

## September 2021

### COA Board Approval Required

#### Secretary's Report (Claudia Miller)

<b>Meeting Date:</b>	September 30,2021
<b>Meeting Location:</b>	Carver Town Hall Room 3
<b>In Attendance:</b>	Donna Forand, Claudia Miller, Stephanie Clougherty (Alternate) , Paula Hitchcock (Alternate) Elaine Raymond  Connie Kelly, Director COA
<b>Absent:</b>	Savory Moore Helen Marrone
<b>Start Time:</b>	4:30 PM
<b>Adjournment Time:</b>	6:15 PM
<b>Next Meeting:</b>	

**Board Quorum:** Yes

**Board Approval of Agenda:** Yes

Motion to approve Claudia Miller, Second Elaine Raymond  
Unanimous approval

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#### **Approval of Minutes:**

**Motion** to decline reading and approve August 26, 2021 minutes made by Claudia Miller and seconded by Elaine Raymond  
Unanimous approval.

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**Public Comments** Donna Forand spoke as a resident regarding her concern about the negative public comments regarding COA on Facebook. Board discussion began regarding how as individuals the actions all board members can take to attempt to manage these occurrences.

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#### **Policy and Procedure Committee**

- Primary copy of COA Board binder for training purposes was reviewed with attendees and give to Donna Forand to present to TA to have 5 copies made for us.
  - Motion to approve Agenda Policy presented to board 8/26/2021 made by Claudia Miller  
Seconded by Elaine Raymond
    - Unanimous approval
  - Motion to approve Social Media Policy with one change to last sentence "...A recommendation for termination of membership on the BOD" Made by Claudia Miller seconded by Elaine Raymond.
    - Unanimous approval
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**Directors Report**

- All monthly activities very successful with some needing additional classes to allow for more attendees.
- Bloom bus trip very successful but comments did express issue with the amount of walking required.
- October Preview Medicare fraud Program, Dance and Grove, Fire Safety, to name a few
- Developments New Shine Counselor, Two new Gatra Drivers, Gatra training, Wooden ramp removed and new steps in place.
- Special Thanks to Paula Hitchcock for fall decorationg

**Motion:** Made by Claudia Miller and seconded by Elaine Raymond to accept Secretary's Report as read.  
Unanimous approval

Board Comments – Farmers Market event update

Discussion regarding new events; Winter event, Adopt a Senior, Nighttime function....

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**Adjournment:**

6:15 PM

**Motion** to adjourn by Claudia Miller Seconded By Elaine Raymond