

**Police Station Building Committee  
Meeting Minutes  
Town Hall  
November 6, 2018  
10:00am**

**Present:** Bill Harriman, Chief Marc Duphily, Dave Robertson, Dave Siedentopf, Michael Milanoski (TA), Joe Sullivan, John Feeley, Brian Humes & Shelby Blair

**Absent:** Bryan Berriault, Jon Delli Priscoli

**Meeting called to order at 10:08 am by Bill Harriman**

**1. Approval of 10/16/18 Minutes**

Motion to approve minutes as amended by Chief Duphily 2<sup>nd</sup> by Dave R.  
Vote 4-0

**2. Update on Plan for proposed new site location by Brian Humes**

- Brian presented and overall view of the “campus look” of the Town with Police Station included.
- First Plan – Shows Police Station building near the existing location with separate parking to the left and separate entrance from Town Hall
- Second Plan – Shows Police Station building near existing location with parking connected to the Town Hall parking
- Third Plan – Shows Police Station building near existing location with extra parking spaces with a separate authorized vehicle entrance to the right of the building. Presenting a more flow of traffic.
- Fourth Plan – Close up of two story building at new proposed location. Front of building in line with Library. Public entrance to the left and connecting to library flow. To the left is the entrance/exit for authorized vehicles only with Sally Ports located in the back of building with secured parking. Signage for the building located in the front.

- Fifth Plan – Close up of two story building at new proposed location. Showing that building is shifted a little to the left.
- Sixth Plan – Detailed plan of first floor
- Seventh Plan – Detailed plan of second floor
- Eighth Plan – Overview close up of a one story building at new proposed location. Only difference is that this plan is showing the building longer horizontally.
- Ninth Plan – Close up of Main floor, highlighting that there is no machine room or elevator. Brian included that when planning this layout he created this with cost effectiveness in mind.
  - I. Chief Duphily brought up a discussion that he would like the Sally Ports to be drive thru which are located in the back.
  - II. Discussion and opinions on how to make this work, moving the building forward even if it is not in an overall line with the Library.

### **3. Discussion of a One Story building vs. a Two Story building**

- Chief Duphily does not want an elevator included because of cost savings.
- Motion to proceed with a One Story building vs. a Two Story building by Chief Duphily, second by Dave Robertson. Vote 4-0
- Chief Duphily discussed the old Police Station location and added that overall it won't work for the needs/wanted committee wants for the New Police Station. Motion to abandon the idea of old Police Station for New Police Station building by Chief Duphily, second by Dave Robertson. Vote 4-0

### **4. Overall Discussion of plans presented to Committee**

- Proceeding with a One Story Police Station Building
- Drive thru Sally Ports, flexibility to move building any direction to make this work.
- Cost advantage with making building economical with aesthetics.
- Reconfigure Center Street to Main Street, egress piece could possibly be moved to help with this.
- Playground to be relocated with upgrades

### **5. Plan for presentation to Board of Selectmen and/or Community**

- Dave Robertson suggested that Committee should not go to the Board of Selectmen meeting November 20<sup>th</sup> to present the New Police Station ideas, but to go to the December meeting for this.

- More time to grab more information to prepare for future discussions with BOS and Community.

**6. Any other points of issue at this time**

- Michael would like Joe Sullivan to create a memo with an explanation of a One Story building vs. a Two Story building
- Discussion of expansion of parking between existing Police Station building and Dandy's Café
- Brian Humes will create plans before next meeting

**7. Next Meeting Date:**

- November 20, 2018 at 10:00am

**Motion to adjourn by Dave R. at 12:25am, 2<sup>nd</sup> by Chief Duphily. Vote 4-0**