

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street
Carver, MA

MEETING: 012

Conference Line: +1 (866) 780-3080, ID: 346089263#

Meeting Date: May 13, 2020 at 2:00pm
Next Meeting: May 20, 2020 at 2:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
Bryan Berriault, Carver Police Department ☐
Chief Craig Weston, Carver Fire Department ☐
Richard LaFond, Town of Carver ☐
Bill Harriman, Town of Carver ☒
Dave Robertson, Town of Carver ☒
Dave Siedentopf, Town of Carver ☒
Jon Delli Piscoli, Town of Carver ☐
Robert Francis, Town of Carver ☒
Kevin Thompson, Tower Construction ☒
Patrick Fitzgerald, Tower Construction ☒
Brian Humes, JHA ☒
Andrew Whitehouse, JHA ☒
Alyssa Chatani, CHA ☒
Joe Sullivan, CHA ☒

| Item | Description | Status/ Action |
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| | Schedule 05/13/2020 | |
| 12.01 | <ul style="list-style-type: none">• Sitework: fine grading complete on the access road by the library and scheduled to pave Friday morning. Briggs will be here for compaction testing on Thursday. Curbing will be set next week. | Tower |
| 12.02 | <ul style="list-style-type: none">• Primary and secondary ductbanks complete, transformer will be set today. Communication lines to the pole are completed and poured. | Tower |
| 12.03 | <ul style="list-style-type: none">• Delta will be back here next week to work on water lines. | Tower |
| 12.04 | <ul style="list-style-type: none">• Underslab electrical completed and inspected, 3 floor boxes upcoming. | Tower |
| 12.05 | <ul style="list-style-type: none">• Underground plumbing completed except floor drains and trap primers, backfilled today and running a camera tomorrow to ensure there are no issues. Copy of the video requested. | Tower |
| 12.06 | <ul style="list-style-type: none">• Plumbing to finish on Monday, Dig It will continue placing stone and compacting on Friday. | Tower |

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| 12.07 | <ul style="list-style-type: none"> Slab prep for Monday and Tuesday, planning for slab on grade Wednesday and Thursday. | Tower |
| 12.08 | <ul style="list-style-type: none"> Septic is just about complete, risers for the tank are upcoming. Taking measurements today for the as-builts. | Tower |
| 12.09 | <ul style="list-style-type: none"> Steel erection will begin at the end of this month. Tower contacted FAA but they don't need to file as they are not in flight path. Crane cannot exceed antenna across the street. Notice of determination to be emailed to CHA and JHA. | Tower |
| 11.01 | <ul style="list-style-type: none"> Foundations completed. Started underground plumbing and electrical, backfilling interior of building and starting site electrical ductbanks. | Tower |
| 11.02 | <ul style="list-style-type: none"> 50% done with underground plumbing, electrician to be finished today except three floor boxes. Electrical inspected and approved. | Tower |
| 11.03 | <ul style="list-style-type: none"> Plumber moving to back sally port area to continue work. Will be inspected and tested early next week. | Tower |
| 11.04 | <ul style="list-style-type: none"> Grouting all leveling plates this week. | Tower |
| 11.05 | <ul style="list-style-type: none"> Steel sub verified everything on site, will be completed Friday. | Tower |
| 11.06 | <ul style="list-style-type: none"> Primary ductbanks for Eversource upcoming, inspected bottom of the trench and will inspect primary this week. | Tower |
| 11.07 | <ul style="list-style-type: none"> Grout should be tested for leveling plates, need cylinder for testing. Dig it working on subgrade prep by the library, asphalt binder paving early next week and grouting the curb in. Briggs to inspect/compaction test. | CHA |
| 11.08 | <ul style="list-style-type: none"> Underground slab utilities continue and then slab prep upcoming. Possibly week of the 18th. | Tower |
| 11.09 | <ul style="list-style-type: none"> Rain impacting schedule but foundations are 100% including interior piers and anchor bolts set. | Tower |
| 10.01 | <ul style="list-style-type: none"> Started underground utilities including plumbing, electrical, and fire protection riser. | Tower |
| 10.02 | <ul style="list-style-type: none"> Pour scheduled for completed duct bank secondaries, primaries are scheduled to go in next week. | Tower |
| 10.03 | <ul style="list-style-type: none"> Eversource and American Electric to be on site next week for handholes and primaries to be completed and inspected. | Tower |
| 10.04 | <ul style="list-style-type: none"> Additional pole is scheduled for next week, Dave S. coordinating. Dig It to drop material on side road for the truck to be able to access. | Tower |
| 10.05 | <ul style="list-style-type: none"> Focusing on underground electrical and duct banks for next week, Dig It dedicating a crew for work at library road. | TOC |
| 10.06 | <ul style="list-style-type: none"> Structural steel is 3 weeks out at this point. | Tower |
| 10.07 | <ul style="list-style-type: none"> Septic work is scheduled for Monday, Board of Health has drawings. | Tower |
| 10.08 | <ul style="list-style-type: none"> Tower issued 3WLA and master schedule. | Tower |
| 10.09 | | |
| | Site Logistics 05/13/2020 | |
| 12.10 | <ul style="list-style-type: none"> Primary ductbanks completed first, and ground box upcoming for future sign. | Tower |
| 11.10 | <ul style="list-style-type: none"> Using temporary sign as location for ground box. | Tower |

