

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 035

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: October 21, 2020 at 1:00pm
Next Meeting: October 28, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending:

- Chief Marc Duphily, Carver Police Department ☒
- Bryan Berriault, Carver Police Department ☐
- Chief Craig Weston, Carver Fire Department ☐
- Richard LaFond, Town of Carver ☐
- Bill Harriman, Town of Carver ☒
- Dave Robertson, Town of Carver ☐
- Dave Siedentopf, Town of Carver ☒
- Jon Delli Piscoli, Town of Carver ☐
- Robert Francis, Town of Carver ☐
- Kevin Thompson, Tower Construction ☒
- Patrick Fitzgerald, Tower Construction ☐
- Brian Humes, JHA ☐
- Andrew Whitehouse, JHA ☒
- Alyssa Chatani, CHA ☒
- Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 10/21/2020	
35.01	• Topping out walls and taping continues this week.	Tower
35.02	• Roofing/cupola work ongoing; working on an issue with clips.	Tower
35.03	• Fiberglass columns and trim work taking place this week.	Tower
35.04	• Storefront doors will arrive next week.	Tower
35.05	• Continue to paint finish at exterior this week and next.	Tower
35.06	• Interior electrical and mechanical rough continues.	Tower
35.07	• Exterior joint sealant work continues.	Tower
35.08	• Interior priming continues this week with first coat scheduled next week.	Tower
35.09	• Acoustical ceiling grid begins on Monday with the exception of men's locker room area. Detention ceilings begin next week.	Tower
35.10	• Tile for bathrooms is two weeks out.	Tower
35.11	• Site fire protection and at outbuilding continues.	Tower
35.12	• Concrete exterior pads scheduled for the 28 th and into the next week.	Tower

35.13	<ul style="list-style-type: none"> • Outbuilding framing and drywall starts this week with the overhead door upcoming. Overhead doors at Sally Port have been installed. 	Tower
35.14	<ul style="list-style-type: none"> • Wire mesh partitions in the outbuilding are upcoming. 	Tower
35.15	<ul style="list-style-type: none"> • Site prep for binder is ongoing; grading tomorrow, binder on Friday and curbing early next week. 	Tower
34.01	<ul style="list-style-type: none"> • Gypsum board assemblies ongoing with taping and hanging any remaining sheet rock; to be completed next week. 	Tower
34.02	<ul style="list-style-type: none"> • Continue fire taping and beginning to prime walls this week. 	Tower
34.03	<ul style="list-style-type: none"> • The roofer will return this week and copper to be installed next week. 	Tower
34.04	<ul style="list-style-type: none"> • PVC and siding to be complete this week, and storefront frames early next week. 	Tower
34.05	<ul style="list-style-type: none"> • Interior mechanical and electrical rough is ongoing. 	Tower
34.06	<ul style="list-style-type: none"> • Joint sealants and also painting are ongoing 	Tower
34.07	<ul style="list-style-type: none"> • Acoustical grid tentatively scheduled for the week of the 26th. 	Tower
34.08	<ul style="list-style-type: none"> • Fiberglass columns are being delivered today. 	Tower
34.09	<ul style="list-style-type: none"> • Dig It will be here over the next couple weeks with sitework ongoing. 	Tower
34.10	<ul style="list-style-type: none"> • Binder date TBD by the next weekly meeting. Site fire protection is ongoing; water lines to the hydrant are being installed. 	Tower
34.11	<ul style="list-style-type: none"> • Site concrete next week and into the following week. 	Tower
33.01	<ul style="list-style-type: none"> • Gypsum board assemblies ongoing with taping and hanging any remaining sheet rock; durock to be installed at wet walls. 	Tower
33.02	<ul style="list-style-type: none"> • Roofing at the outbuilding and cupola at the main building to continue at the end of next week. PVC is ongoing. 	Tower
33.03	<ul style="list-style-type: none"> • Storefront glass is being installed; should be complete by tomorrow. 	Tower
33.04	<ul style="list-style-type: none"> • Door frames to arrive end of next week. 	Tower
33.05	<ul style="list-style-type: none"> • Painting of exterior frames pending weather next week. 	Tower
33.06	<ul style="list-style-type: none"> • Electrical rough continues. 	Tower
33.07	<ul style="list-style-type: none"> • Joint sealant meeting yesterday, mobilizing next week and ongoing for the next two weeks. 	Tower
33.08	<ul style="list-style-type: none"> • Taping continues with priming starting on the 20th of October. 	Tower
33.09	<ul style="list-style-type: none"> • Fiberglass columns and trim tentative dates are 10/19 + 20; relative to painting and caulking, it could potentially delay upcoming work. 	Tower
33.10	<ul style="list-style-type: none"> • Dig It is returning on Monday and will be on site for the next two weeks completing work; Dave S. and Joe to meet on Monday. 	Tower
33.11	<ul style="list-style-type: none"> • Delta will be back this week setting the pump. 	Tower
33.12	<ul style="list-style-type: none"> • Exterior concrete pads were poured and one additional pad upcoming. 	Tower
33.13	<ul style="list-style-type: none"> • Siding and trim at outbuilding continues and rough at outbuilding to commence this week as well. 	Tower
Site Logistics & COVID-19 Impacts 10/21/2020		
35.16	<ul style="list-style-type: none"> • Tower continues to monitor COVID-19 prevention. 	Tower
34.12	<ul style="list-style-type: none"> • Tower continues to monitor COVID-19 prevention. 	Tower
33.15	<ul style="list-style-type: none"> • Tower continues to monitor COVID-19 prevention. 	Tower

