36.18 36.19 36.20 35.19 35.20	PR's, ASI's, PCO's 11/04/2020 <ul style="list-style-type: none"> • Locker pricing upcoming; Tower to self-perform drywall work for savings. • JHA providing a sketch for the condensing unit relocation. • PCO #41 to be a deduct change and the road sign change is upcoming. • Locker ASI pricing pending Barber Drywall revision of pricing. • G&H to place all condensed units on a pad at south side of building outside of the Sally Port; sketch upcoming. May be possible to adjust landscaping to help with screening. • PCO #22 voided for carpet attic stock; 10% to be provided at no cost. • Locker pricing upcoming. • Discussion on condensing units location: owner requests for them to not be on the roof, but potentially 2 on a pad behind sally port and 2 at the rear of the building by sidewalk. 	Tower JHA Tower/JHA Tower JHA Tower Tower Tower/JHA
37.22 36.21 35.21	Master Schedule 11/04/2020 <ul style="list-style-type: none"> • Master schedule update upcoming; on schedule, no delays. • Master schedule update upcoming; on schedule, no delays. • Master schedule update upcoming; on schedule, no delays. 	Tower Tower Tower
37.23 36.22 35.22	Certified Payroll 11/04/2020 <ul style="list-style-type: none"> • Tower continuing to update CPRs. • 50% DCAMM scores distributed; Tower continuing to update CPRs. • 50% DCAMM scores upcoming; Tower working on CPR update. 	CHA/Tower CHA/Tower CHA/Tower

<p>37.24 36.23 35.23</p>	<p>As Built Drawings 11/04/2020</p> <ul style="list-style-type: none"> • Dig It and AEC as-builts upcoming. • Dig It as-built upcoming. • Dig It as-built upcoming. 	<p>Tower Tower Tower</p>
<p>37.25 36.24 35.24</p>	<p>Requisitions 11/04/2020</p> <ul style="list-style-type: none"> • Req #8 check to be dropped off at trailer; hard executed copies left at trailer. Draft #9 sent out and comments upcoming. • Req #8 check to be sent next week. • Req #8 check will be cut this week. 	<p>TOC/JHA TOC TOC</p>
<p>37.26 37.27 37.28 37.29 37.30 37.31 37.32 37.33 37.34 37.35 37.36 37.37 37.38 37.39 37.40 37.41 37.42 37.43 37.44 37.45</p>	<p>New Business 11/04/2020</p> <ul style="list-style-type: none"> • Steve Child (S&S) – needs a price to dig the hole for the foundation from Dig It; Tower sending to Kerry. • A/V proposal to be finalized, New Era provided additional proposal for installation of the (3) racks \$4,107 (includes rack + labor to put it in + CMS); Ockers just racks proposal for \$3,200. • Road sign will be moved further back; JHA providing design. Also adding one additional upright for the sign. • Eversource was here yesterday pulling the line from the pole to the xmfr; pushing for beginning of Dec. by AEC. • Interior signage package returned; plaque outstanding only. • BER proposal for assiting w/ energy credits. • Belcour weathervane discussion ongoing. • Accent paint color; CAMA agreed to change to match with the carpet. • High density storage, requesting to expedite track installation, then can backfill concrete and finish the flooring. • Dig It has been called for the fiber line; work upcoming. • Dig It to provide in writing that final paving in the spring will not have a pricing escalation; temporary striping at the public side to be added • Generator move with AEC; Tower confirming date. • Concrete generator pad at 28 days hasn't reached 5000 psi; waiting for 56 day break results. • Communications room – fiber optic line upcoming. Comcast work order completed. • Brian + Kevin discussed the console data/electrical layout on site. • Fire caulking upcoming; MEP overhead inspection dates. • Biweekly meetings now, next meeting will be 11/18. • For appliances, JHA typically recommends black; RFS due 11/27; JHA to review for ADA counter heights, etc. • Move memorial over this week, sits on the sidewalk after poured. Discussed doweling it. Waiting until after the concrete is poured to 	<p>Tower TOC JHA Tower TOC JHA Tower JHA JHA/TOC Tower Tower Tower Tower CHA TOC For Record Tower/BER For Record CHA/JHA Tower/TOC</p>

