

**Police Station Building Committee  
Meeting Minutes  
Town Hall  
October 17, 2019  
10:00am**

**Present:** Bill Harriman, Jon Delli Priscoli, Michael Milanoski (TA), Dave Robertson, Chief Marc Duphily, Sgt. Bryan Berriault, Joe Sullivan, Alyssa Chatani, Brian Humes and Shelby Blair

**Absent:** Dave Siedentopf & John Feeley

Meeting called to order at 10:00am by Bill Harriman, immediately voted to adjourn for pre-bid conference. Voted 6-0 to adjourn

Meeting re-opened at 10:40am. Voted 6-0 to re-open

**1. Approval of August 29, 2019 Minutes**

- Motion to approve by Chief Duphily, 2<sup>nd</sup> by Berriault – unanimous

**2. Open Forum for public comment**

- No public comment

**3. Update from Architect Brian Humes:**

- **Planning Board Approval** – We received unanimous vote to approve our Police Station project from the Planning Board
- The next permit that we will need is the Building Permit
- Brian has given us plans and once they are signed they can be submitted to the Building Department to start the building permit process. Joe Sullivan will fill out the application for this.
- Art Borden has been surveying the site. Brian Humes would like to get an addendum out by this coming up Tuesday (10/22/19).
- **Interior Finish Board** - Brian Humes presented an Interior Finish Board to the committee (attached).

- **Fire Pump/Water storage design solution** – This will be a self-contained enclosure that is made out of steel on a slab. The Fire Protection Bids will be due on 10/29/19 by 2pm.

**4. Michael – Update on the new playground**

- The site work has been under budget and the additions have been over budget in which this leads to an overall balanced process.
- Rubber surface may be pushed off to the spring.
- He explained that some of the old playground materials could be reused and then the rest was not ADA compliant.

**5. Discussion on ground breaking ceremony for Police Station**

- Bill gave a handout to the committee of his thoughts and ideas for the ground breaking ceremony. (attached) He would like to hear feedback from the committee.

**6. Thank you acknowledgement letters (Gary Garretson, Alan Germain, Chris Faustino, Art Borden)**

- Bill Harriman has formatted acknowledgement letters that he and Chief Duphily will be co-signing. He would like the committee to review these. (attached)

**7. Next Meeting date – November 18, 2019 at 11:00am**

**8. Adjourn**

**Motion to adjourn by Priscoli at 12:04 pm, 2<sup>nd</sup> by Berriault - unanimous**