

Minutes of the Selectmen's Meeting of August 13, 2013
Town Hall – Meeting Room #1 7:00 pm

Present: Selectmen Sarah Hewins, Helen Marrone, Richard Ward, Vice-Chairman Jack Franey, Interim Town Administrator James Purcell, Office Assistant Michele Doll. Absent: Chairman Michael O'Donnell

Franey led the audience in the Pledge of Allegiance

Re-Appointment of Election Officers

Town Clerk, Lynn Doyle, invited forward by Franey to explain process for appointing of Election officers. Franey inquired as to any openings, Doyle announced the town is always accepting applications for Election Officers. Doyle explained procedure and necessity for officers to be available and able to remain at post for long periods of time. She also noted, not all officers are necessarily used for each election.

Ward motioned to reappoint. Marrone 2nd. Vote was unanimous in favor of reappointment.

Appointment of Election Officer: Jean McGillicuddy

Marrone asked if this is a paid position. Doyle answered affirmatively.

Marrone motioned. Hewins 2nd. Vote was unanimous in favor of appointing Ms McGillicuddy.

Collins Center – Town Administrator Profile

Hewins recused herself.

Marrone mentioned discussing previous concerns with Kayobashi and is happy with Town Administrator Profile. Editorial suggestions/corrections requested made were offered by interim T.A. Jim Purcell. Purcell requested the Board consider they allow him to work towards shortening time frame, to expedite search.

Ward motioned to accept profile with amendments suggested by Purcell. Marrone 2nd.
Vote was unanimous.

Collins Center – Broaden Scope of Services in T.A. Search Process

Franey discussed expanding the scope of services to include Tasks 3 and 4 of June 12 proposal. The current contract consists only of Tasks 1 and 2. This would require an additional \$7000 appropriation from Finance Committee, bringing the total cost of services to \$14,000.

Ward likes the idea of adding with 3 and 4, it provides an objective view. Ward feels that it would be more professional and transparent, and political parts would be less important.

Marrone wanted verification of how town of Carver would be involved in selection process and was advised Screening Committee would consist of members of the town.

Franey read aloud Tasks 3 and 4 for audience. Franey anticipates a favorable response from Finance Committee, in regards to appropriation.

Motion by Ward to proceed in adding Tasks 3 and 4 to Scope of Services. Marrone 2nd.
Vote is unanimous, pending reserve fund transfer.

Purcell acknowledged it is implied that the Vice Chair has authority for the evening to act as signatory to the contract, and Franey signed.

Hewins returned to the meeting.

Hewins Motion to adjourn into Executive Session to discuss the deployment of Police Department personnel at 7:25 pm, not to return to open session.