

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 020

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: July 8, 2020 at 1:00pm
Next Meeting: July 15, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
Bryan Berriault, Carver Police Department ☐
Chief Craig Weston, Carver Fire Department ☐
Richard LaFond, Town of Carver ☐
Bill Harriman, Town of Carver ☒
Dave Robertson, Town of Carver ☐
Dave Siedentopf, Town of Carver ☒
Jon Delli Piscoli, Town of Carver ☐
Robert Francis, Town of Carver ☒
Kevin Thompson, Tower Construction ☒
Patrick Fitzgerald, Tower Construction ☒
Brian Humes, JHA ☒
Andrew Whitehouse, JHA ☒
Alyssa Chatani, CHA ☒
Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 07/08/2020	
20.01	• Reviewed 3WLA schedule. Masons will be wrapping up next week.	Tower
20.02	• Exterior work continues, metal studs will be wrapping up as well.	Tower
20.03	• Roof trusses and sheathing in progress, about 75% completed.	Tower
20.04	• Tyvek installation this week and mockup early next week.	Tower
20.05	• Wet well be delivered this week and cistern in 2 weeks.	Tower
19.01	• Masonry work is ongoing, should be completed week of July 13.	Tower
19.02	• Plumbing and electrical rough in is ongoing.	Tower
19.03	• Steel beam in Sally Port has been set, to be welded tomorrow.	Tower
19.04	• Metal studs should be completed the week of July 13.	Tower
19.05	• Began exterior sheathing and wrapping up truss installation.	Tower
19.06	• Mockup upcoming by CHA and JHA.	Tower
19.07	• Wet well delivery is scheduled for next week and the week the week of July 13.	Tower

18.01	<ul style="list-style-type: none"> Reviewed 3WLA. The mason is continuing sally port walls, 2 weeks left for laying block. 	Tower
18.02	<ul style="list-style-type: none"> Plumbing, mechanical and electrical work is being coordinated with the masonry work. 	Tower
18.03	<ul style="list-style-type: none"> Carpentry is about 80% done, partial delivery of trusses received. 	Tower
18.04	<ul style="list-style-type: none"> Metal studs and hunter panels upcoming. 	Tower
18.05	<ul style="list-style-type: none"> Wet well delivery is end of next week or the week after. 	Tower
	Site Logistics 07/08/2020	
20.06	<ul style="list-style-type: none"> Fence has been moved; no issues with the library. 	Tower
19.08	<ul style="list-style-type: none"> Tower moved the fence to allow library access. 	Tower
18.06	<ul style="list-style-type: none"> Tower will be moving fence by the end of the week. 	Tower
	Submittals 07/08/2020	
20.07	<ul style="list-style-type: none"> D/F/H resubmittal upcoming, CHA requested key schedule. 	CHA/Tower
19.09	<ul style="list-style-type: none"> No hot submittals. Hollow metal frames are being followed up on. 	JHA/Tower
18.07	<ul style="list-style-type: none"> Finish submittals upcoming, samples to be delivered next week. 	JHA/Tower
	RFI's 07/08/2020	
20.08	<ul style="list-style-type: none"> Working through a carpentry RFI on dimension clarifications. 	JHA/Tower
19.10	<ul style="list-style-type: none"> Only one open RFI: antenna response upcoming. 	JHA/Tower
18.08	<ul style="list-style-type: none"> Upcoming RFI for confirmation on toilet flush valves, toilet dimensions and toilet paper locations; New RFIs are a revision to 26: question on the fence location by the radio tower and 31: mechanical vendor has a question regarding refrigeration lines. 	JHA/Tower
	PR's, ASI's, PCO's 07/08/2020	
20.09	<ul style="list-style-type: none"> Working on cleaning up PCO log, waiting on a revision on wall type deduction from Barber Drywall. 	Tower
20.10	<ul style="list-style-type: none"> No new ASIs; electrical pricing upcoming on recent ASIs. 	Tower
19.11	<ul style="list-style-type: none"> Reviewed PCO log. Barber change order deadline given or architect will assign it a value. Tower following up on pre-cast curb pricing. JHA is following up on the clips in the security ceiling. 	Tower/JHA
19.12	<ul style="list-style-type: none"> Two new ASIs were issued on electrical (additional phone in break room and additional monitor in lobby) and curbing changes by library. 	Tower/JHA
18.09	<ul style="list-style-type: none"> Reviewed PCO log. Wall type revision upcoming. Cape cod berm to be replaced with pre-cast curb; pricing upcoming. 	Tower
18.10	<ul style="list-style-type: none"> CHA brought up a potential issue with detention cells, need additional anti-suicide product in the security ceilings. JHA to check on clips. 	JHA/CHA

20.11 19.13 18.11	Master Schedule 07/08/2020 <ul style="list-style-type: none"> • Tower is working on updating the master schedule for next week. • Updating master schedule over next week or two. • Ongoing. 	Tower Tower Tower
20.12 19.14 18.12	Certified Payroll 07/08/2020 <ul style="list-style-type: none"> • CPRs are up to date at this time. • Tower will send June Certified Payroll Reports. • Certified payrolls are up to date through May. 	Tower Tower Tower
20.13 19.15 18.13	As Built Drawings 07/08/2020 <ul style="list-style-type: none"> • Tower to check status of septic as-builts. • Continuing to update on trailer set, CAD will be updated at closeout. • Ongoing. 	Tower Tower Tower
20.14 19.16 18.14	Requisitions 07/08/2020 <ul style="list-style-type: none"> • Req #5 was reviewed, JHA/CHA take no exceptions. Signature pending transfer of title, insurance and photos of stored material. • Tower sent out Pencil Req. #5, JHA and CHA to review. • Check for requisition #4 will go out tomorrow; #5 draft by next week. 	Tower CHA/JHA Tower
20.15 20.16 20.17 20.18 20.19 19.17 19.18 19.19 19.20 19.21 19.22 19.23 18.15 18.16	New Business 07/08/2020 <ul style="list-style-type: none"> • Working through final integrated technology proposals. • Mock-up will be scheduled for early next week. • Cupola color selection pending physical samples. • Robert Francis will be back to inspect site once weathertight. • Briggs results on grout and mortar upcoming. • Briggs was on site inspecting masonry; no issues. • Lan-Tel and Signet proposal decision upcoming. • As-builts on the septic are coming from Tower, Board of Health will need them for record. • Window/door mockup upcoming; Tower to schedule w/ CHA & JHA. • Color chart given for cupola color; Bill to review, selection upcoming. • Tower met with Delta to coordinate the wet well installation. • Roof hatch discussion; need to confirm if required by code. • Sketches upcoming on adding a monitor to the lobby and adding a phone in the break room. • Briggs will be on site Friday for visual grouting inspection and samples. 	TOC Tower Tower/TOC TOC CHA Tower/CHA TOC Tower/TOC Tower TOC Tower Tower/JHA JHA CHA

The next Carver Police Station meeting is scheduled for Wednesday, July 15th at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.