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| 10.10 | <ul style="list-style-type: none"> Discussion on permanent sign location, considering to install where the current project sign is located. | Tower |
| 12.11 12.12 11.11 11.12 11.13 10.11 10.12 | Submittals 05/13/2020 <ul style="list-style-type: none"> Fire protection submittals under review. Tank and wet well submitted yesterday. Steel frames and doors were returned Revise & Resubmit. Slab on grade layout is a hot submittal – need early next week. Tank and wet wall is hot as well. New upcoming submittals: trim, storefront shop drawings, wet well. Conference call with Delta to confirm drawings for submission. Proposed slab on grade layout, pre-slab conference to be scheduled. New submittals upcoming this week: trim, colored PVC samples, sprinkler submittals, R&R on D/F/H. Coordinating drawings will be submitted: electrical, plumbing and mechanical. | Tower JHA Tower/JHA Tower Tower JHA Tower |
| 12.13 11.14 10.13 | RFI's 05/13/2020 <ul style="list-style-type: none"> All RFIs are current. Radio tower clarification with electrician. Two open RFIs: #17 roof penetration and flashing detail, #18 information on radio tower – received a response from consultant that they have forwarded it to the manufacturer. Two RFIs upcoming: question on flow on hydrant and door hardware swap on hinges. Four new RFIs: #17 roof penetration detail, #18 information on radio antenna, #19 wood factory finish on the doors, #20 Dig It requesting to use 16" of structural fill instead of crushed stone under slab. | JHA JHA JHA |
| 12.14 11.15 10.14 | PR's, ASI's, PCO's 05/13/2020 <ul style="list-style-type: none"> Open PCOs: ASI-7 small upcharge for power for lockers, waiting on ASI-10 from the framer, ASI-13 fire alarm that came over. ASI-15 will override ASI-11 as ASI-11 is removed from scope. New number should be ASI-15R. UPS will not be removed from the scope. Open PCOs: #12 – potentially no cost, waiting on response from Dig-It, #13 is ASI-7 small potential cost from AEC, #14 waiting on deduct from drywall sub for wall revision, #15 no cost for swapping panels, #16 no cost on door leaf change, #17 will be UPS credit, about \$30k potential deduct. Open PCOs, #10 - ASI-8 is recommended for approval, BER finds the cost reasonable. #11 is ASI-9 for security revisions will be reduced. #12 is ASI-4 mechanical equip relocation – waiting on Dig It. #13 is ASI-7, the locker is in American's court. #14 wall type revision, pending deduct | JHA/CHA JHA/CHA JHA/CHA |

