

CARVER CPC

Meeting Minutes

Meeting Date: March 16, 2017
Called to Order: 7:00 pm
Meeting Room 3

{Present if noted}*

* Bob Bentley, Chair	Jim Hoffman	*Fran Mello	Jason Pecorelli
*Zack Swain	*Kevin Tracey	*Gail Nauen	*Mary Ross
*Darlene Whittemore, Secretary			

Kevin Tracey made a motion to approve the minutes of February 16, 2017 as written, seconded by Mary Ross and the remaining Committee Members were in agreement. Unanimous.
Vote: 6- 0

Old Business


1. Review of on-going projects:
 - a. Community garden - meet with members of the Committee to discuss progress - Community Garden Committee Member Ms. Lauren Roussos distributed materials describing the Crystal Lake Community Garden Mission Statement, Guidelines and Manners, Garden Plot Application for 2017, Contract, job descriptions for the Garden Manager and Assistant Manager and a Marketing piece. She also presented a poster describing the progress of the Garden. She stated that they have 10 applications for the upcoming year where 28 garden beds are built; they are hoping for an additional 20 more to be constructed. Ms. Eileen Roussos stated that mostly volunteers have been working and that 70% of the gardeners are from Crystal Lake. She informed the CPC Committee that 2 gardeners from the prior year lived outside the Crystal Lake neighborhood. Mr. Bentley confirmed the Town wide opportunity to be in accordance with the CPA regulation. The Community Garden Committee discussed preparation to put a lottery in place if necessary to award the garden beds. They submitted money to the Town Clerk, Ms. Doyle, and also mentioned that they offered 2 beds for the price of one last year with a \$10.00 deposit. The deposits would not be returned if the bed was not cleaned. They also mentioned that Ms. Nute from the Treasurer's office released the refund checks. Mr. Bentley stated that CPC does not need to be involved however that the bills would need to be sent to CPC for approval. Discussion ensued regarding marketing of the program. Ms. Nauen offered to assist the Community Garden Committee with Facebook communications.
 - b. Lakenham Green - Mr. Tracey reported that the fence is being put back together by the DPW.

- c. Forest St. Field reconstruction - Ms. Ross stated that work would begin in the spring.
- d. Town Clerk records preservation - Mr. Bentley stated nothing new to report.
- e. Route 58 pocket park - Mr. Bentley stated nothing new to report.
- f. Carver Master Plan - Mr. Bentley reported that bills should be arriving any day.

New & Continuing Business:

- 2. Discussion of proposal to fund the costs for the development of plans, specifications and project management criteria for the Carver Middle/High School track and football field reconstruction. Estimated cost in the amount of \$283,499 to be taken from the amounts approved at the 2015 Town Meeting for the Forest Street Recreation Field Project - Mr. Milanoski presented a Draft of the CMHS Track and Field Reconstruction Project estimating probable costs and stated a request for \$ 283,499.00 that was approved for the Forest Street field in 2015. He discussed an objective report that will address natural vs. artificial turf for the project and is aware that CPC is not able to provide funding toward artificial turf. Further discussion took place regarding the operational costs, maintenance, temperature issues and study conducted from Wellesley regarding such topics.
- 3. Vote on proposed Article 8 (the CPC Article) for Town Warrant - Ms. Mello inquired about a separate article for the transfer of funds from the Forest Street project as opposed to including it all together in Article 8. Mr. Milanoski responded that the article is organized by specific category and he really did not want to break this article apart. He suggested adding the transfer as line E and providing a summary in a few sentences describing the line item and repurpose of the funds which was met with approval. Ms. Ross will present on the Town Meeting floor. Mr. Tracey made a motion to approve inclusion of line E. describing the repurposing of \$283,499 from the Forest Street field approved in Article 9 of 2015, seconded by Ms. Ross. Unanimous. Vote: 6-0
Ms. Mello made a motion to approve Article 8 Community Preservation Committee Report and Recommendations, seconded by Mr. Tracey. Unanimous. Vote: 6-0.
- 4. Other issues which may arise. Ms. Mello inquired about the Church Street land that was discussed years ago. Ms. Ross responded that the land was deemed not feasible and cost prohibited for any recreation.
- 5. Set next meeting date and adjourn.
The next meeting is schedule on April 27, 2017 at 7 p.m. in meeting room 3. Mr. Tracey made a motion to adjourn seconded by Mr. Swain. Unanimous.
Vote: 6 to 0

There being no further business, the meeting adjourned at 7:48 p.m.
Submitted by:


Darlene Whittemore, Secretary