

Carver Board of Selectmen Meeting Minutes
Carver Town Hall, 2nd Floor
May 15, 2018 - 7:00pm

In Attendance: Board of Selectmen –Vice Chairman Ronald Clarke, Sarah Hewins, Dave Robertson & Mark Townsend

Alan Dunham arrived at 7:15

Vice-Chair led the meeting with the Pledge of Allegiance and Robertson read the community prayer.

Re-organization of the Board: postponed until Dunham arrives

Citizens Participation: Nancy Ryan – spoke in regards to the \$15,000 grant for the feasibility study. She questioned what the expenses were that would be taken out of those funds.

Certificate of Appreciation: The Culinary Business Management Team placed 4th at the National ProStart Invitational which was held at the RI Convention Center led by Chef Portelance. Both Darren Foster and Kevin Schott spoke about the road to getting to that point with 46 states and 3,500 schools competing toward this competition. They spoke of the 100+ hours they dedicated to this project. Their idea was a restaurant where all things served are cooked over an open flame. They are looking forward to working toward 1st place next year. Darren and Kevin were issued certificates of appreciation and Pat Meagher spoke about the significance of the event.

Re-organization of the Board: Motion by Clarke to nominate Dunham as Chairman, second by Robertson. Vote 5-0.

Motion by Robertson to nominate Clarke as Vice-Chairman, second by Townsend. Vote 5-0.

BOS Policies:

Agenda Policy: Motion to approve by Clarke, second by Robertson. Vote 5-0.

Financial Management Policies: Motion to approve by Clarke, second by Townsend. Vote 5-0

Code of Conduct: Motion to approve by Clarke, second by Robertson. Hewins stated she will be voting against this due to part 4B where it says: "Limit contact to specific town staff..."
Vote 4-1

Bloggers Code of Conduct: Motion to approve amended version to change title to Social Media Code of Conduct by Clarke, second by Robertson. Clarke believes the new wording makes it more current. Vote 5-0.

Town Administrator Update:

Storm Cleanup Update: Operations and Maintenance Department along with contractors have been working cleaning up all over town and have had two Saturdays where residents were able to bring their brush to the Rochester Road salt shed. We are anticipating getting federal reimbursement as well. The Marion and Rochester stations are no longer accepting brush. White pines between the Town Hall and Library will be removed and will be replaced in the future due to the danger it poses to the buildings and the gazebo as a safety precaution.

Council on Aging will be getting a thorough cleaning including power washing and a room by room cleaning with a team of the Operations and Maintenance crew.

Capital Building Project Updates: Police Station – Owner’s Project Manager was chosen after a selection process of 8 proposals and 4 interviews – Deadalus was chosen- they were the OPM for the Fire Station. An architect/designer is the next step and the committee will come back with a recommendation for the site which will be brought before the Selectmen for a vote.

Carver Marion Wareham Regional Refuse Disposal District – the three Town Administrators are leading the meetings to reorganize. Recycling isn’t generating revenue anymore and the costs of operating will be reflected to the residents in the future. Robertson stated that the district will make sure that residents have options and that there will be an affordable option as negotiated by the district. The Towns will be increasing enforcement on illegal dumping and will be looking at increasing fines for that. They are also looking in to having consistent regulations across all three towns.

MHS Sports Complex: Demolition has started and excavation will be starting soon.

Elementary School: The Elementary School will be holding a final farewell on June 9 from 3pm-7pm.

Board of Selectmen Update:

Hewins: Congratulated Mark Townsend on his election & reminded everyone about the Memorial Day Parade beginning at 9:30am. Announced Grumpy’s 5k which is 11/3 and registration is now open.

Townsend: Attended the ribbon cutting at the OCRVT STEM division and reminded everyone that Carver Cares will be doing a presentation at the MHS at 6:30.

Robertson: Spoke about everything that goes into organizing the Memorial Day Parade. He announced he will begin holding office hours at the Town Hall and will announce them when they are finalized.

Clarke: Thanked Helen Marrone for her service to the Board and congratulated Mark Townsend on his election. The Sportsman’s Club is having their annual breakfast this Saturday 7:30am-11am.

Dunham: Re-iterated that the breakfast is the Sportsman's Club scholarship fundraiser. Congratulated Mark Townsend on his election and congratulated all the other people who ran and who were elected to other Boards and Committees. Encouraged more people to get involved and run for positions so the public has a choice.

Bond Approval: Approve the sale of the \$3 million Bond Anticipation Note for the MHS repairs and to complete associated paperwork. The town received a total of 3 bids and Eastern Bank was the winner with a rate of 1.928%. This is required to be approved per state law. The premium we received on the issue was \$9,946.67 which is a reflection of having a good bond rating. We are borrowing until October which is when we will go out to a long-term borrowing.

