

CARVER CPC

Meeting Minutes

Meeting Date:October 26, 2017
Called to Order: 7:00 pm
Meeting Room 1

{Present if noted}*

* Bob Bentley, Chair	Jim Hoffman	*Fran Mello	Jason Pecorelli
*Zack Swain	*Kevin Tracey	*Gail Nauen	*Mary Ross
*Darlene Whittemore, Secretary			

The Meeting was called to order by Chairman Bentley at 7:00 pm.

The minutes from the September 28, 2017 meeting were reviewed and accepted. Ms. Mello abstained.

Vote 4-0-1

Old Business

1. Review of on-going projects:
 - a. Football Field/track feasibility study - updated from the Town Administrator - Mr. Chad Crittenden of PMA Consultants stated that the application was advertised a month ago and the most qualified are with the selections committee. The company has been selected at \$220,000 after negotiation and the committee is waiting for insurance documentation. Mr. Malinoski stated that they are looking at the pros and cons of artificial turf and grass to figure the best method for funding; the decision is to be made by December. Chairman Bentley reminded that CPA funding cannot be used toward artificial turf. Mr. Milanowski acknowledged the stipulation and discussed an aggressive time frame to be ready for Town Meeting. Chair Bentley stated that the CPC public meeting is held in January and he requested a more definitive funding request and was stated as \$2.4-2.8 million dollars. Discussion ensued regarding the capabilities of the design company, past recreation projects that did not come to completion, new irrigation wells on the Middle School field as well as donations from Read Custom Soils. Mr. Milanowski stated if it did not move forward this year that he would work toward the following year.
 - b. Elementary School Fields project- Mr. Crittenden of PMA Consultants reported the project to be 1.8 million; \$200,000 under the initial estimate of 2.0 million. Discussion ensued regarding the bills to be paid in quarters and that the apportioned amount of \$200,000 would go back to CPA. Town Administrator, Mr. Milanowski stated that the bulk of the playgrounds would be installed next spring. Elementary Principal, Ms. Ruby Mastus, discussed the school fields in detail where she indicated that teachers provided input for the most relevant items for the playgrounds. Handicap accessibility was in-

cluded with the equipment. The two playgrounds are separated by age appropriateness; Pre-K & K and Grades 1-5 and will handle 200 children at one time. Two schools were consulted; one in Milford and the other in New Hampshire. Athletic fields and vegetation were included in the discussion. Mr. Milanoski stated that the school is satisfying payment and will wait for reimbursement. The intent is to provide a quarterly budget update where the approval is based upon documentation presented and recorded in the minutes. Status of construction (50%), seeding of the athletic fields, parking and demolition of the existing school were also discussed. Superintendent Mr. Knief stated that a sub committee is looking into brick availability, identifying nostalgia and value of the existing school as well as what can be donated.

- c. Community garden - discussion of close-out of the project-Fran stated that she had no update. Chairman Bentley suggested closing out the project and stated that less than \$1000 was remaining in the project. He will discuss with the Town Accountant, Ms. LeMay and arranging to transfer the money by March.
- d. Route 58 pocket park - should this be closed out? Mr. Milanoski stated there is a punch list but should be closed by March.
- e. Carver Master Plan - Mr. Pecorelli stated previously that he thought it was done and approved; Mr. Milanoski will touch base with Mr. Hunter.
- f. Lakenham Green - Mr. Tracey reported no update. Chair Bentley will investigate monies in the account with Ms. LeMay. Time line to close out was discussed. Mr. Tracey stated that he would like to do more work on the Veterans Memorial. Mr. Milanoski suggested leaving funds for maintenance and Mr. Tracey stated that the Town assists and Insurance has been used regarding past occurrences of damage to the fence.
- g. Forest St. Field status - Ms. Ross stated that they are working with Mr. Schulz and that fencing has been moved to enlarge space for flag football. Parking was also discussed.
- h. Town Clerk records preservation - Chair Bentley report one or two things left to do and the he would like to see it move along to closure.

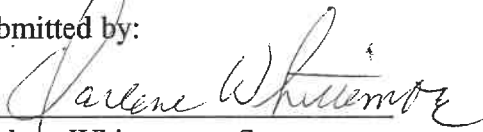
New & Continuing Business:

- 2. Discussion of possible CPC projects-Chair reported nothing new. Discussion ensued regarding possibilities for historic preservation and the Union Church where it was suggested to wait until the SJC ruling on the current case regarding separation of church and state in relation to CPA. The Atwood house was also discussed as a possibility for affordable housing if the senior center is to be moved to the library.
- 3. Other issues which may arise.
- 4. Set next meeting date and adjourn.

The next meeting is schedule on November 30, 2017 in meeting room 3. Mr. Tracey made a motion to adjourn seconded by Ms. Mello . Unanimous.
Vote: 5 to 0 (Note: Ms. Nauen left the meeting prior to closing)

There being no further business, the meeting adjourned at 8:40 p.m.

Submitted by:



Darlene Whittemore, Secretary