

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 018

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: June 24, 2020 at 2:00pm
Next Meeting: July 1, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending:

- Chief Marc Duphily, Carver Police Department ☒
- Bryan Berriault, Carver Police Department ☐
- Chief Craig Weston, Carver Fire Department ☐
- Richard LaFond, Town of Carver ☒
- Bill Harriman, Town of Carver ☒
- Dave Robertson, Town of Carver ☒
- Dave Siedentopf, Town of Carver ☒
- Jon Delli Piscoli, Town of Carver ☐
- Robert Francis, Town of Carver ☐
- Kevin Thompson, Tower Construction ☒
- Patrick Fitzgerald, Tower Construction ☒
- Brian Humes, JHA ☐
- Andrew Whitehouse, JHA ☒
- Alyssa Chatani, CHA ☒
- Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 06/24/2020	
18.01	<ul style="list-style-type: none"> Reviewed 3WLA. The mason is continuing sally port walls, 2 weeks left for laying block. 	Tower
18.02	<ul style="list-style-type: none"> Plumbing, mechanical and electrical work is being coordinated with the masonry work. 	Tower
18.03	<ul style="list-style-type: none"> Carpentry is about 80% done, partial delivery of trusses received. 	Tower
18.04	<ul style="list-style-type: none"> Metal studs and hunter panels upcoming. 	Tower
18.05	<ul style="list-style-type: none"> Wet well delivery is end of next week or the week after. 	Tower
17.01	<ul style="list-style-type: none"> Reviewed 3LWA. Mason has mobilized; started laying block in Sally Port. Staging was delivered today and they are erecting it now. Duration will be for the next 3-4 weeks. Grouting test and period mortar samples upcoming. CHA to coordinate Briggs. 	Tower/CHA
17.02	<ul style="list-style-type: none"> Electrician has been on site working with the mason on tying in the door frame electrical work. CHA mentioned to review FFE locations with coordination drawings. 	Tower/CHA

17.03	<ul style="list-style-type: none"> Framer is here doing base flashing at perimeter walls this week and next. Continuing to frame outside walls. Trusses are scheduled to be delivered next week and then sheathing will commence. 	Tower
17.04	<ul style="list-style-type: none"> Wet well delivery is approx. two weeks from Friday. Holding tank is 2 weeks after that approx. mid-July. 	Tower
17.05	<ul style="list-style-type: none"> Detention frames will be delivered tomorrow. 	Tower
16.01	<ul style="list-style-type: none"> Reviewed 3WLA schedule. Mason mobilizing this week. Rough carpentry will go into next week. Sitework will resume at a later time. Scheduled to infill columns on Friday. 	Tower
16.02	<ul style="list-style-type: none"> Trusses scheduled for the week of June 22nd. Fire protection/sprinkler work not scheduled yet. 	Tower
16.03	<ul style="list-style-type: none"> Coordination meeting with subs took place to discuss masonry, penetrations, blocking etc. working out minor questions. 	Tower
Site Logistics 06/24/2020		
18.06	<ul style="list-style-type: none"> Tower will be moving fence by the end of the week. 	Tower
17.06	<ul style="list-style-type: none"> Kevin and Dave S. will walk to review how to open the fence by library. Removable road blocks are an option to block traffic flow. 	TOC/Tower
17.07	<ul style="list-style-type: none"> Sign location underground is done and location is still TBD. 	JHA/TOC
16.04	<ul style="list-style-type: none"> Sign location to be determined. 	JHA/TOC
Submittals 06/24/2020		
18.07	<ul style="list-style-type: none"> Finish submittals upcoming, samples to be delivered next week. 	JHA/Tower
17.08	<ul style="list-style-type: none"> No hot submittals; color samples are all set. Finishes and wallcovering submittals are upcoming. 	JHA/Tower
16.05	<ul style="list-style-type: none"> Hot submittals: hollow metal frames; metal stud submittal was returned. Detention questions from JAILS, working on 5 frames to be shipped out on Friday. Color samples available for louvers, aluminum storefront and frames. 	JHA/Tower
RFI's 06/24/2020		
18.08	<ul style="list-style-type: none"> Upcoming RFI for confirmation on toilet flush valves, toilet dimensions and toilet paper locations; New RFIs are a revision to 26: question on the fence location by the radio tower and 31: mechanical vendor has a question regarding refrigeration lines. 	JHA/Tower
17.09	<ul style="list-style-type: none"> Followed up with sprinkler sub and will be submitting a question on additional 6" port at the tank. Additional RFI will be a revision to RFI-26 of layout by generator pad and the tower; just need approval. 	JHA/Tower
16.06	<ul style="list-style-type: none"> Reviewed open RFIs. One sprinkler question upcoming. 	JHA/Tower

