

Minutes of the Selectmen's Meeting of August 27, 2013
Town Hall – Meeting Room #1 7:00 pm

Present: Chairman Michael O'Donnell Selectmen Sarah Hewins, Helen Marrone, Richard Ward, Vice-Chairman Jack Franey, Interim Town Administrator James Purcell and Elaine Weston

O'Donnell led the audience in the Pledge of Allegiance and read the announcements.

Ward elaborated on the Young People's Alliance of Carver and what they are trying to achieve. Hewins explained the raffle items and other activities that will be held during their open house. Roger Shores, a member of the Board of Directors explained why they chose not to go with the Boys and Girls Club of Plymouth.

New England Farms Hearing:

Request for a Retail Package Store Wine and Malt License & Common Victualler License: Donald Higgins, Jr. & Thomas Pratt (Manager). Karen Simao, representing New England Farms explained the construction and layout of the proposed site and would like the building to be aesthetically pleasing to the town. They would also include convenience items as well as gas. Proposed hours are 5am to 11pm and sales of wine and malt would be 8am – 11pm Monday through Saturday and Noon-11pm on Sundays which would coincide with state regulated hours. There would be approximately 16 security cameras on site. Donald "Mickey" Higgins spoke on the approvals received by other boards. Jack Hunter spoke on the project in regards to the point that it will be a great asset to the town. Motion by Franey to approve New England Farms for a Retail Package Store Wine and Malt License and Common Victualler License, second by Marrone. Vote 5-0.

Business Development Commission Appointment:

Brian Abatiello request for appointment to the Business Development Commission. He spoke briefly about his interest in becoming a member. Motion by Franey to approve Brian Abatiello as a member of the Business Development Commission. Vote 5-0.

Redevelopment Authority: Crystal Lake Community Garden and Newcombs Tree Service:

C.J. Gillis, Chairman of the Committee for the Crystal Lake Community Garden. Thanked the Board of Selectmen and read the mission statement. The garden will be planted at 3 Oak Drive. Quotes were received for clearing of property. Newcomb's Tree Service was the lowest quote and they are donating the cost of labor. Signs by Design, Peter Allegrini will be donating a sign and they are waiting to hear from Lowe's on an application of a grant and are in the process of applying for other grants and donations. Motion by Franey to approve the start of the project to include the clearing of the property, second by Hewins. Vote 5-0.

Wade Street Residents regarding 0 Wade Street Property and proposed Trust

Brian Abatiello explained the proposal of a Trust at 0 Wade Street. Franey stated he would like to see the property go to a Trust, but would like to see all members to have equal say and would like to see a few other changes in the Trust Fund that he specified in section 4-9.3 and would also like to see the Trust mirror something similar to the Council on Aging because they are running very smoothly.

Hewins recused herself and left the table.

Ward commented specifically on section 4-9.8 and suggested the Conservation Commission take the property over. Marrone questioned if down the road the Trust decided to sell that there is nothing specified regarding that and asked Brian to elaborate on a section of 4-9.8 regarding section B in which she would like to see the wording changed to be more specific. Franey suggested Town Counsel review the Trust.

Purcell suggested section 4-9.2 section B be changed to reflect what the Board is looking for.

Motion by Franey to the refer matter of the Wade Street Trust Fund to Town Counsel to work in conjunction with the Town Administrator to come up with a more workable Trust, second by Marrone. Vote 3-0-1 (O'Donnell abstained).

Hewins returned to the table.

Will Sinclair recognized Franey on behalf on the Redevelopment Authority and thanked him for his efforts to help the town.

Town Building Study Committee (TBSC): Hiring an outside consultant to prioritize Town Building needs:

Dan Ryan and Steve Pratt updated what they have done in order to move forward in regards in with recommendations that they would like to make, and one of their biggest roadblocks has been not having a Master Plan. Jack Hunter explained that in 2001 a comprehensive Master Plan was adopted by the Town. In 2007, a sub-committee was developed and charged with revising the Master Plan and it was done in 2008. Due to lack of time, money and volunteers, there have been no substantial updates since. He suggested possibly asking Town Meeting to help. Ryan explained that they provided plans and have ideas, but feel like someone with expertise could bring an outside perspective in and put that into the Master Plan as an independent perspective. Ward and Hewins stated they would be in agreement in having an outside impartial party work on it. Franey agreed that an outside perspective would have a different opinion on funding as well. O'Donnell questioned a time frame and cost. Ryan expressed that one group could not start until spring and would cost \$30,000 and another group could start soon and cost approximately \$10,000 which would be the Collins Center. Hunter explained the research behind using the UMass Collins Center and that this would be exempt from procurement. Motion by Marrone to approve moving forward with hiring an outside consultant, second by Ward. Vote 5-0.

TBSC: Potential Special Town Meeting regarding the Police and Fire Stations:

Dan Ryan would like to get the wheels turning on establishing a Special Town Meeting. A Capitol Building Stabilization Fund was originally established for the Police and Fire Stations and eventually other infrastructure needs as well as eventually a new library and high school. The TBSC feels they are at a point where they can move forward with the Police/Fire buildings. They would also like to consult with the MSBA as to what is the best move for Carver as there

are issues with the site the school is on. Ryan suggested using the anticipated wrap around funds for the police and fire buildings.

