

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street
Carver, MA

MEETING: 014

Conference Line: +1 (866) 780-3080, ID: 346089263#

Meeting Date: May 27, 2020 at 2:00pm
Next Meeting: June 3, 2020 at 2:00pm

Prepared by: Alyssa Chatani – CHA

Attending: Chief Marc Duphily, Carver Police Department ☒
Bryan Berriault, Carver Police Department ☒
Chief Craig Weston, Carver Fire Department ☐
Richard LaFond, Town of Carver ☐
Bill Harriman, Town of Carver ☒
Dave Robertson, Town of Carver ☒
Dave Siedentopf, Town of Carver ☒
Jon Delli Piscoli, Town of Carver ☐
Robert Francis, Town of Carver ☒
Kevin Thompson, Tower Construction ☒
Patrick Fitzgerald, Tower Construction ☒
Brian Humes, JHA ☒
Andrew Whitehouse, JHA ☒
Alyssa Chatani, CHA ☒
Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 05/27/2020	
14.01	• Second half of the slab poured and curing. Dig It will be here at the end of the week with curbing work.	Tower
14.02	• Upcoming work includes forming monolithic sidewalk. Structural steel will be delivered Tuesday of next week delivery; 5-6 day duration of erecting and wrapping up Tuesday of following week. Mason will be on site short thereafter.	Tower
14.03	• Tank and Fire Suppression work pending. Working on a date for the tank.	Tower
13.01	• Reviewed 3WLA. This week the first half of the slab poured, wet cured today. Site lighting is in progress, inspected today and will backfill.	Tower
13.02	• Dig it will be back tomorrow to work on curbs.	Tower
13.03	• Concrete prep work will resume Friday, next pour scheduled for Tuesday to finish interior slabs.	Tower

13.04	<ul style="list-style-type: none"> Continuing site work next week, Dig it will be here for site lighting, curbing, and completing the road. Steel will be set for the following Monday. 	Tower
13.05	<ul style="list-style-type: none"> Septic system is complete, GGD has inspected and noted that it is one of the best installations that he has seen. Tower to submit as-builts. 	Tower
13.06	<ul style="list-style-type: none"> Steel fabrication shop was inspected today, everything went well. 2 inspections to be scheduled from Briggs for the steel erection during the installation. 	CHA
12.01	<ul style="list-style-type: none"> Sitework: fine grading complete on the access road by the library and scheduled to pave Friday morning. Briggs will be here for compaction testing on Thursday. Curbing will be set next week. 	Tower
12.02	<ul style="list-style-type: none"> Primary and secondary ductbanks complete, transformer will be set today. Communication lines to the pole are completed and poured. 	Tower
12.03	<ul style="list-style-type: none"> Delta will be back here next week to work on water lines. 	Tower
12.04	<ul style="list-style-type: none"> Underslab electrical completed and inspected, 3 floor boxes upcoming. 	Tower
12.05	<ul style="list-style-type: none"> Underground plumbing completed except floor drains and trap primers, backfilled today and running a camera tomorrow to ensure there are no issues. Copy of the video requested. 	Tower
12.06	<ul style="list-style-type: none"> Plumbing to finish on Monday, Dig It will continue placing stone and compacting on Friday. 	Tower
12.07	<ul style="list-style-type: none"> Slab prep for Monday and Tuesday, planning for slab on grade Wednesday and Thursday. 	Tower
12.08	<ul style="list-style-type: none"> Septic is just about complete, risers for the tank are upcoming. Taking measurements today for the as-builts. 	Tower
12.09	<ul style="list-style-type: none"> Steel erection will begin at the end of this month. Tower contacted FAA but they don't need to file as they are not in flight path. Crane cannot exceed antenna across the street. Notice of determination to be emailed to CHA and JHA. 	Tower
	Site Logistics 05/27/2020	
14.04	<ul style="list-style-type: none"> No update. 	
13.07	<ul style="list-style-type: none"> For the future sign power, run the cable, whip it up and leave it there; exact layout will determine the installation. 	Tower
12.10	<ul style="list-style-type: none"> Primary ductbanks completed first, and ground box upcoming for future sign. 	Tower
	Submittals 05/27/2020	
14.05	<ul style="list-style-type: none"> Reviewed open submittals. Tank was hot and was returned today. 	JHA
13.08	<ul style="list-style-type: none"> Reviewed open submittals. The wet well tank is under review. Steel doors and frames were corrected and sent back. Fiberglass columns will be submitted. No hot submittals. 	JHA
12.11	<ul style="list-style-type: none"> Fire protection submittals under review. Tank and wet well submitted yesterday. Steel frames and doors were returned Revise & Resubmit. 	Tower
12.12	<ul style="list-style-type: none"> Slab on grade layout is a hot submittal – need early next week. Tank and wet wall is hot as well. 	JHA