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| | from drywall sub. #15 is ASI-11 is confirmed \$0 for swapping the panels. #16 is ASI-12 door leaf change, should be \$0. | |
| 12.15 11.16 10.15 | Master Schedule <ul style="list-style-type: none"> • Currently on schedule with activities. • Picking up some time with the underground plumbing. • Tower is working on making up some time, steel durations will save approx. one week. | Tower Tower Tower |
| 12.16 11.17 10.16 | Certified Payroll 05/13/2020 <ul style="list-style-type: none"> • CHA sent Tower over a list of missing certified payroll reports. • Missing certified payroll reports from Dig-It, AEC, S&S, Delta, LaPan. • Missing certified payroll reports from Dig-It, AEC, S&S. | Tower Tower Tower |
| 12.17 | As Built Drawings 05/13/2020 <ul style="list-style-type: none"> • As Built Drawings should be kept in site trailer and will be updated weekly and checked periodically by CHA. Ongoing. | Tower/CHA |
| 12.18 11.19 10.18 | Requisitions 05/13/2020 <ul style="list-style-type: none"> • Tower to send over finalized Requisition #3 to be signed. • Stored material for glazing – transfer of title and certificate of insurance needed. Tower to send address for CHA's review. • Draft Requisition #3 will be sent out this week for April. | Tower Tower/CHA Tower |
| 12.19 12.20 12.21 12.22 12.23 12.24 12.25 | New Business 05/13/2020 <ul style="list-style-type: none"> • Chief continuing to meet on IT quotes. • Drop box will be set up by end of next week. • Dave S. contacted Lan-Tel on submittals. • Pursuing pricing for additional annunciator, the mechanical/electrical room did not allow enough space so installing in communication equipment room. • Shakes samples en route to JHA. Submitted electronically. • Framing dimensions to be confirmed, conflicts should be submitted as an RFI or over the phone with JHA. • Jails detention vendor: changing anchor type on a few frames from pre-masonry to post-masonry; will grout fill afterwards. If dimensions are not adjusted, a resubmission is not required. | TOC Tower TOC Tower Tower Tower/JHA Tower |

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| 12.26 | <ul style="list-style-type: none"> RFI on conduit locations led to discussions with Cyber Comm; there is a disconnect with their knowledge of the project. Town may need to get in contact with them for further clarification; Bill requested Chief to set up a conference call. Purchase order for the radio tower will be voted on when there is a town meeting. | TOC |
| 12.27 | <ul style="list-style-type: none"> Brian will be on site with samples on May 20. | JHA |
| 12.28 | <ul style="list-style-type: none"> Cell flushing is local to each cell that allows the detainee to flush themselves but water can be deactivated if needed. | JHA |
| 11.20 | <ul style="list-style-type: none"> Met with Steve Mahoney and Ockers, made adjustments on IT quotes. | TOC |
| 11.21 | <ul style="list-style-type: none"> Proposed slab plan sent to JHA, meeting upcoming for pre-slab. | Tower |
| 11.22 | <ul style="list-style-type: none"> Tower is working on setting up Drop Box. | Tower |
| 11.23 | <ul style="list-style-type: none"> Dave S. following up with Lan-Tel. Patrick spoke with John from the Carpenter's Union. Masks are mandatory as of May 6, 2020. | TOC |
| 11.24 | <ul style="list-style-type: none"> Tank indicator light discussion, deputy fire chief was in contact with Dawn from AEC about it; will confirm if owned by FP or Electrical. | Tower |
| 11.25 | <ul style="list-style-type: none"> Fire alarm control panel recommended to be in mechanical room by BK Systems. FD to confirm plan as is or if changes to be made. | Tower |
| 11.26 | <ul style="list-style-type: none"> Septic tank was installed today, GGD will be on site to inspect and also the Board of Health. | TOC |
| 11.27 | <ul style="list-style-type: none"> Telecomm. pole was installed on Monday. | TOC |
| 11.28 | <ul style="list-style-type: none"> Upcoming color samples to the trailer: cement board siding, shakes. | TOC |
| 11.29 | <ul style="list-style-type: none"> Chief working on setting up a zoom meeting on IT quotes with Steve Mahoney. | Tower |
| 10.19 | <ul style="list-style-type: none"> Pre-slab meeting to be set up (upcoming), Tower to send out the plan in advance for review. | TOC |
| 10.20 | <ul style="list-style-type: none"> Tower is working on setting up Drop Box. | Tower |
| 10.21 | <ul style="list-style-type: none"> Discussion on battery back-up, Joe recommends having a conference call with the engineer on possibly crediting the UPS. The submittal has been reviewed and approved so Tower will confirm if the UPS has already purchased by AEC. | Tower |
| 10.22 | | Tower |

The next Carver Police Station meeting is scheduled for Wednesday, May 20th at 2:00 PM at the conference line +1 (866) 780-3080, ID: 346089263# with the option to meet on site.

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.