

**Police Station Building Committee
Meeting Minutes
Town Hall
November 20, 2018
10:00am**

Present: Bill Harriman, Chief Marc Duphily, Dave Robertson, Dave Siedentopf, Bryan Berriault, Jon Delli Priscoli, Michael Milanoski (TA), Joe Sullivan, John Feeley, Brian Humes & Shelby Blair

Guests: Mary Ross & Jim Hoffman representing CPC and Recreation Committee

Meeting called to order at 10:06 am by Bill Harriman

1. Approval of 11/6/18 Minutes

Motion to approve minutes by Chief Duphily 2nd by Dave S.

2. Update and committee discussion on new plans

- Brian presented and overall view of the “campus look” of the Town with new Police Station at a slant to fit intersection, future plans of the COA connecting to the library with future parking spots, a playground between Town Hall & Library, extra spaces near the current Police Station, a picnic area near the baseball fields and a playground near the basketball courts.
- Discussion of the needs for signs at the intersection. Gates for entry and exit ways.
- Showing a public access that is separate from the EMS.
- TA updates Mary and Jim on previous plans & meetings. They were very appreciative of having background information.
- Jon P. expressed his different ideas of a “downtown village feel” with a diagram.

- Chief Duphily expressed the benefits of location for New Police Station to Mary & Jim
 1. Center location
 2. Between the schools in Town
 3. Easy access for response time
- Joe Sullivan acknowledged that relocating the playground was a difficult decision for the committee, but the benefits of it would be that it will be a dual function and they will be used more.
- Jim H. added that he likes the idea of making the playground part of a recreation function when near the baseball fields.
- Jon P. would like to see functioning bathrooms included in the proper locations.
- Bill H. asked if Mary or Jim have any questions so far in this process.
 1. Mary questioned how many phases it would take to complete this. Dave responded that recreation should come up with a priority list and then create an amount by year based off that. TA gave a rough estimate of three to four years.
- Brian then presented an updated Police Building Plan
 1. Reconfiguration of intersection on Center street based off of placement of Police Station
 2. Intersection to be safer
 3. Plan showing the now drive thru Sally Ports, a turn around, the outbuilding, gate can start off as manual then have an option to change it to automatic.
- Dave S. suggested that the carports be solar on both sides
- Brian presented an updated “Space Needs Summary” and Floor Plan
 1. The Drive Thru sally ports are included but reduced in size
 2. There are no windows in the back of the building
 3. Dave S. explained that this building be mechanically uniform to other Town buildings.
- Brian presented an Outbuilding Plan –
 1. Basic plan, showing mainly for storage and a physical training room.
 2. Discussion on adding bathrooms
- Motion to complete schematic design including elevation subject to Marc’s final input by Jon P. second by Chief Duphily. **Vote 6-0**

3. Discussion on presentation to BOS

- Dave R. is presenting an update of Police Station Process at 11/20/18 BOS meeting.

4. Next Meeting Dates:

- Monday December 3, 2018 at 5:30pm for Public Forum
- Tuesday December 4, 2018 at 4:00pm

Motion to adjourn by Jon P at 12:10pm, 2nd by Dave R. Vote 6-0