

Police Station Advisory Building Committee
Meeting Minutes
Carver Town Hall, 2nd Floor Meeting Room
August 29, 2019
4:30 pm

Present: Bill Harriman, Chief Marc Duphily, Dave Siedentopf, Michael Milanoski, Joe Sullivan, Brian Humes, Richmond (Rich) Fitts from BER

Absent: Dave Robertson, Sgt. Bryan Berriault, Jon Delli Priscoli,
Police Officers - Detective Bill Kelly

Meeting called to order at 4:32 pm by Bill Harriman

1. Approval of July 23, 2019 Minutes

- Motion to approve by Siedentopf, second by Chief Duphily
Motion carried 4 - 0

2. Open Forum for public comment

- No comments

3. Update from Brian

- Brian did a presentation on bid documents, presented Invitation to bid boiler plate. He indicated the following schedule of dates for bidding:

Wednesday, October 2, 2019 - Advertise bid and bid availability electronically on E-Bid

Thursday, October 17, 2019 at 10:00 am – Non mandatory pre-bid conference at Carver Town Hall. Potential bidders are encouraged but not required to attend.

October 29, 2019 - Receive filed sub-bids not later than 2:00 pm
Receive the General Contractor bids on November 14, 2019 no later than 2:00 pm

Good discussion on the bidding dates and the process but all were in agreement that timing was satisfactory.

- Brian discussed several value engineering proposals that JHA had determined could help to save money on the project. The committee listened to the points presented and discussed each individually but Harriman determined we would vote them as a package at conclusion of the discussion.

Site Clearing – Owner (Town) to clear cut and grub site, remove trees, playground equipment/fencing removal and water feature. Town will provide a clean, flat site. Joe Sullivan agreed to contact Arthur Borden to assist with determining the limit of work so Owner will know what trees and vegetation to remove.

Stone Veneer Watertable – Very small cost savings to use other materials, and much more durable from a maintenance stand point

Eliminate plumbing fixtures in outbuilding – Provide 4” conduit for future pex piping for water supply, no septic connection

Outbuilding – Agreed to have the footings, foundation and slab in the base bid, completion of outbuilding would be Add Alternate 1

Fire Pump/Water storage tank – BER and JHA were in agreement that the library pump and storage tank were not sufficient due to not enough capacity and tank being under the building. Brian had proposed to enlarge the sally port to accommodate a fire pump room and add a 30,000 gallon storage tank on site. Michael is considering a large public safety water supply on the property with a fire pump for the Police Station. The separate water supply would probably be less expensive than including it in the Police station project due to more favorable bidding requirements. It would provide water for fire protection to not only the new police station but for the Town Hall complex, including the Town Hall, EMS building, Old Fire/Police Station, Library, and Meadowbrook housing complex. So fire pump and storage tank will be removed from the bid documents.

Septic System – would be done by the Town or its contractor, General Contractor to stub piping from the Police station out 10' feet from the foundation, owner to provide trenching, materials, septic tank, piping, bedding sand, and bring to grade.

Concrete ad mixture – not needed and remove from bid docs

Painting Scope – Delete painting of exterior PVC trim boards and plastic fabrications

Wadrobe lockers – Reduce quantities from 41 to 26

Radio Speakers and Volume Controls – Reduce quantities as determined by Chief Duphily and Dave Siedentopf

Site Fencing – Revise to black vinyl chain link fencing with privacy slats in lieu of vinyl privacy fencing at rear of building at staff parking/dumpster pads/impound area

Loam/Landscaping – Owner (Town) to provide, load, transport, and place loam as required by GC. Owner to provide landscaping products including irrigation system.

Radio Tower – Relocate to closer proximity to communication room, eliminate the remote radio room, install 4" conduits with large sweeps to both tower location and sally port roof location.

Emergency Generator – Relocate to closer proximity to electrical room.

Site Overburden – Owner to load, transport, and dispose of all clean stockpiled debris from site.

At conclusion of presentation and discussion on value engineering points, Harriman called for a vote of the entire package. Chief Duphily made a motion to accept the entire package, Dave Seidentopf seconded, motion carried 4-0

Next meeting: To be determined as needed

Motion to adjourn at 6:16 pm by Chief Duphily, second by Dave Siedentopf

Motion carried 6 - 0

APPROVED