	bring it to site.	
37.46	• Temp fence at the library, Tower to advise on schedule.	Tower
37.47	• Coordinate Dig It on the loam with DPW; handhole to put in where the gate conduit terminates.	Tower/TOC
37.48	• Larry page to return to raise the heads of the septic – put stake at each one to raise up.	TOC
37.49	• JHA reviewed refrigerate lines in the attic; approved.	For Record
37.50	• Eliminating junction box at the gable where the lettering is going, Tower reviewing.	Tower
37.51	• Net clock location – change the location/can coordinate with E911 – other options for the location, could be on the front wall; reviewing with Mike Shaw/Chief.	TOC
37.52	• Revise window trim detail – T&C was provided notice.	Tower
37.53	• Concrete damaged on the public side, areas that need to be cut and repoured.	Tower
37.54	• Kevin checking with the window shade at the egress door in the training room; Tower to ensure that it's coordinated.	Tower
37.55	• Considering proposal to paint the goosenecks on the public side of the east slope; may be able to paint black; right now it's sheet metal.	JHA
36.25	• Steve Child (S&S) on site today; will be back on Monday for the foundation.	TOC
36.26	• Discussion on status of any open proposals; New Era work upcoming.	TOC
36.27	• Road sign will likely be design #4 as a change order with Tower. JHA to provide ASI; uplighting requested at the sign and training room.	TOC/JHA
36.28	• Discussion on the seal at the gable end.	JHA/TOC
36.29	• Tower working with AEC on permanent power date.	Tower
36.30	• Interior signage package upcoming.	Tower
36.31	• BER is providing a design price for assisting with energy credits.	JHA/BER
36.32	• Tower discussing weather vane with Belcour.	Tower
36.33	• Brian Humes will be on site Tuesday, November 3 likely around noon.	JHA
36.34	• Dave S. will handle police station directional signs through DPW.	TOC
36.35	• DPH will inspect when JHA completes pre-inspection checklist.	JHA
36.36	• WB Mason meeting on Monday to select final colors.	TOC/CHA
36.37	• High density storage proposal has been completed and sent.	TOC
36.38	• Fiber line installation upcoming; Dig It has called Dig Safe.	Tower
36.39	• Tower to confirm final paving with Dig It will be after substantial completion.	Tower
36.40	• Screen for the projector in the training room; Tower to review.	Tower
36.41	• Generator move is being coordinated with AEC; confirming who will fill it.	Tower
36.43	• Comcast is scheduled to come on site Friday between 10-12.	TOC
36.44	• Console layout verified with Tower; will block outlet locations. Kevin will lay out with tape for Tuesday's walk-through.	JHA/Tower
36.45	• Cable tray installation has been coordinated with AEC.	
36.46	• Site curbing to be installed next week; no CCB on this project.	Tower
36.47	• Above ceiling inspections upcoming; Tower to provide notice.	Tower
36.48	• Two undercounter refrigerators are to be provided by owner.	Tower
34.49	• Biweekly meetings will commence after next meeting.	CHA/TOC
35.25		

35.26	• Steve Child (S&S) will be out this week or next; date upcoming for the foundation. Concrete testing to be scheduled; further discussion whether he owns or to be Briggs testing.	TOC
35.27	• Signing off on last proposal for IT/network scope.	TOC
35.28	• Intercom work for the front lobby upcoming.	TOC
35.29	• Road sign is under review; decision to made next week.	TOC
35.30	• Discussion on adding a seal to the gable end.	TOC
35.31	• Permanent power: working on a date for AEC to be ready.	Tower
35.32	• Dave S. spoke to Larry Page about raising the septic heads.	TOC
35.33	• Interior signage upcoming; using construction numbers.	Tower
35.34	• Energy credit documentation upcoming; JHA working with BER.	JHA
35.35	• Weathervane discussion with Belcour.	Tower
35.36	• Reviewing tree trimming; check in to see what Chief Weston thinks.	TOC
35.37	• Considering police sign directional from the road.	TOC
	• Lighting programming for the training room should allow the room to be lit.	TOC
35.38	• Temp heat is a few weeks away.	Tower
35.39	• DPH inspection in the old station failed; need to inspect new building at 90%. Lessons learned from Lakeville were that the cell doors are meant to be mounted flush to the floor to avoid suicide risk, and grates for the ventilation are to be a specified size.	TOC
35.40	• Chief waiting on Tim Grant for WB Mason for status.	TOC/CHA
35.41	• Town is working on a purchase order for Aurora.	TOC
35.42	• Irrigation sleeves have been installed; Dig It will bill for piping only. Sidewalk areas upcoming.	Tower
35.43	• Dig It called in Dig Safe for the fiber line installation.	Tower
35.44	• Back gate at existing parking lot has a mountable curb, will be removing due to plowing, will still be accessible on a daily basis.	TOC
35.45	• Curbing by the library was approved; let Bill know to give notice to the library.	Tower/TOC

The next Carver Police Station meeting is scheduled for Wednesday, November 18th at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.