

# CARVER CPC

## Meeting Minutes

Meeting Date: .....January 25, 2018

Called to Order: 6:03 pm

Meeting Room 1

*{Present if noted\*}*

\* Bob Bentley, Chair

\* Jim Hoffman

\*Fran Mello

\*Jason Pecorelli

\*Zack Swain

\*Kevin Tracey

\*Gail Nauen

\*Mary Ross

\*Darlene Whittemore, Secretary

Joint Meeting with the Middle High Track & Field Committee:

\*Michael Milanoski, \*John Garretson, \*Andrew \*Soliwoda, \*Timothy Cheney, \*David Siedentopf, \*John Woods, Scott Knief, Michael Schultz and \*Jonathan Charwick & \*Ben Gleason (Activitas representatives) \*Bradley Brothers

### **Business**

Football field/track project - Joint meeting with the CMS Design Peer Review committee to continue discussions reviewing costs and possible funding sources.

Mr. Charwick began by stating that the Planning Board approved the project with minor changes to the storm water design and drain system. He indicated that the Health Agent recommended a tight tank in place of a septic system and that the FAA will be notified about the height of the poles due to the proximity to the Plymouth Airport. He defined the schedule as the construction document phase set for 3/6/18, and receipt of bids by 3/29/18. Mr. Kneif verified the school schedule with Mr. Schulz who stated that the field would not be in use in the spring and that the first few football games have been scheduled away in the fall. Mr. Milanoski suggested a selective demolition which could save 4 to 6 weeks off Activitas schedule and possibly move up for a September completion date. Mr. Gleason of Activitas presented options for field color and design, logo, track, bleachers and scoreboard. Discussion ensued about the use of the Crusader logo vs a C logo representing Carver and a consensus was reached to use the C; the fields would be represented by the community not just the school. The less intricate logo would also present savings and less maintenance over time. Option 2 of 4 presented for the field design was also a consensus which displays an alternating color pattern. Track color options of red, blue or black were available where red was the consensus. Bleachers will be portable, seat 145 and can be powder coated for an additional charge. It was suggested to save the money for this option however one member mentioned that it could be considered a safety feature. Mr. Charwick will investigate. Two scoreboards were presented which carry color, design and placement options. The digital board was the most attractive to the Committees which has the ability to customize for each team and sport. The soundbox would be placed in the bottom. It was suggested by Activitas to place 8-10 feet high so the soundbox could project. The color black was also popular among the commit-

tees. Mr. Gleason continued his discussion with lighting option of silver or black. He stated that they would also be powder coated and are the same price. Mr. Charwick will investigate fading possibilities of the black. Mr. Gleason discussed netting options of 20 or 30 feet where 20 was the consensus for cost savings. Yellow goal posts were also a consensus. Mr. Schultz stated the need for new soccer and hockey netting and Mr. Charwick suggested building into the project as cost savings may be spent on shipping. Mr. Charwick stated the extra cost of \$10,000 to build a pad for future planning of a storage area and the consensus was to not include it into the project. Mr. Milanoski suggested lettering on the goal post but not the padding. Mr. Siedentopf provided input relating to landscaping and the grass areas and stated that mowing was possible. Solar lighting, trash and benches were also discussed where it was decided that current trash and benches were sufficient. It was recommended to remove the pole from the bid documents and Mr. Schultz suggested possibly place in zone 1. Mr. Milanoski requested the shot putt be taken out of the bid documents as well. Discussion ensued regarding stockpiling material, use of it for other fields and the need for testing requirements if property owners were changed.

Chair Bentley stated that use of CPA funds for recreation was prohibited prior to 2012 and that he consulted the director of the CPA coalition for advice regarding this project. He further explained that a facility with fixed stadium seating and permanent restrooms would indicate use as a stadium which would not qualify under the CPA guidelines. He continued to explain that the Town Administrator feels comfortable as this project is an athletic field using portable bleachers and portable restrooms. Mr. Milanoski discussed the CPA balances, the use of free cash (or undesignated funds) to pay off the elementary school field CPA project in order to position for the request of 3.225 million dollar bond. Mr. Milanoski stated that this project needs to be done and if the CPA funding is not approved that the new Police Station or Council on Aging facility would not be able to be completed because those funding mechanisms would be diverted to the Middle High Track and Field project. He further stated that any future CPA projects would, due to the encumbrance of these funds, be smaller in nature. Chair Bentley stated that none of the Committee wants to bring the balance to zero. The state match will still provide money coming in. Chair Bentley and Mr. Milanoski agreed to meet to make adjustments. Ms. Mello inquired about any savings coming back to CPA and Mr. Milanoski stated that savings would be shared evenly. Chair Bentley agreed that proportional savings was acceptable. He stated that CPC would vote after the public meeting on 1/31/18. Mr. Woods made a motion to adjourn the Middle High Track and Field Committee, seconded by Mr. Siedentopf. Unanimous.

Vote: 8 to 0.

Vote to approve \$30,543.00 of CPC funds for the Route 58 pocket park which were originally charged to the Route 58 project management account.

Mr. Swain made a motion to transfer \$17,599.57 of CPC funds to the master plan elements to pay bills, seconded by Ms. Mello.

Vote: 7 to 0 to 1 abstention (Ms. Ross)

Chair Bentley stated that he is comfortable with what he feels is remaining in the accounts and that he will keep track. Ms. Mello stated that she would investigate the Crystal Lake Garden to find out what remains. Ms. Ross will report what number is required to be kept in the Forest Street account. Ms. Mello inquired to Mr. Milanoski in what order the town warrants would be presented. He responded that Article 8 states the Police Station and COA and that Article 9 would be the CPA funding plan for the Middle High Middle Track and Field project.

Mr. Tracey made a motion to adjourn seconded by Ms. Mello. Unanimous.  
Vote: 8 to 0

There being no further business, the meeting adjourned at 9:17 p.m.

Submitted by:



Darlene Whittemore, Secretary