

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 031

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: September 23, 2020 at 1:00pm
Next Meeting: September 30, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
Bryan Berriault, Carver Police Department ☒
Chief Craig Weston, Carver Fire Department ☐
Richard LaFond, Town of Carver ☐
Bill Harriman, Town of Carver ☒
Dave Robertson, Town of Carver ☐
Dave Siedentopf, Town of Carver ☒
Jon Delli Piscoli, Town of Carver ☐
Robert Francis, Town of Carver ☒
Kevin Thompson, Tower Construction ☒
Patrick Fitzgerald, Tower Construction ☒
Brian Humes, JHA ☒
Andrew Whitehouse, JHA ☒
Alyssa Chatani, CHA ☒
Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 09/23/2020	
31.01	• Metal stud framing of soffits continues, will begin boarding one side today and finishing by 9/28.	Tower
31.02	• PVC and siding to be completed by end of next week.	Tower
31.03	• Roofing/cupola work scheduled for early October.	Tower
31.04	• Continue painting exterior joints and caulking.	Tower
31.05	• Interior rough continues with recessed lighting.	Tower
31.06	• Will begin insulating on the 29 th , potential inspection next week.	Tower
31.07	• Electrical and plumbing inspections upcoming. BER will be on site Friday and SWE to be scheduled for inspection.	TOC/JHA
31.08	• Storefront glass to be installed 10/1 + 10/2, doors are 2 weeks out.	Tower
31.09	• Fiberglass columns are en route, expecting next week.	Tower
31.10	• Dig It will return for exterior site prep; binder to be early October.	Tower
31.11	• Framing outbuilding into the end of the month with soffit, trim, and siding after that.	Tower

30.01	<ul style="list-style-type: none"> • Metal stud framing of soffits continues, boarding one side of walls during the week of 9/18. 	Tower
30.02	<ul style="list-style-type: none"> • Roofing should be completed by the first week of October. PVC and siding will be completed by end of next week. 	Tower
30.03	<ul style="list-style-type: none"> • Painting exterior beginning next week, joint sealants to be completed prior. 	Tower
30.04	<ul style="list-style-type: none"> • Storefront framing is complete; glass install is upcoming. 	Tower
30.05	<ul style="list-style-type: none"> • Aluminum doors are scheduled to arrive the first week of October. Fiberglass columns are scheduled to arrive 9/28. 	Tower
30.06	<ul style="list-style-type: none"> • Outbuilding is ongoing, trusses to arrive at the end of the week. 	Tower
30.07	<ul style="list-style-type: none"> • Wet well is arriving on the 29th and piping to commence first week of October. 	Tower
30.08	<ul style="list-style-type: none"> • Upcoming MEP in-wall inspection possibly 9/25, Tower to confirm with each trade prior. 	Tower
30.09	<ul style="list-style-type: none"> • Dig It to start binder prep 9/28 and binder scheduled 10/11. 	Tower
30.10	<ul style="list-style-type: none"> • Briggs inspection upcoming, SWE to inspect end of next week. 	Tower
29.01	<ul style="list-style-type: none"> • Interior masonry is complete with the exception of the sprinkler room. Masonry cultured stone is complete. 	Tower
29.02	<ul style="list-style-type: none"> • Metal stud framing of soffits continues, coordinating with the lockers and mechanical sub. Bullet resistant panels are being installed. 	Tower
29.03	<ul style="list-style-type: none"> • Roofers will be back in a few weeks to complete work, copper work TBD at the cupola. PVC and siding should be completed by week of September 25th. 	Tower
29.04	<ul style="list-style-type: none"> • Storefront framing in training room next, one side of gypsum wall next week, all rough inspections to follow, and then insulating and sheet rock. Fiberglass columns are shipping out next week to be installed. 	Tower
29.05	<ul style="list-style-type: none"> • Next three weeks will consist of roughing out MEP work in-wall and overhead. 	Tower
29.06	<ul style="list-style-type: none"> • Outbuilding: all underground utilities to be finished by Wednesday/Thursday, pouring SOG Friday. Framing upcoming. 	Tower
29.07	<ul style="list-style-type: none"> • Mass Tank is addressing the installation of new cistern ports. 	Tower
29.08	<ul style="list-style-type: none"> • Sitework continues with underground structures and light pole bases. 	Tower
Site Logistics & COVID-19 Impacts 09/23/2020		
31.12	<ul style="list-style-type: none"> • Tower continues to monitor COVID-19 prevention. 	Tower
30.11	<ul style="list-style-type: none"> • Tower to submit formal COVID-19 plan; continuing with self-certifications, temperature logs, and cleaning. 	Tower
29.09	<ul style="list-style-type: none"> • Tower continues to monitor temperatures and self-certifications. 	Tower
Submittals 09/23/2020		
31.13	<ul style="list-style-type: none"> • Tower is finalizing storefront hardware; no hot submittals. 	Tower
30.12	<ul style="list-style-type: none"> • Casework submittal has been revised and sent out; no hot submittals. 	Tower/JHA
29.10	<ul style="list-style-type: none"> • Millwork production set upcoming, blocking is approved. Dispatch ASI on hold to find a location for the shredder. 	Tower/JHA