<p>35.17</p> <p>34.13</p> <p>33.16</p>	<p>Submittals 10/21/2020</p> <ul style="list-style-type: none"> • New light pole base was approved; lighting submittal has been submitted. • Resubmittal upcoming on the wire mesh partitions; Tower is coordinating on the flag pole with JHA. • BMS/Contronls submittal upcoming; no hot submittals. 	<p>Tower/JHA</p> <p>Tower</p> <p>Tower</p>
<p>35.18</p> <p>34.14</p> <p>33.17</p> <p>33.18</p>	<p>RFI's 10/21/2020</p> <ul style="list-style-type: none"> • Dedication plaque is under review; no new RFIs. • The dedication plaque is in the works; Patrick is updating RFI log. • Heads Up Irrigation visited the site and left a site drawing. • One open RFI on the dedication plaque, Bill is working on providing the names. Decision made on the cable management system to run over the middle of the racks in the Comm. room. 	<p>TOC</p> <p>JHA/Tower</p> <p>TOC</p> <p>JHA/TOC</p>
<p>35.19</p> <p>35.20</p> <p>34.15</p> <p>34.16</p> <p>33.19</p> <p>33.20</p>	<p>PR's, ASI's, PCO's 10/21/2020</p> <ul style="list-style-type: none"> • Locker pricing upcoming. • Discussion on condensing units location: owner requests for them to not be on the roof, but potentially 2 on a pad behind sally port and 2 at the rear of the building by sidewalk. • CO #5 has been executed; all other ASI pricing is upcoming. • PCO #33 & 35 are recommended for approval by BER; \$1,823.64 and \$508.72 respectively. A PCO for the \$0 cupola change should be included, lightning protection at the outbuilding, and added lockers. • CO #5 to be signed by Town Administrator. All other ASI pricing is upcoming. • ASIs sent out on condensing unit pad and additional lockers. All four condensing units will be on the Sally Port roof, delete pad but stone to remain for the drain line. 	<p>Tower</p> <p>Tower/JHA</p> <p>Tower</p> <p>Tower</p> <p>TOC/Tower</p> <p>JHA</p>
<p>35.21</p> <p>34.17</p> <p>33.21</p>	<p>Master Schedule 10/21/2020</p> <ul style="list-style-type: none"> • Master schedule update upcoming. • Master schedule to updated this week. • Master schedule to updated next week. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>35.22</p> <p>34.18</p>	<p>Certified Payroll 10/21/2020</p> <ul style="list-style-type: none"> • 50% DCAMM scores upcoming; Tower working on CPR update. • 50% DCAMM scores upcoming; CPR update upcoming. 	<p>CHA/Tower</p> <p>CHA/Tower</p>

33.22	<ul style="list-style-type: none"> New prevailing wage rates will become effective in December 2020. 	CHA
35.23 34.19 33.23	As Built Drawings 10/21/2020 <ul style="list-style-type: none"> Dig It as-built upcoming. Received Lapan as-builts electronically, Dig It's and AEC's upcoming. Tracking as-builts for MEPs and Dig It. 	Tower Tower Tower
35.24 34.20 33.24	Requisitions 10/21/2020 <ul style="list-style-type: none"> Req #8 check will be cut this week. Stored material paperwork received; Req #8 payment is 2 weeks out. Draft #8 was submitted for review; CHA/JHA to send out comments. 	TOC TOC CHA/JHA
35.25 35.26 35.27 35.28 35.29 35.30 35.31 35.32 35.33 35.34 35.35 35.36 35.37 35.38 35.39 35.40 35.41 35.42 35.43 35.44 35.45	New Business 10/21/2020 <ul style="list-style-type: none"> Steve Child (S&S) will be out this week or next; date upcoming for the foundation. Concrete testing to be scheduled; further discussion whether he owns or to be Briggs testing. Signing off on last proposal for IT/network scope. Intercom work for the front lobby upcoming. Road sign is under review; decision to made next week. Discussion on adding a seal to the gable end. Permanent power: working on a date for AEC to be ready. Dave S. spoke to Larry Page about raising the septic heads. Interior signage upcoming; using construction numbers. Energy credit documentation upcoming; JHA working with BER. Weathervane discussion with Belcour. Reviewing tree trimming; check in to see what Chief Weston thinks. Considering police sign directional from the road. Lighting programming for the training room should allow the room to be lit. Temp heat is a few weeks away. DPH inspection in the old station failed; need to inspect new building at 90%. Lessons learned from Lakeville were that the cell doors are meant to be mounted flush to the floor to avoid suicide risk, and grates for the ventilation are to be a specified size. Chief waiting on Tim Grant for WB Mason for status. Town is working on a purchase order for Aurora. Irrigation sleeves have been installed; Dig It will bill for piping only. Sidewalk areas upcoming. Dig It called in Dig Safe for the fiber line installation. Back gate at existing parking lot has a mountable curb, will be removing due to plowing, will still be accessible on a daily basis. Curbing by the library was approved; let Bill know to give notice to the 	TOC TOC TOC TOC TOC Tower TOC Tower JHA Tower TOC TOC TOC Tower TOC TOC/CHA TOC Tower Tower TOC Tower/TOC

