

A regular meeting of the Carver Housing Authority was held on Wednesday October 13, 2021 at 3:30pm. The following were in attendance:

Mark Townsend
Christine Ardizoni
Margaret Wood
Jim Collins

Absent: Mary Dormer

Dede Riendeau, Executive Director
Chris Plourde, Facilities & Modernization Manager

Approval of Minutes:

On a motion made by Margaret Wood and seconded by Christine Ardizoni, the board voted 4-0 to approve the minutes for September.

On a motion made by Margaret Wood and seconded by Christine Ardizoni, the board voted 4-0 to approve the minutes for July.

Treasurers Report

Dede presented the Treasurers Report including Statement of Operations, Waiting List and Vacancy update. On a motion made by Christine Ardizoni and seconded by Margaret Wood, the board voted 4-0 to approve the Treasurers Report.

Warrant approval:

On a motion made by Christine Ardizoni and seconded by Margaret Wood, the board voted 4-0 to pay the bills for September.

Directors Report and updates:

- a. Reasonable Accommodation Policy. On a motion made by Christine Ardizoni and seconded by Margaret Wood, the board voted 4-0 to approve.
- b. Fire Dept. Inspections at Vacancies – Policy update next meeting.

Facilities and Modernization Update/Approvals Update:

- a. Snow Management Services Contract – Approval for contractor G.A. Plaumer LLC. On a motion made by Christine Ardizoni and seconded by Margaret Wood, the board voted 4-0 to approve this contractor for snow removal.
- b. 667-1 Exhaust Fan Installation 667 – Kick off meeting 10/15/21.
- c. 667/705 – Boilers Replacements - Awaiting grant funds. Once received, the final payment will be made to the contractor.
- d. Roof – Buildings 16 & 17. Kickoff meeting has happened and as soon as all the materials are received we will begin to notify the tenants.
- e. M/B 667/705 – Septic. We will be replacing the septic systems at both sites. DHCD will be the primary on the job and it is currently in the assessment phase.
- f. 2022 Annual and Capital Plan – We are working with RCAT to produce the Annual and Capital plan for 2022.

Next Meeting Date:
November 10, 2021 @3:30pm.

Adjournment:
On a motion made by Margaret Wood and seconded by Christine Ardizoni, the board voted 4-0 to end the meeting. The regular meeting adjourned at 4:05 pm.

Public Comment:
None

A true record