1. Voted: that we hereby determine, in accordance with G.L. c70B, that the amount of the cost of the MHS repair project authorized by a vote of the town passed on April 13, 2015 (Article 7C) not being paid by the school facilities grant is \$2,710,210 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c70B. Motion to approve by Clarke, second by Robertson. Vote 5-0
2. Further Voted: to approve the sale of the \$3,000,000 2.80 percent General Obligation Bond Application Notes (the "notes") of the Town dated May 25, 2018, and payable October 5, 2018, to Eastern Bank at par and accrued interest, if any, plus a premium of \$9,446.67. Motion to approve by Townsend, second by Hewins. Vote 5-0
3. Further Voted: that in the connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated April 30, 2018, and a final Official Statement dated May 9, 2018, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted. Motion to approve by Robertson, second by Hewins. Vote 5-0
4. Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time. Motion to approve by Clarke, second by Townsend. Vote 5-0
5. Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes. Motion to approve by Clarke, second by Townsend. Vote 5-0
6. Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes. Motion to approve by Clarke, second by Robertson. Vote 5-0.

Stabilization Fund Request: Request approval to use stabilization fund in the amount of \$2,500,000 in FY19 for construction projects to reduce borrowing cost. Motion to approve by Clarke, second by Robertson. Vote 5-0.

Request to raise fees: Request to raise fees on demands and MLCs by Finance Director Meg LaMay and Treasurer/Collector Lori Henault. Robertson questioned if there was a hardship case. LaMay responded that the Treasurer has the ability to waive up to \$15. TA stated that the resident can also be put on payment plans. Motion to approve the increase in demand fees to \$10 by Clarke, second by Robertson. Vote 5-0.

Stream Name Proposal: Proposed stream name recommendation: Grumpy's Brook. Hewins stated that the current stream is unnamed and it runs through the Cole Property. Grumpy's (Bob Conway) sister Claire Smith spoke in regards to the reason of the meaning behind it. He served as a member of the Conservation Commission and worked to protect the property from development. He discovered the stream source- an underground spring. Motion to approve by Clarke, second by Townsend. Vote 5-0.

Town Administrator Contract: Town Administrator contract (extension and hours of contract work). Motion to approve release of executive session minutes of April 3, 2018 by Clarke, second by Robertson.

SRPEDD Appointments: JTPG re-appointment of John Woods with Christopher Vincent as an alternate. Motion to approve by Clarke, second by Robertson. Vote 5-0.

SRPEDD Planning Appointment: Stephen Cole. Motion to approve by Clarke, second by Hewins. Vote 5-0.

Old Colony Elder Services Director re-appointment: Motion to appoint Carole Julius by Clarke, second by Townsend. Vote 5-0.

Old Colony Regional Voch Tech Appointment: Donald Williams – re-appointment. Motion to appoint Donald Williams by Clarke, second by Robertson. Vote 5-0.

Council on Aging Needs Assessment: Chair stated that an assessment needs to be done prior to a feasibility study in order to properly identify the needs of the residents. TA stated that activities have increased and there is a new chef which people are happy with and attendance at the COA has not increased. He also stated that the 55 and over communities should have a voice in order to know if they would be interested in using the facility. He suggested 5 members for this assessment committee: Savery Moore who is a member of the Historical Commission, George Callahan, a retired resident in town, Joanne Nelson of South Meadow Village, Ken Morrison, retired Veteran's Agent and a resident from Cranberry Village in order to do an analysis. The goal would be for them to come up with quantifiable information that the

Town can use to accurately determine the next step for a Council on Aging. Motion to approve by Clarke, second by Hewins. Vote 5-0.

Discussion on role of the Commission on Disability and future TA appointments: TA reviewed the by-law and would like the Selectmen to review to make sure that it still represents the direction of the Board.

Plymouth County Advisory Board Representative for FY 19: Clarke motioned to recommend Mark Townsend to be appointed, second by Robertson. Vote 5-0.

Request for One Day Special License: St. John's Baptist Club All Alcoholic 6/23 & 6/24 Motion to approve by Clarke, second by Robertson. Vote 5-0.

Request for Use of Town Property: Fishing Tournament at Sampson's Pond - Environmental Police Officer Assoc. 5/31/18 6am-4pm. Motion to approve by Clarke, second by Townsend. Vote 5-0

Minutes: Motion to approve minutes of 4/3/18 as amended by Clarke, second by Hewins. Vote 4-0-1 (Townsend abstain)

Request for One Day Special License: Motion to approve 18 One Day Special Licenses for King Richard's Faire pending payment of taxes by Clarke, second by Robertson. Vote 5-0

Request for Use of Town Property: Motion to approve use of Shurtleff Park by Crossroads Church on 7/21 with the fee waived by Clarke, second by Townsend. Vote 5-0

Approval Process: Motion for Chair or Vice-Chair to approve One Day Special Licenses, Use of Town Property and other ancillary approvals in the absence of a timely Selectmen's meeting. Motion to approve by Robertson, second by Townsend. Vote 5-0.

Next Meetings: 6/26, 7/31, 9/4, 10/2, 11/6 & 12/4

Motion to adjourn into executive session at 9:15pm by Clarke with Exemption 1,2,3 & 4 to discuss, discipline or dismissal of a public employee, strategy regarding security personnel on devices that may have a detrimental effect on the town if held in open session, and to reconvene in open session for purpose of adjournment. Second by Robertson. Roll Call: Affirmative: Robertson, Hewins, Townsend, Clarke & Dunham.

Motion to adjourn at 10:00pm by Clarke, second by Robertson.