

Carver Library Trustees Meeting – Minutes January 21, 2020
Carver Public Library

In attendance: Trustees: Marianne MacLeod, Chairman, Brenda Mannix, Janet O'Connor, Sharon Clarke and Marie Zweigman Carole Julius, Director

The meeting was called to order at 5:00 p.m.

On a motion by Sharon Clarke, seconded by Janet O'Connor, it was voted unanimously to approve the minutes of the September 17, 2019 with the following correction: Dan Badger was hired by the Town as an *intern* to assist with issues of social media posts.

Director's Report: Carole Julius reported that she had to let the Passport Agent go so there is now no Passport Agent available in the evening.

On a motion by Marianne MacLeod, seconded by Sharon Clarke, it was voted unanimously to approve the Director's Report.

Carole noted the Long-Range Plan survey is done; presentation was made to the Town Administrator.

Carole discussed, with the proposed new chart of town departments, the creation of a Department of Community Living. Under the proposal, the position of Director of Community Living will be created (with Carole in the position) with the Veterans' Agent, Council on Aging, Library and Recreation as direct reports. An Assistant Director position would also be created, reporting to Carole. The possibility of creating a community newsletter that would include a calendar of events for all ages. A discussion followed.

The Trustees discussed the issue of the items for the Library maintenance and repair. Carole said she will do a descriptive listing and email it to the Town Administrator.

After a brief discussion, on a motion by Sharon Clarke, seconded by Marianne MacLeod, it was voted unanimously to adjourn at 5:45 p.m.

Respectfully submitted,
Marie Zweigman, Secretary