<p>31.14</p> <p>31.15</p> <p>30.13</p> <p>30.14</p> <p>29.11</p>	<p>RFI's 09/23/2020</p> <ul style="list-style-type: none"> • Heads Up irrigation to visit site on the irrigation sleeves. Bill has been coordinating with Cyber Comm regarding the racks. • One new RFI on exterior sealants. Tracking cable tray question. • Two open RFIs on irrigation sleeves (Bill to send over to potential irrigation sub) and communications rack (AEC requesting rack manufacturer to match New Era's). • Mike Shaw to coordinate with Andy (JHA) on the cable trays, ASI instructs AEC to coordinate with owner. • Gate controller response was issued in an ASI, pricing upcoming. 	<p>TOC</p> <p>Tower/JHA JHA/TOC</p> <p>JHA/TOC</p> <p>Tower</p>
<p>31.16</p> <p>30.15</p> <p>29.12</p>	<p>PR's, ASI's, PCO's 09/23/2020</p> <ul style="list-style-type: none"> • CO #5 has been finalized, Patrick will update on ASI pricing. There are two new ASIs on exterior paint colors. • Library curbing will be approved for \$10,454; working on all additional pricing. • PCO #19 & 20 pricing upcoming. ASI released to address various TV mounting heights. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>31.17</p> <p>30.16</p> <p>29.13</p>	<p>Master Schedule 09/23/2020</p> <ul style="list-style-type: none"> • On schedule; no delays. • On schedule; no delays. New Era coming out this week to discuss schedule/logistics with Tower. • Updated master schedule was distributed. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>31.18</p> <p>30.17</p> <p>29.14</p>	<p>Certified Payroll 09/23/2020</p> <ul style="list-style-type: none"> • New prevailing wage rates upcoming. • Certified payroll reports were updated and are under review. • Maribel is sending out new certified payroll reports today. 	<p>CHA CHA Tower</p>
<p>31.19</p> <p>30.18</p> <p>29.15</p>	<p>As Built Drawings 09/23/2020</p> <ul style="list-style-type: none"> • Lapan and Dig It working on updating as-builts expected next week. • Lapan and Dig It working on updating as-builts. • Septic as-builts received. Dig It to update as-builts. 	<p>Tower Tower Tower</p>
<p>31.20</p>	<p>Requisitions 09/23/2020</p> <ul style="list-style-type: none"> • Requisition #7 was signed electronically. Hard copies are on site. The 	<p>Tower</p>

30.19	<ul style="list-style-type: none"> check will be cut a week from tomorrow. Requisition #7 has been reviewed, approval pending flooring stored material backup. 	Tower
29.16	<ul style="list-style-type: none"> Brian sent over requisition #7 review comments, final to be sent out. 	JHA/CHA
	New Business 09/23/2020	
31.21	<ul style="list-style-type: none"> Tracking Cyber Comm – waiting on a response on racks. 	TOC
31.22	<ul style="list-style-type: none"> Speakers confirmed to be in the scope of the electrical FSB. 	For Record
31.23	<ul style="list-style-type: none"> Comm Tract is coordinating with the Chief on schedule; Verizon and Comcast have been contacted and will make a site visit. 	TOC
31.24	<ul style="list-style-type: none"> JHA has been in contact with AEC about cupola uplighting; they offered to donate the labor to install the cupola lighting. 	JHA
31.25	<ul style="list-style-type: none"> Expecting updated Aurora pricing early next week. 	TOC
31.26	<ul style="list-style-type: none"> Gary from G&H is providing a sketch on the piping mockup. 	Tower
31.27	<ul style="list-style-type: none"> AEC will be laying out the pad size for the transfer switch installation. 	Tower
31.28	<ul style="list-style-type: none"> Planning to have a meeting with Dig It in a few weeks on landscaping/paving schedule. 	Tower/TOC
31.29	<ul style="list-style-type: none"> Bill to give Steve Child form S&S a call after the meeting. 	TOC
31.30	<ul style="list-style-type: none"> Coordination upcoming with AEC & Delta to look at the system across the street. 	TOC
31.31	<ul style="list-style-type: none"> Fall cookout to be Wednesday, 10/14 at 11am, need to confirm attendees and provide notice. 	TOC
31.32	<ul style="list-style-type: none"> JHA will coordinate with AEC + Russ Bassett regarding dispatch consoles. 	JHA
31.33	<ul style="list-style-type: none"> New Era is on site beginning their access control work. 	TOC
31.34	<ul style="list-style-type: none"> Question on whether HDMI is owned by AEC or New Era. 	Tower
31.35	<ul style="list-style-type: none"> Cat-6 cable to wireless access points confirmed to be in the scope of the electrical FSB. 	For Record
31.36	<ul style="list-style-type: none"> Casework to proceed according to original plans and specs. Tower to confirm with the millworker. 	Tower
31.37	<ul style="list-style-type: none"> Tower to confirm the carpet order has been released. 	Tower
31.38	<ul style="list-style-type: none"> Pricing was sent over for additional lockers; figuring \$20k for lockers and about \$10k of additional work: soffits, mechanical, power, etc. 	TOC/JHA
31.39	<ul style="list-style-type: none"> Information on the road sign to be sent to Bill from Brian. 	JHA
31.40	<ul style="list-style-type: none"> Patrick looking into how the flooring/casework was bought out; Schedule reflects flooring first and then millwork install after. 	Tower
31.41	<ul style="list-style-type: none"> Discussion on paving the binder now and top coat after substantial completion, owner would not be looking to pay escalation/remobilization. 	TOC/Tower
31.42	<ul style="list-style-type: none"> Tower to determine schedule for permanent power and provide notification to Eversource since they are scheduling 8-10 weeks out. 	Tower
30.20	<ul style="list-style-type: none"> Cyber Comm. update: Wednesday meeting took place to discuss scope, JHA to send Cyber Comm. the drawings including sketches for #114. 	TOC/JHA
30.21	<ul style="list-style-type: none"> Wiring for speakers by AEC, JHA to determine if speakers are provided within the electrical package or owner provided. 	Tower/JHA
30.22	<ul style="list-style-type: none"> Underground fiber line from the fire station to the police station 	TOC

