

A regular meeting of the Carver Housing Authority was held on Wednesday July 14, 2021 at 3:30pm. The following were in attendance:

Mark Townsend
Mary Dormer
Jim Collins
Dede Riendeau, Executive Director
Chris Plourde, Facilities & Modernization Manager

Absent: Christine Ardizoni
Margaret Wood

Approval of Minutes:

On a motion made by Mary Dormer and seconded by Jim Collins, the board voted 3-0 to approve the regular meeting minutes of June.

Treasurers Report

On a motion made by Mary Dormer and seconded by Jim Collins, the board voted 3-0 to approve the treasurers report.

Warrant approval:

On a motion made by Mary Dormer and seconded by Jim Collins, the board voted 3-0 to pay the bills for June.

Directors Report:

Dede explained that the recerts are being done right now and will be effective for October 1st. The board discusses if there is a local and veteran preference given to residents that apply. Dede said she will investigate it and put it on the next agenda. There were 5 work orders for June.

The management agreement was tabled to the next meeting.

Facilities Update:

There was a discussion about the building numbers and the need to make them bigger.

Chris stated that he ordered some signage and will be putting them up soon.

Chris explained the bathroom exhaust fans in the 667 units should be out to bid in the next month. The boiler replacement project has an outstanding punch list that needs to be addressed. He'll be doing that with the plumber next week. The roofs for building 16 and 17 are in rough shape and he's looking into repairs before the winter. Several trees also need to be taken down. Chris said there's only \$5,000 in the budget right now, he did solicit bids. The lowest bidder will be voted on at the next board meeting since it wasn't on the agenda. The Fuller Street bathrooms renovations will be starting very soon. A maintenance position was posted and the position for 12/hrs a week will be offered to Christine Viela.

Old/New Business:

One of the members asked if the smoking issue has been resolved. Dede said she knows who it is but that the tenant has to be seen to take action.

Next Meeting Date:
August 11, 2021 @3:30pm.

Adjournment:

On a motion made by Mary Dormer and seconded by Jim Collins, the board voted 3-0 to end the meeting. The regular meeting adjourned at 4:30pm.

Public Comment:

None

A true record