<p>14.06 13.09</p> <p>12.13</p>	<p>RFI's 05/27/2020</p> <ul style="list-style-type: none"> • No outstanding RFIs. • Three open RFIs, one is revised 26R1 on the generator. The radio tower guy will be here this week. Need to know specifics on the foundation to know which way to shift the pad. Need to receive the full package details/drawings of his layout (upcoming). 27 – resolved with hinge sub. New RFI for BER – electrician looking for clarification on feeder size. • All RFIs are current. Radio tower clarification with electrician. 	<p>JHA</p> <p>JHA</p>
<p>14.07</p> <p>14.08 13.10</p> <p>12.14</p>	<p>PR's, ASI's, PCO's 05/27/2020</p> <ul style="list-style-type: none"> • 2 PCOs open – ASI-10 will be a credit and waiting on pricing back from the electrician on ASI-13, should be relatively small cost. • Shop drawings on fire alarm were updated but not including ASI-13. • Update on PCOs that are outstanding. Even with \$0 we need approval for those PCOs. JHA waiting on the fire alarm panel moving to communication room. ASI-13 waiting on pricing from AEC. ASI-11 was superseded with #15. UPS is rejected. • Open PCOs: ASI-7 small upcharge for power for lockers, waiting on ASI-10 from the framer, ASI-13 fire alarm that came over. ASI-15 will override ASI-11 as ASI-11 is removed from scope. New number should be ASI-15R. UPS will not be removed from the scope. 	<p>Tower</p> <p>Tower JHA/CHA</p> <p>JHA/CHA</p>
<p>14.09 13.11</p> <p>12.15</p>	<p>Master Schedule 05/27/2020</p> <ul style="list-style-type: none"> • Tower will issue a schedule update by Friday. • Updated master schedule upcoming. Loss of time in April but picking up time now. Tower to submit for record that we are following guidelines regarding COVID-19. Workers are signing a daily sheet. • Currently on schedule with activities. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>14.10 13.12</p> <p>12.16</p>	<p>Certified Payroll 05/27/2020</p> <ul style="list-style-type: none"> • Missing May Certified Payroll Reports; LaPan Mechanical to date. • Maribel sent updated Certified Payroll Reports to the end of April, missing LaPan Mechanical (plumbing sub) at this time. • CHA sent Tower over a list of missing certified payroll reports. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>14.11 13.13</p>	<p>As Built Drawings 05/27/2020</p> <ul style="list-style-type: none"> • Continuing to update as-builts drawings. • Shot the septic system, will be on as-builts (separate file). Also did the building foundation on the same day. AEC is doing their own as-builts. 	<p>Tower</p> <p>Tower/CHA</p>

12.17	<ul style="list-style-type: none"> As Built Drawings should be kept in site trailer and will be updated weekly and checked periodically by CHA. Ongoing. 	Tower/CHA
14.12 13.14 12.18	Requisitions 05/27/2020 <ul style="list-style-type: none"> Draft requisition will be sent by end of the week. Req #3 was submitted today, check will be received next week. Req #4 draft will be sent out in a couple weeks for May. Tower to send over finalized Requisition #3 to be signed. 	Tower Tower Tower
14.13 14.14 14.15 14.16 13.15 13.16 13.17 13.18 13.19 13.20 13.21 13.22 13.23 13.24 13.25 13.26 12.19 12.20 12.21	New Business 05/27/2020 <ul style="list-style-type: none"> Chief visited the new Bourne Police Station. Currently working on finalizing the IT quotes. Patrick/Maribel to send out a distribution list for Drop Box. Lan-Tel submitted proposal, looking for other prices as well to compare. Structural steel visual inspection should be scheduled for the second day of steel erection and once at the end. Grouting should be visually inspected. CHA to schedule Briggs. Chief and Steve M. continuing with IT quotes. Site visit the new police station in Bourne to review Ocker's work. Drop box will be ready by the end of the week. Dave S. forwarded 2 emails from Lan-Tel to JHA. Submittals can be reviewed; they were previously sent the spec. Possibly set up a conf call if they have questions on their submittals. Shake samples in the trailer. Need additional louver samples to match Wool Sheen cedar color. JHA recorded the colors that we chose. Dave R. will stop by later and for anyone else that wants to see the samples. Bill and Chief had a call with Steve Child S&S Tower rep. and Cyber Comm. Steve will be out on site this week. Discussion should be on where bring the conduits to the pad; he doesn't want conduits in the pad. Bill will call to confirm with Steve Child again today. Septic installation completed; emptied the tank. For record. The two evergreen trees by the library will be removed by DPW. Larry Page is removing his excavator from site by the end of the week. The site fence by the library will remain as is until the library is reopened. Town will instruct Tower in advance of when to adjust. Wet curing the concrete slab today so the sprinkler will be running. Briggs set aside extra cylinders of the concrete due to the ISE admixture. Manufacturer will retain the samples for warranty. Letter upcoming from Briggs certifying that all reports for foundation and compression strength are acceptable for steel to be erected. Chief continuing to meet on IT quotes. Drop box will be set up by end of next week. Dave S. contacted Lan-Tel on submittals. 	TOC Tower TOC CHA TOC Tower TOC/Tower TOC/Tower TOC TOC TOC TOC/Tower Tower CHA CHA TOC Tower TOC

12.22	<ul style="list-style-type: none"> Pursuing pricing for additional annunciator, the mechanical/electrical room did not allow enough space so installing in communication equipment room. 	Tower
12.23	<ul style="list-style-type: none"> Shakes samples en route to JHA. Submitted electronically. 	Tower
12.24	<ul style="list-style-type: none"> Framing dimensions to be confirmed, conflicts should be submitted as an RFI or over the phone with JHA. 	Tower/JHA
12.25	<ul style="list-style-type: none"> Jails detention vendor: changing anchor type on a few frames from pre-masonry to post-masonry; will grout fill afterwards. If dimensions are not adjusted, a resubmission is not required. 	Tower
12.26	<ul style="list-style-type: none"> RFI on conduit locations led to discussions with Cyber Comm; there is a disconnect with their knowledge of the project. Town may need to get in contact with them for further clarification; Bill requested Chief to set up a conference call. Purchase order for the radio tower will be voted on when there is a town meeting. 	TOC
12.27	<ul style="list-style-type: none"> Brian will be on site with samples on May 20. 	JHA
12.28	<ul style="list-style-type: none"> Cell flushing is local to each cell that allows the detainee to flush themselves but water can be deactivated if needed. 	JHA

The next Carver Police Station meeting is scheduled for Wednesday, June 3rd at 2:00 PM via conference line +1 (866) 780-3080, ID: 346089263#.

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.