



TOWN OF CARVER

NORTH CARVER WATER DISTRICT COMMISSION

Monday, March 8, 2021

@ 5:30 PM

Via Zoom

approved 4/12/21

Present: Present: Kevin T. Tracy, Chairman; Stephen Romano; Commissioner and William Sinclair, Commissioner

Also Present: Mike Woollam; Operator- Small Water System Services (SWSS) and Kelly DiCarli; Recording Secretary

Meeting Opened: 5:35 P.M.

A. Rte. 44 Development, Urban Renewal Plan

- a. Kevin T. Tracy noted no new updates

B. Service connections on Santana Way

- a. Mike Woollam noted no new updates.

C. Discussion: Well maintenance

- a. Mike Woollam noted this project has been completed
 - i. New motor wasn't needed which is now on spare.
 - ii. Mike Woollam sent Jill Martins the bill on March 8, 2021

D. Water Operator Report

- a. Mike Woollam noted power issue at plant Saturday March 6, 2021
 - i. Lost power and computers were down
 - ii. No call from customers without water.
 - iii. All systems and power have been restored
- b. Kevin T. Tracy noted bids opened March 8, 2021 for the water main extension project.
 - i. Kevin T. Tracy discussed with Kevin Forgue; Health Agent the bid numbers that came and appear reasonable.
 - ii. Project to potential start Spring 2021
- c. Jill Martins contacted Mike Woollam about a new phone charges with his name attached
 - i. The charge consists of \$98.08 which started on January 28, 2021
 - ii. Mike Woollam noted Verizon is billing the North Carver Water District an extra line
 - iii. Mike Woollam noted there has been no changes since modem replacement one (1) year ago.
 - iv. Due to lack of access on the billing account, Mike Woollam will have Dave Siedentopf; Director of Operations and Maintenance speak with Verizon about charge
- d. Kevin T. Tracy is seeking a motion to be made for second spare parts for well pumps to be paid in the amount of \$1,028.00.
 - i. This payment will come from the North Carver Water District Commission: Repair and Maintenance account with a balance of \$3,500.00
 - ii. Stephen Romano made a Motion to approve the payment of \$1,028.00 for well spare parts. Seconded by William Sinclair. Voted and passed unanimously, 3-0

E. Bills Payable

- a. Batch #1 invoice includes: \$11,218.44
 - i. Includes but not limited to: recording Secretary, Small Water System Services, lab fee, black ink, and water belts/parts.

- ii. Stephen Romano made a Motion to pay batch #1 invoice for the amount of \$11,218.44 and authorize Chairman Kevin T. Tracy to sign the warrant. Seconded by William Sinclair. Voted and passed unanimously, 3-0
- b. Batch #2 invoice includes: \$6,000.00
 - i. Includes payment for Small Water System Services (SWSS)
 - ii. Stephen Romano made a Motion to pay batch #2 invoice for the amount of \$6,000.00 and authorize Chairman Kevin T. Tracy to sign the warrant. Seconded by William Sinclair. Voted and passed unanimously, 3-0
- F. Review Minutes: January 11,2021 and February 8, 2021
 - a. Stephen Romano made a Motion to accept the minutes from January 11,2021 and February 8, 2021 as written. Seconded by William Sinclair. Voted and passed unanimously, 3-0
- G. Correspondence
 - a. Kevin T. Tracy sent an email to the Board Members regarding account receivable on amount of money that's behind and noted eighteen (18) people are on the list.
 - i. Kevin T. Tracy needs motion on commitment for current billing.
 - ii. Total commitment \$20,305.64
 - iii. Stephen Romano made a Motion to authorize Chairman Kevin T. Tracy to sign the commitment for The Board. Seconded by William Sinclair. Voted and passed unanimously, 3-0
 - b. Kevin T. Tracy noted he and Rick LaFond; Carver Town Administrator discussed a Facebook rumor the North Carver Water District Commission has not been testing water for the past seven (7) years.
 - i. Kevin T. Tracy would like the Town of Carver Residents to disregard this rumor as they do regular testing.
 - c. Kevin T. Tracy inquired to Mike Woollam the discontinued phone lines. Mike Woollam discussed this with Dave Siedentopf with no current updates.
- H. Next meeting for the North Carver Water District Commission:
 - a. Monday, April 12, 2021 at 5:30 P.M.
 - b. Stephen Romano made a Motion to set next North Carver Water District Commission meeting for Monday, April, 12, 2021 at 5:30 P.M. Seconded by William Sinclair. Voted and passed unanimously, 3-0
- I. Adjournment:
 - a. Stephen Romano made a Motion to adjourn. Seconded by William Sinclair. Voted and passed unanimously, 3-0

Meeting adjourned at 6:19 P.M.

Respectfully submitted,
Kelly DiCarli