



**BOARD OF SELECTMEN SUB  
COMMITTEE  
GOVERNANCE COMMITTEE  
MINUTES**

**March 7, 2016**

6:00 P.M. Town Hall – Selectmen's  
Meeting Room

*Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b*

***Meeting opened at 6:05pm***

***Present: Stephen Gray – Chairman; Members: John Cotter, Dick Ward, Jack Angley,  
James Grimes***

***Also present: Meg LaMay Town Account, Ellen Blanchard Director of Assessing, Dee  
Vicino, Michael Paduch, Paula Nute Treasurer/Tax Collector, Scott Knief  
Superintendent of Schools, TA Michael Milanoski, and Kari Poudrier - Clerk***

1. Discussion relative to adoption of policy mandating quarterly meetings between town and school representatives
  - Gray read aloud a policy he drafted regarding the school & town working together encouraging all to work together
  - Ward noted having someone else looking at the monies along with the BOS & School Committee
  - Motion by Ward, 2<sup>nd</sup> by Angley to mandate quarterly meeting between town and school representatives

Voted - Unanimous

2. Discussion and possible vote on Finance Department Restructuring with finance director as proposed

- Gray asked Vicino to give a brief summary of the letter she handed out at the meeting
- Vicino stated her intent distributing the letter was to ensure her thoughts about the changes are in writing
- Anglely reiterated wanting to do what is best for the community of Carver and the people
- Motion by Anglely, 2<sup>nd</sup> by Ward recommend of the creation of a Finance Department consolidation of functions of the offices of the Treasurer/Tax Collector, the Town Accountant and the Assessor

Voted - Unanimous

- Motion by Anglely, 2<sup>nd</sup> by Grimes to recommend the position of a Finance Director be created. The Finance Director by the TA in consultation with the chairs of the Finance Committee and the Capital Outlay Committee with the final choice subject to approval by the BOS

Voted - Unanimous

- Motion by Cotter, 2<sup>nd</sup> by Grimes recognizing there will be a need for additional staffing in the Assessing Office as of Jan. 1, 2017, a determination will be made by Nov. 2016 as to the level of support that office will require.

Voted - Unanimous

3. Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting

- Not discussed

4. Minutes – Next Meeting

- March 30, 2016 - 7:30 am

5. Adjournment

- 6:50 pm to adjourn by JC, 2<sup>nd</sup> by JW Unanimous