

approved
4/9/18



Town of Carver, North Carver Water District Commission

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for March 12, 2018. The North Carver Water District Commissioners met, today, at the Carver Town Hall, meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; William Sinclair, Commissioner

Absent: Stephen Romano, Commissioner

Also present: Michael Milanoski, Town Administrator

Meeting called to order at 5:05 PM, by Mr. Tracey

Ed Whatley, Wright Pierce Engineering – Rte. 44 Development, Urban Renewal Plan

Mr. Tracey – I had some thoughts on this. If we use their 23K – 38K gal/day, their privilege fee would be somewhere between \$1,078,815 and \$1,782,390. This all depends on Title 5 development, etc. There is a huge range here depending on type of occupant(s). Mr. Milanoski – The privilege fee is the cost per gallon assigned to every user. Any new user pays existing rate plus interest; everyone pays the same thing. Mr. Tracey - The original assessments were done in 2010. Sometimes people are allowed to offset for improvements that benefit entire system. When it benefits the district as a whole, there may be adjustments. We are looking at 1,500 feet of water main plus a standpipe. The size of the tank is still being discussed. There will be some type of domestic storage there. Mr. Sinclair – This is good information for all of us. We should probably be looking at the fall for more clarity on the MEPA application. I am still concerned with source. Mr. Tracey – Yes, I am too. If we have to refill 500K gal of water it will take some time; however, it would take a huge fire to go through that much water. Mr. Milanoski –

You'd be surprised, if the sprinkler system goes off, you may go through a lot of water. Mr. Tracey – Yes, they are concerned with the time it would take to recharge the storage.

Water Operators Report:

No one in attendance.

RFP – Water Operator Contract:

Mr. Tracey - John Woods and Dave Siedentopf are looking at this but are busy tonight with the upcoming storm. I think the RFP has to have scope of services. Mr. Milanoski - So we are just looking at this as it needs to go out to bid? Mr. Tracey – Correct. I think a larger group needs to be involved in this decision. Mr. Milanoski – We can have Michael Ohl write up the RFP; Dave and John have their hands full and we are coming up on a deadline. Then have Michael Ohl, Dave Siedentopf and John Woods review and rank the applicants for you to review. This way you have a technical piece already done. If this is acceptable, tell Michael Ohl and he will put it in the RFP. Mr. Tracey - Included in the contract are 2 emergency call out w/o additional charge; after that there is a defined rate. The 2 calls seem to be running a little on the low side.

Mr. Tracey - We have five systems now. Mr. Sinclair - Whoever the operator will be needs to meet certain criteria, for our system. Do we have any contract length restrictions? Mr. Milanoski – I think you have five years; but I am not sure. Mr. Sinclair – If we are doing a standard 5 years; somewhere in the contract it should state that there could be a review for termination or extension so that we don't have to do another RFP in five years. Mr. Milanoski – I will check with Greg on this; where you are a district on your own we need to verify. Mr. Milanoski – I would suggest that you authorize the chairman to review RFP so that you don't have to wait for a meeting. Mr. Sinclair – Our deadline date is what? Mr. Tracey – We need to have someone in place by July 1.

Motion to authorize chairman to review and approve the RFP that Michael Ohl prepares and submits: Mr. Sinclair

Second: Mr. Tracey

Approved: Unanimous (2-0)

Bills Payable:

SWSS paid Campbell electric for us but it was bounced back. So we are going to take that out of the encumbered funds. Solare from June 2017 will also come out of encumbered funds. Solare submitted two invoices with the same invoice number; which caused issues here and resulted in the delay of payment. Mr. Sinclair – We already approved payment for it? Mr. Tracey – Yes.

Motion to approve bills in Batch #1 (SWSS, Solare and Campbell Electric) in the amount of \$3,495.80: Mr. Sinclair

Second: Mr. Tracey

Approve: Unanimous (2-0)

Motion was made to approve bills in Batch #2 (North Carver Water District), in the amount of \$10,560.76: Mr. Sinclair

Second: Mr. Tracey

Approve: Unanimous (2-0)

Minutes – February 12, 2018:

Tabled until next meeting.

Motion to table the approval of the February 12, 2018 minutes until next meeting: Mr. Sinclair

Second: Mr. Tracey

Approved: Unanimous (2-0)

Correspondence:

None

Generator:

Mr. Milanoski – Where are we with this? Mr. Tracey – Stephen applied for the grant and was told we were going to hear by the end of February. I have not heard anything. Mr. Milanoski – We have had some storms and such and are only a couple weeks over that deadline. How big is our current generator? Mr. Tracey - Currently we have 350kW unit; we only need about 125kW. Mr. Milanoski – Propane storage? Mr. Sinclair – I believe they are 3,000.

Next meeting:

Motion to approve the next meeting date for April 9, 2018 at 5:00 PM: Mr. Sinclair

Second: Mr. Tracey

Approved: Unanimous (2-0)

Meeting adjourned:

Motion to adjourn was made at 5:40 PM: Mr. Sinclair

Second: Mr. Tracey

Approved: Unanimous (2-0)