Franey stated that he already had discussions regarding using the wrap around funds for the school and does not feel there is enough money from the wrap around funds to move forward with both the police and fire buildings. He feels more explanation is needed regarding the qualified bond program in which careful planning is needed in order to keep the budgets in check. He feels the fire station could be built under the levy and the school should be consulted to see if they would be in need of the wrap around funds.

Ryan explained that the School would only benefit two years from the wraparound funds and the Fire Station would benefit four years from those funds.

Hewins suggested that they put the information on the qualified bond on the website and feels the only way to fund the school would be a debt exclusion.

Ward questioned why moving forward with the Fire Station would be a political aspect. Roger Shores explained that moving forward with the Fire Station under the levy would bring momentum in regards to interest in moving forward with the other building projects.

Ryan would like to see a project move forward and not put it off anymore.

Marrone stated that going to Town Meeting would just give the TBSC contingency to borrow and no work would be moving forward until it is voted on .

Purcell clarified that a vote of Town Meeting would be to borrow the money and the vote of the Board of Selectmen authorizes the issuance of the debt which cannot be done without a Town Meeting to borrow the money.

Hewins is not comfortable with approving a Special Town Meeting before hearing from a consultant to recommend the prioritizing of Town Building needs.

Marrone feels a motion should be made on this tonight.

Franey would like to hear from the school regarding the wraparound funds.

Purcell would like the TBSC communicate with the School Committee regarding the prioritization of the building process.

Ward clarified that the TBSC could use the fall Special Town Meeting as a deadline in the aspect of the consultant process.

Motion by Franey to table until next meeting to have a joint meeting with the School Committee, second by Hewins. Vote 5-0.

Finance Committee: Work with 3rd party consultant to compare the GIC health insurance plan to our existing plan(s):

John Cotter was present representing the Finance Committee. O'Donnell filed a disclosure with the Town Clerk and Ethics, Franey and Hewins recused themselves and left the room.

O'Donnell would like consultants to look at other plans. Purcell reviewed the Scope of Services for the consultants and would like to look at it further but feels it is a good starting point. Steve Pratt found a firm, Longfellow Benefits, that will do it for \$4,500 which falls under the exemption of state procurement laws. O'Donnell feels that health care should be out for bid on a regular basis. Cotter stated that he spoke to Pat Meagher at the school regarding Gateway. Cotter stated this could be paid out of the Municipal Insurance line item. Motion by Marrone to approve the hiring of a 3rd party consultant to compare GIC health plan insurance to our existing plan, second by Ward. Vote 3-0.

5 minute recess

Hewins and O'Donnell recused themselves and left the room

Update on Town Administrator Screening Committee Applicants

Franey announced that the Selectmen are still accepting applicants for the screening committee. Purcell stated that the Finance Committee voted favorably to fund numbers 3 & 4 in the Scope of Services of the Collins Center. Number 1 in the Scope of Services has been completed. Franey would like to recommend making the appointments at the next meeting.

O'Donnell and Hewins returned to the table

One Day Special License: Bartending Service of NE for 9/6/13, noon-4pm.

Motion by Franey to approve a One Day Special License for the Bartending Service of New England for 9/6/13, second by Marrone 4-0-1 (O'Donnell abstain).

Request for use of Shurtleff Park:

9/14/13 11am-5pm for Cub Scouts and 10/31/13 5pm-8pm for Church of the Vine.

Motion by Franey to approve both the Cub Scouts and Church of the Vine for use of Shurtleff Park, second by Marrone, vote 5-0.

Approval of minutes: 5/13, 5/20, 5/28, 6/3, 6/11, 6/25, 7/9 and 7/23

Motion by Franey to approve minutes of 5/13, 5/20 and 5/28, 6/3 as well as 6/11 and 6/25 as amended, second by Marrone. Vote 5-0.

Motion by Ward to approve 7/23 minutes, second by Hewins. Vote 4-0-1 (O'Donnell abstain)

Citizens Participation

Robert Belbin regarding lack of policies and procedures. He also commented on people not being aware of the Open Meeting Law.

Selectmen Notes

Marrone: Wished all Carver students good wishes for the upcoming school year as well as those off to college.

Ward: Wished all a safe and enjoyable Labor Day weekend

Hewins: Re-announced the open house event for the Young People's Alliance of Carver on Saturday, September 7 from 12 – 4pm.

Franey: Read the Open Meeting Law complaint response received from the Office of the Attorney General. Also read a letter from the Wareham Police Department thanking the Carver Fire Department.

O'Donnell: Wished all a safe Labor Day Weekend and reminded everyone to practice safety. He would like the Cub Scouts to come in at the next meeting on September 10 at 6:30 for a dedication ceremony outside. Reminded everyone to keep all the service men and women in your thoughts in prayers. God Bless you and the Town of Carver.

Motion by Franey to adjourn at 9:30 into Executive Session to discuss the deployment of Police Department personnel, for negotiations with non-union personnel and discuss litigation as an open meeting may have a detrimental effect on the litigation position of the public body at 9:30 pm, not to return to open session. Roll call vote: Yes: Franey, Hewins, Ward and Marrone. O'Donnell abstained.