

# CARVER CPC

## Meeting Minutes

Meeting Date: ..... September 27, 2018  
Called to Order: 7:02 pm  
Meeting Room 3

*{Present if noted\*}*

* Bob Bentley, Chair	*Jim Hoffman	*Fran Mello	*Jason Pecorelli
*Zack Swain	*Kevin Tracey	*Gail Nauen	Mary Ross
*Darlene Whittemore, Secretary			

Mr. Tracey moved to approve the Minutes of 6/28/18 seconded by Mr. Hoffman and the remaining Committee Members were in agreement.

Vote: 4 - 3 (Abstentions)

### Old Business

1. Review of on-going projects:
  - a. Football Field/track feasibility study - done
  - b. Football field/track project- probable update from Town Admin.-

Mr. Milanoski stated completion by October 12, 2018. He mentioned that it was moving well, on budget and on time with no significant problems and that the bond amount of \$330,000 is under what was approved. The Official Grand Opening is scheduled for either the 17th, 18th or 20th of October. Chair Bentley inquired about donations and Mr. Milanoski indicated that the elementary schools were receiving sand and soil from Read. Mr. Picorelli asked about the flagpole as it was donated in honor of a Vietnam Veteran with a monument. Mr. Milanoski stated that the flagpole was new however the monument would remain. Ms. Mello inquired about the name of the field, and the concession stand. Mr. Milanoski stated that there was a big C in the middle of the field and that the bathroom and concession stand was not included in the project. The water and sewer lines were installed for the future use. Discussion ensued regarding the possibility of charging fees for events on the field to be used toward maintenance and Chair Bentley stated that the field must be available for public use where fees could not be charged.
  - c. Elementary School Fields project - update from Town Admin. -

Mr. Milanoski stated that the open house took place, the parking lot had been paved however the lines are still required. He mentioned that AD Makepeace provided donations for the basketball and softball fields and that the softball field had been seeded but would take two years to grow. He further discussed that the fields would not be able to use for a year with the exception of soccer which may be used in the spring of 2019. Mr. Milanoski and the Committee discussed the open house, architecture of the building

and the dedication of the gymnasium in honor of Mr. Ward that will take place on October 12, 2018.

- d. Community Garden- Chairman Bentley stated that the project has been completed with an approximate of \$300 remaining. He will inform Ms. LeMay of the status.
- e. Forest St. Field status - Mr. Hoffman updated the Committee on Ms. Ross's behalf. He informed that the problem with Eversource was resolved, that the hydro seeding has been completed and that the gravel was installed but the seed for the field will be installed in the spring. He stated that most bills have been submitted but Ms. Ross requested not to close out the project. He further mentioned that the walking track was nice for recreation and that a sign was placed to prohibit dogs from inside the fenced area.
- f. Town Clerk records preservation - Chair Bentley has not spoken to Ms. Doyle and will be in touch. He further stated that \$90,000 was appropriated and \$41,000 remains. He will invite her to the next meeting.

**New & Continuing Business:**

- 2. Bills payable. Satisfied
- 3. Discussion of possible other CPC projects -
  - a. Mr. Gregory Caswell, Project Manager of DHCD was in attendance and stated that DHCD would match CPA funding for the Carver Housing Authority. Mr. Bentley stated that he would research the use of Affordable Housing and that CPA funds cannot be used for maintenance. He inquired to Mr. Caswell what projects could be done without maintenance and structural integrity was his response. Mr. Milanoski discussed the position that the Town needs to expand Affordable Housing but that the State should be responsible for the Housing Authority. He further stated that it is advantageous to bank the money as housing projects are expensive. Ms. Mello inquired as to the funds available in Affordable Housing where it was stated \$360,779. Mr. Caswell and the new Executive Director will converse with Mr. Milanoski.
  - b. Mr. Bentley stated that he has not heard from Mr. Moore but that nothing could be done as the separation of Church and State is still in question for the Town of Acton.
  - c. Mr. Milanoski discussed the Police Station on the far side of the library or reconfiguring the existing space.
  - d. He encouraged the Committee to walk the Middle School ball field keeping recreation and open space in mind.
  - e. Mr. Milanoski stated that a study is being conducted in reference to the Council on Aging.
- 4. Other issues that may arise. Chair Bentley stated that the CPA projects are in order for the allotment for October 31, 2018. The GIS had to be updated through the CP3 process, and that he had done this. He mentioned that the Legislative House has approved an increase in CPC funds but not the Senate. The percentage may be

lower this year as three large cities are now participating effecting the overall average.

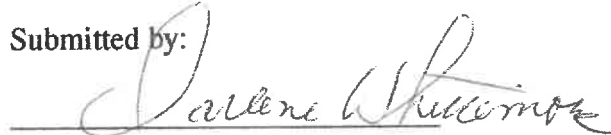
5. Set next meeting date and adjourn.

The next meeting is schedule on October 25, 2018 in meeting room 3. Mr. Tracey moved to adjourn, seconded by Mr. Hoffman. Unanimous.

Vote: 7 to 0

There being no further business, the meeting adjourned at 8:10 p.m.

Submitted by:

A handwritten signature in cursive script, reading "Darlene Whittemore", written over a horizontal line.

Darlene Whittemore, Secretary