	library.	
34.21	• Comcast and Comm Tech visited the site this week for review.	TOC
34.22	• Color selections with Aurora are being recommended by CAMA.	JHA
34.23	• A photo of the installed refrigerant lines should be submitted to JHA.	Tower
34.24	• Steve Child from S&S was sent a NTP, plans are upcoming.	TOC
34.25	• Colors for the dispatch consoles have been decided and sent to Mike.	TOC
34.26	• Mike Shaw continues to coordinate with New Era.	TOC
34.27	• JHA sent over the road sign mock-up; to be discussed.	TOC
34.28	• Tracking permanent power date; waiting on a date from AEC.	Tower
34.29	• Dave S. is coordinating with Larry Page on raising the heads at septic.	TOC
34.30	• Tracking interior signage submittal; expected this week.	Tower
34.31	• JHA is coordinating with BER on the energy credits.	JHA
34.32	• Joe/Dave S. to meet with Kerry this week.	TOC/CHA
34.33	• Tracking weathervane discussion with Belcour.	Tower
34.34	• DPW is coordinating the tree trimming on site tomorrow.	TOC
34.35	• Confirmed 1" line to the fire pump room based on P-3.0 (1/17/20)	Tower
34.36	• Dig It to trench for the gate, Joe is supplying the conduit.	Tower/CHA
34.37	• Dawn + Kevin discussing the wire tray, will determine how to proceed.	Tower
34.38	• Temp heat discussion upcoming.	
33.25	• Tracking Verizon and Comcast site visits.	Tower
33.26	• Cupola lighting fixture and labor was donated by AEC.	TOC
33.27	• Aurora was selected for the high density storage package. Color selections are upcoming. Installation/delivery expected early January.	
33.28	• G&H refrigerant line mock-up to be provided this week.	Tower
33.29	• Steve Child from S&S Tower to coordinate with Kevin on a site visit.	TOC/Tower
33.30	• Delta and AEC to visit across the street with Bill.	Tower/TOC
33.31	• Russ Bassett samples dropped off for JHA.	JHA
33.32	• New Era to hang cable on J-hooks in the attic.	TOC
33.33	• Road sign mock-up upcoming.	JHA
33.34	• Confirmed that the flooring is to be installed prior to millwork.	
33.35	• Dig It is waiting on confirmation that there will be no escalation on top coat after substantial completion.	For Record Tower
33.36	• Tracking permanent power schedule with Eversource. Need a date from AEC on when they will be ready.	Tower
33.37	• Dave S. reached out to Larry Page for the scheduling of raising the heads before binder goes down.	
33.38	• Tracking interior signage submittal.	TOC
33.39	• Discussion on the owner furnished projector in the training room; power/data exists for the hookup.	Tower TOC
33.40	• JHA following up with BER on energy credits.	
33.41	• Dig It to saw cut the road for the irrigation and fiber lines. Dave S. to coordinate with Dig It on the loam next week.	JHA Tower/TOC
33.42	• Weather vane may not be possible due to UL certified lightning protection on the main building; discussion of lightning protection on the outbuilding as well. Pricing requested to make a decision.	JHA/Tower
33.43	• Discussion on domestic water; give Dave S. notice when it needs to be turned on.	
33.44	• Brian is following up with Bill Fluhr on the site visit and upcoming	TOC/Tower

33.45	report.	JHA/SWE
33.46	<ul style="list-style-type: none">• Plumbing access panel in the locker room to be reduced to 8x8".• Fall cookout next week prior to the meeting, October 14th at 11:00am.	

The next Carver Police Station meeting is scheduled for Wednesday, October 28th at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.