

Carver Board of Selectmen Meeting Minutes
Carver Town Hall, 2nd Floor
January 15, 2019 - 6:30pm

In Attendance: Board of Selectmen – Chairman Alan Dunham, Vice Chairman Ronald Clarke, Sarah Hewins, Dave Robertson, Mark Townsend, Town Administrator Michael Milanoski & Elaine Weston

Motion to go into Executive Session in accordance with G.L c. 30A Sec. 21 (a)(1), to discuss complaints against a public officer, employee, staff member or individual and to return to open session at 7:00pm by Clarke, second by Townsend. Roll call-affirmative: Robertson, Hewins,

Returned to open session at 7:00pm

Chair led the meeting with the Pledge of Allegiance and Clarke read the community prayer.

Chair publicly apologized to resident Bob Belbin

Citizens Participation:

Donna Forand: Concerned with hostility going on and would like to have a function of hope, healing, appreciation and love in March to be all inclusive at the High School auditorium. She is asking for volunteers.

Dagmar Ryan: Asked how the landscape architect for the Police Station being paid to work with the Recreation Committee.

Bob Belbin: Addressed Chair stating he didn't have a meeting & suggested using the Fire Station Bays for the Gatra buses

Pole Hearing: Eversource & NStar- Donna Howard present Requesting new pole for Old Center Street pole #25A/102S. Motion to approve by Robertson, second by Townsend. Vote 5-0.

Vote to release legal opinion on complaint against Town Administrator from Peter Allegrini dated Dec. 17, 2018. Motion to approve by Townsend second by Clarke. Vote 5-0

Discussion and possible vote on reorganization of the Board. Dunham resigned as Chairman. Vice-Chair Clarke became Chairman. Dunham nominated Clarke as chairman, second by Robertson. Roll Call vote: affirmative-Robertson, Hewins, Townsend & Dunham. Hewins nominated Robertson as Vice-Chair, second by Dunham. Vote 4-0.

Clarke asked that people reach out to him directly if they have questions.

Powers & Sullivan Annual Audit Review: Dick Sullivan stated the opinion is that all numbers are accurately reported and all financial statements are transparent. He explained the details of the financial statements which explain if revenues are up or down, etc. Cash reconciliations were accurate and greatly improved from previous audits. Revenues came in above budget and

Expenditures came in below budget- all within 2% of the budget which means the budget planning and spending was very accurate. Bond rating is AA stable which is a strong rating. In order to get a AAA rating there would need to be a strong redevelopment project which is unlikely in a 'sleepy' town. Liabilities include net pension liability which went down from the previous year and OPEB liability which is partially driven by unfunded liabilities. There are good internal controls for federal grants.

Plymouth County Treasurer Tom O'Brien: Presentation on Other Post-Employment Benefits (OPEB). The Town has made great strides such as the pension fund and the stabilization fund which often go unnoticed. He noted that capital improvements are light years ahead of other communities. Carver was the first community to fund into the Plymouth County OPEB trust and over 25 communities have followed. Carver is ahead of the curve on understanding that this needed to be done and started doing it 3 years ahead of time. Chair Clarke is part of the OPEB investment sub-committee.

He gave an update on other items going on throughout Plymouth County including an entomologist & a fire patrol helicopter.

Police Sergeant recommendation: Police Chief Marc Dughilly recommends the promotion of Bryan Berriault to Sergeant via the Civil Service list and certification as well as an interview with the Chief and Sergeant Sarmiento. Motion to approve by Townsend, second by Dunham. Vote 5-0.

Appointment of Special Officer: Police Chief Marc Dughilly recommends to appoint retired Officer Michael O'Donnell to Special Police Officer for the remainder of the fiscal year. Motion to approve by Dunham, second by Robertson. Vote 5-0.

Personnel Code Update: Tom Walsh, as a member of the Personnel Code Committee, made the recommendations to update the Town's Personnel Code items:

Sections 10.2 & 10.3: clarify wording and add an example

Section 10.5 add reference to calculation of earned time off for new employees to avoid any confusion when calculating time due

Section 10.6: clarify wording for payout calculation

Section 10-10: New section as an additional way to clarify wording

Section 11-6: Clarified wording for payment calculation and added an example

Motion to approve by Dunham, second by Robertson. Vote 5-0.