<p>18.09</p> <p>18.10</p> <p>17.10</p> <p>17.11</p> <p>17.12</p> <p>16.07</p>	<p>PR's, ASI's, PCO's 06/24/2020</p> <ul style="list-style-type: none"> Reviewed PCO log. Wall type revision upcoming. Cape cod berm to be replaced with pre-cast curb; pricing upcoming. CHA brought up a potential issue with detention cells, need additional anti-suicide product in the security ceilings. JHA to check on clips. Reviewed PCO log. Expecting pricing from Barber on the wall type revision this week. AEC submitted on ASI-13 pricing. Motion by Dave Siedentopf, seconded by Chief Duphily to reject PCO #18, and request only an annunciator panel in the vestibule and the Fire Alarm Control Panel in the Communications Room (Room # 114). Motion passed 4 – 0. New ASI on clarification for storefront colors. Outstanding pricing from Barber Drywall on the wall type revision. ASI-13 still stands as discussed with AEC, JHA, and Carver Fire Dept. 	<p>Tower</p> <p>JHA/CHA</p> <p>Tower</p> <p>TOC</p> <p>JHA</p> <p>Tower</p>
<p>18.11</p> <p>17.13</p> <p>16.08</p>	<p>Master Schedule 06/24/2020</p> <ul style="list-style-type: none"> Ongoing. Master schedule has been updated as of 5/30/2020. Revised and sent out master schedule. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>18.12</p> <p>17.14</p> <p>16.09</p>	<p>Certified Payroll 06/24/2020</p> <ul style="list-style-type: none"> Certified payrolls are up to date through May. Certified payrolls are up to date through May. Certified payrolls are up to date. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>18.13</p> <p>17.15</p> <p>16.10</p>	<p>As Built Drawings 06/24/2020</p> <ul style="list-style-type: none"> Ongoing. As-built updates are ongoing. Continuing to update as-builts drawings. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>18.14</p> <p>17.16</p> <p>16.11</p>	<p>Requisitions 06/24/2020</p> <ul style="list-style-type: none"> Check for requisition #4 will go out tomorrow; #5 draft by next week. Requisition #4 was submitted on Friday and a check will be cut the end of next week. Requisition #4 copies will be signed today, hard copy of #3 distributed for record and has already been paid. 	<p>Tower</p> <p>TOC</p> <p>JHA/CHA</p>

	New Business 06/24/2020	
18.15	<ul style="list-style-type: none"> Sketches upcoming on adding a monitor to the lobby and adding a phone in the break room. 	JHA
18.16	<ul style="list-style-type: none"> Briggs will be on site Friday for visual grouting inspection and mortar samples. 	CHA
17.17	<ul style="list-style-type: none"> New proposals received from Signet and Lan-Tel. Town's preference is the Avigalon system which Lan-Tel has provided in their pricing. 	TOC
17.18	<ul style="list-style-type: none"> Discussion on the library corner curbing, will review in the field. 	TOC/Tower
17.19	<ul style="list-style-type: none"> Discussion on adding a monitor in the lobby area, JHA will issue sketch and Tower will request pricing from AEC. 	JHA/Tower
17.20	<ul style="list-style-type: none"> Question if there was a phone in the break room; will need to add. 	JHA
17.21	<ul style="list-style-type: none"> Overhead speakers not owned and will need to be priced for speakers and wiring. 	TOC/CHA
17.22	<ul style="list-style-type: none"> Transferring to Microsoft Teams; Note: new conference number. 	CHA
16.12	<ul style="list-style-type: none"> Proposals received from Signet and Lan-Tel, based on conferencing meetings they are revising proposals. Once revised proposals, Mike Shaw and Town to make decision. 	TOC
16.13	<ul style="list-style-type: none"> Discussion on generator and tower dimensions; question if the fence can be moved. RFI will be sent to track solution. 	Tower/JHA
16.14	<ul style="list-style-type: none"> Dave S. coordination with the library director to determine a date that the fence will be opened. 	TOC/Tower
16.15	<ul style="list-style-type: none"> Discussion on the slip track at the tops of cold metal framing, which allows the stud to move without cracking the wall. Tower to coordinate with the sub. 	Tower/CHA
16.16	<ul style="list-style-type: none"> Structural Engineer was on site as well as Briggs inspector. No issues taken; ultra-sonic testing took place. 	CHA
16.17	<ul style="list-style-type: none"> Planning a site cook out – date is TBD. 	CHA

The next Carver Police Station meeting is scheduled for Wednesday, July 1st at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.