30.23	upcoming; Verizon and Comcast also to be scheduled.	Tower
30.24	• Cupola uplighting should be photographed at night, if possible.	JHA/TOC
30.25	• Eversource has delivered the transformer; installation upcoming.	Tower
30.26	• Aurora is working on a solution for pricing the shelving.	JHA/CHA
30.27	• G&H working on a mockup of the refrigerant line.	
30.28	• Gun locker location determined in the field on Tuesday; tracking final proposals for the high density storage.	CHA
30.29	• Cape Cod Central Vacuum to be on site at 2pm.	Tower
30.30	• Tower is working with G&H to provide dimensions on the pad size, need to determine clearances and coordinate aux generator hookup.	TOC
30.31	• Dave S. & Bill to coordinate the tree removal decision next week.	Tower
30.32	• Patrick to coordinate with Dig It on landscaping/paving schedule.	TOC
30.33	• Steve Child from S&S to visit site and confirm date on foundation for the radio tower.	Tower
30.34	• Azek trim caulking required, needs to be caulked before starting exterior painting.	For Record
30.35	• Mass Tank work is completed. No cost associated.	JHA
30.36	• Control switch location to be in the custodian closet.	TOC
29.17	• Select board can be invited to the site for the fall cookout; date TBD.	TOC
29.18	• Cyber Comm. coordination meeting next Wednesday at 9am on site to review roof locations, sketches are available.	Tower/CHA
29.19	• Empire completed corrective work, Briggs to be scheduled and then SWE to review work for the final affidavit.	JHA
29.20	• Test light for the cupola uplighting is approved, JHA reached to the lighting manufacturer and will issue ASI for pricing.	Tower
29.21	• Transformer install upcoming in a few weeks by Eversource.	TOC/JHA
29.22	• Tracking Aurora revised pricing. Will need to add shelving in pricing.	JHA
29.23	• Communications Room #114 was sent to engineers, sketches upcoming in a new ASI.	
29.24	• G&H is working on the refrigerant line mockup.	Tower
29.25	• JHA to send out information on the cable tray above the racks.	JHA
29.26	• Discussion on interview rooms 108 and 109, furniture will be swapped.	TOC/CHA
29.27	• Confirmed that lockers for dispatch in Break Room 111 is provided through the casework package.	For Record
29.28	• Tower working with JHA on the gun locker near evidence processing.	Tower/JHA
29.29	• Alyssa/Chief/Bill met with WB Mason & Tenesco, Donnegan Systems meeting is upcoming. Looking to have final proposals by next week.	TOC/CHA
29.30	• New Era is waiting for next steps; mid-September meeting TBD.	TOC
29.31	• Painting in Communications Room #114: paint is OK, leave one fire rating label unpainted.	Tower
29.32	• Fall cookout on site from the PD upcoming.	CPD
29.33	• Tower/Empire fixed the shakes on the west elevation.	Tower
29.34	• Brian Humes to be on site Tuesday the 15 th around 1pm.	JHA
	• Tower coordinated sketch for the condensing units by the Sally Port, engineers have approved. Pad size may be able to be adjusted.	Tower/JHA

The next Carver Police Station meeting is scheduled for Wednesday, September 30th at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.