Town Administrator Update:

10 year forecast: Total revenue is projected at \$41,674,900. Expenditures are anticipated at \$7,762,477 and Budgets are recommended as school: \$23,840,433 and town: 10,071,990.

Motion to adopt 10 year forecast FY19 – FY30 dated 11/20/2018 by Dunham, second by Townsend. Vote 5-0.

Finalized Capital Plan budget-approved by the Capital Outlay Committee

Proposed FY20 Operating Budget:

Finance Committee meetings scheduled to review budgets:

Jan 17: Public Safety- Emergency Management, Emergency Medical Services, Police & Fire

Feb. 7: Town Hall-Finance, Planning, Town Clerk, Council on Aging, Library, Recreation

Feb. 21: Outside Operations- Operations & Maintenance, Veterans

If there will be a quorum if the Board would like to attend. The recommendation of the Finance Committee will come back to the Board for vote.

Police Station and Recreation Complex update: The Landscape architect is working with the Recreation Committee to reconfigure some of the ball fields. They have looked at additional parking, picnic areas and it is still a work in progress in order to bring this to the CPC by the end of the month.

White pines around the Town Hall complex that have yellow ribbons on them will be removed for public safety reasons and a tree planting plan will be implemented to replace vegetation.

Board of Selectmen Update

Robertson: None

Hewins: Contacted by residents in regards to Marcus Atwood Deed; Pine Tree Village issue – Carver/Halifax Rehabilitation Program

Townsend: Thanked Ken Simmons for his long service to the Town on the Housing Authority & will be holding office hours next Tuesday 5-6pm

Clark: Town Clerk Lynn Doyle is retiring, thanked her for her service & papers can be pulled for election as well as other elected positions in Town.

Dunham: None

Update on Police Station Site Walk from 1/11/19: Several people took time to walk the site

Clarke: Announced a Joint Meeting on 1/28/19 to be held at 7pm with the Police Station Building Advisory Committee to readdress Sarah Hewins' written issues regarding the selected location of the new Police Station.

Robertson: Reviewed the new rates for the Transfer Station & Beach Parking Sticker Pricing to be changed to: Disabled Veteran: \$25/year, if a resident has a transfer station sticker, it will also be good for pond parking, Pond only parking sticker will still have to meet the town resident requirements and the fee will be \$10/year, Non-resident pond only parking \$60/year, Fishing Tournament \$100 per tournament plus \$10 per trailer, no permits to be issued for July & August for out of town. Motion by Dunham, Second by Townsend. VOTE 5-0

Clarke: The Town Administrator's Annual Evaluation procedure and deadline are due by 1/31 for meeting/discussion of evaluation.

Minutes/Licenses/Topics Not Reasonably Anticipated by the Chairman 48 hours in advance of meeting:

Motion to table Minutes of 12/4/18 by Dunham, second by Townsend. Vote to approve with amendments. VOTE 5-0

Motion to approve One Day Special License for Carver Sportsman's Club, 1/25/19, noon-midnight by Townsend, Second Robertson. VOTE 5-0

Motion to approve Carver Farmer's Market Sundays 6/9/19-10/27/19 Noon-4pm (set up: 10am-6pm) by Dunham, Second Clarke. VOTE 5-0

Next meetings: 1/28/19 (Joint Meeting), 2/5/19, 2/19/19, 3/5/19, 3/19/19, 4/2/19, 4/16/19, 5/7/19, 5/21/19, 6/4/19, 6/18/19, 7/2/19, 7/30/19, 8/6/19, 8/20/19, 9/3/19, 9/17/19, 10/1/19, 10/15/19, 11/5/19, 11/19/19, 12/3/19, 12/17/19

Executive Session – (Exemption #2, 3) Motion to adjourn at 9:35pm into Executive Session to discuss strategy with respect to collective bargaining negotiation with unions; (Police and SEIU-Clerical) that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session for purpose of adjournment by Dunham, second by Townsend. Roll call-Affirmative: Robertson, Hewins, Townsend, Dunham, Clarke