

**Police Station Building Committee  
Meeting Minutes  
Town Hall  
August 21, 2018  
10:00am**

**Present:** Bill Harriman, Jon Dell Priscoli, Chief Marc Duphily, Bryan Berriault, Dave Robertson, Michael Milanoski, John Feeley, Joe Sullivan, Brian Humes & Shelby Blair

**Absent:** Davie Siedentopf

**Guests:** Sgt. Sheri Sarmento, Sgt. Joseph Ritz, Detective William Kelly & Officer Josh Shaw.

**Meeting called to order at 10:04 am by Bill Harriman**

**1. Approval of 6/29/18 Minutes**

Motion to approve minutes by Dave R. 2<sup>nd</sup> by Marc D.

**2. Presentation and discussion of Space Needs Assessment by your Architect Brian Humes & Discussion of Committee Members:**

- Brian H. explained the layout of the Needs Assessment he put together for Carver.
- He reviewed and explained in detail of each section to the committee.
- Committee members discussed that determining the schedule of this project will be based off the completed needs assessment.

**3. Thoughts & opinions about the Assessment from Internal Police Station Committee:**

- Each internal member highlighted that this needs assessment was put together based off their needs rather than wants and thanked Brian H. for working with them on putting it together.

- They are able to explain their reasoning for each item that was put into this assessment.

**4. Discussion of plan going forward and steps to keep the project moving:**

- Between now and the next meeting, members need to review the needs assessment and determine what is required & what is needed for the new Police Station.
- Members are looking forward to the next meeting to be able to have a completed needs assessment that will help the process to move forward.
- Brian H. discussed the similarities between the Lakeville Police Station & what we are looking for.

**5. Discussion of potential site locations, possible site walk:**

- Dave Siedentopf has information on the potential locations. Members would like to review this before making decisions on site.
- The site locations will be determined once we have the needs assessment in order.

**6. Any other points of issue at this time:**

- All members complimented Brian with the needs assessment he provided and are looking forward to coming together as a committee to discuss the final draft to move to the next step.

**7. Next Meeting Date:**

- Tuesday August 28, 2018 at 10:00am

**Motion to adjourn by Marc D. at 11:50 am, 2<sup>nd</sup> by Dave R. Vote 6-0**