Carver Council on Aging

Secretary’s Report

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| Meeting Date: | Wednesday November 28, 2018 |
| Meeting Location: | Carver Public Library Community Room |
| In Attendance: | Colleen Preston, Donna-Marie Forand, Alan Germain, Helen Marrone and Carole Julius |
| Absent: | Betty Sullivan and Mary Callahan |
| Meeting Start Time: | 4:00 P.M. |
| Adjourned: | 5:10 P.M. |
| Next Meeting: | Wednesday, January 23, 2019 at 4:00 P.M. |

*Carole Julius presented 2019 COA town budget. A point of discussion was 4.82% increase in regular salaries which accounted for mainly a reclassification for activities coordinator.*

*We continue to manually track attendance at COA activities. D Forand suggested researching digital imaging for electronic activity tracking. Carole J will contact both Duxbury and Plymouth COA to understand more about this process.*

*Plymouth COA offers a Uber service for seniors with a disability. Technically, any senior 60 and over fall within this category. Plymouth has a contract with Uber. Carver seniors would be referred to Plymouth only, so there is no liability risk.*

*Stephen Cole has reached out to 3 vendors to conduct COA needs survey.*

*All COA members were presented with a set of previous, current and proposed by-laws from a past board. We will review and discuss at next meeting for possible approval and/or amendments. Any comments or requested changes will be sent to Carole J prior to meeting. Carole J will distribute all comments in one document at meeting for easier discussion.*

*Donna-Marie Forand made a motion to appoint Helen Marrone Secretary. Alan Germain second. 3 approve and 1 abstain.*

*Discussed Friends of Council of Aging and mailing newsletter. Three costs associated with producing the letter; 1) printing, 2) postage and 3) labels. Madeline Joyce, a Carver resident asked for assistance with label costs which average between $65-$70 per mailing. Carole J will work with Madeline to see if there is a viable reimbursement allowed through the Maxim Foundation.*

*Alan G will try to upload to newsletter to Town Website for an alternative method of receiving newsletter.*

*Donna-Marie Forand made motion to adjourn. Helen Marrone second. 4 approve.*