

Minutes of the Selectmen's Meeting of October 29, 2013
Town Hall – Meeting Room #1 7:00pm

Present: Chairman Michael O'Donnell Selectmen Sarah Hewins, Helen Marrone, Richard Ward,
Vice-Chairman Jack Franey, Interim Town Administrator James Purcell and Michele Doll
Finance Committee members: Chairman John Cotter, Margaret Wood and Andrew Cardarelli
TBSC: Dan Ryan

O'Donnell led the audience in the Pledge of Allegiance and read the announcements.

Review and Recommendation of Special Town Meeting Warrant Articles

Article 1 – Transfer of funds to pay unpaid bills of FY13. John Cotter representing Finance Committee suggested the Town needs to request statements and tighten control on payables, to avoid in future. Motion to approve by Franey. 2nd Hewins. Vote 5-0

Article 2 – Appropriation of funds for North Carver Water District. O'Donnell advised of disclosure issued to Town Clerk regarding his work details at NCWD. Per the Town Accountant, the Town currently has a deficit and has a projected deficit of \$250,000 for FY15 and Fy16, and a projected deficit of \$350,000 for FY17. Finance Committee noted they were not aware of a deficit. LeMay stated that the cash receipts had not yet been posted for the ATM, and the revenues did not come in as projected. Motion to approve by Franey. 2nd Ward. Vote 5-0

Article 3 – Transfer of funds for deficits in COA (Transportation Revolving Account) and Municipal Insurance Revolving. Purcell verified COA deficit was only for Gatra, and not meals. Franey questioned the deficit, as Gatra is subsidized. LeMay advised that the deficit has been growing over the years and moving forward would be charged to Elder Affairs budget. Municipal Insurance was an error in allotment. Purcell advised the Board that these items are part of the clean-up effort; he and LeMay have been working on together. Motion to approve by Franey. 2nd Marrone. Vote 5-0

Article 4 – Intended to supplement specific line items, such as Library Longevity which was overlooked in the budget and Employment separations. Cotter suggested departments need to cut budgets and manage the bottom line, early in the fiscal year. Purcell advised both separations occurred after the town meeting.

Motion to approve by Franey. 2nd Marrone. O'Donnell recused. Vote 4-0-1

Article 5 – Transfer of funds to the Audit Other Professional Services line. Purcell offered a brief description of OPEB (Other Post-Employment Benefits) regulations and suggested the benefits of a Temporary Holding Account.

Motion to approve by Franey. 2nd Marrone. Vote 5-0

Article 6 – Transfer of Funds to replace generator at Cranberry Village water pumping station. Purcell suggested an increase in the amount to allow more 'wiggle room'. O'Donnell requested verification whether services would be included. Recommended source is Water Enterprise Funds which has funds of \$189,403 available.

Motion to amend amount to \$30,000 and approve by Ward. 2nd Hewins. Vote 5-0

Article 7 – Transfer of funds for cleaning of Municipal well tank, per order of DEP. Purcell advised that project has been completed.

Motion to approve by Franey. 2nd Hewins. Vote 5-0

Article 8 – Transfer of funds to replace radiator on emergency generator at Police/Fire station. Purcell advised that project has already been completed. Cotter again suggested a budget review.

Motion to approve by Franey. 2nd Hewins. O'Donnell recused. Vote 4-0-1

Article 9 –M.G.L. Chapter 59, Section 5N. Assessor's office has several veterans interested in Senior Workoff Program. Program is intended to assist Veterans age 60+. Current budget allows for 10 individuals, at \$600 each. Blanchard looking to increase to statutory cap of \$1000 each, at ATM for FY15.

Motion to approve by Franey. 2nd Marrone. Vote 5-0

Article 10 – Jack Hunter, Sarah Hewins and others interviewing (2) bidders to set up Solar Array on North Carver Landfill. The selection will be made and additional information will be available for Special Town Meeting.

Motion to combine Article 10 & Article 11 and approve by Franey. 2nd Ward. Vote 5-0

Article 12 – Transfer of land identified as Map 62, Lot 167 for sale or auction.

Motion to approve by Franey. 2nd Hewins. Vote 5-0

Article 13 – Appropriation of funds for new Central Fire Station/Training Facility.

Motion to approve Marrone. 2nd Hewins. Vote 4-1 Franey opposed.

Town Counsel Services – Contract renewal and/or replacement

Franey would like to request proposals for Town Counsel services. Hewins stated K&P was the only applicant to meet requirements previously. Marrone feels it is a prudent business decision to investigate new vendors. Marrone believes the Town has become complacent and municipality service contracts should not exceed 5 years. Hewins stated that the town of Carver does not have a contract with K&P.

Marrone motioned. Franey 2nd. O'Donnell recused. Vote 2-2-1 Motion failed.

Audit/Auditor-Contractor/RFP-Optional selection of two areas to be audited

Franey requested copy of RFP and contract from Auditor be provided for review before next Board of Selectmen meeting.

Franey motioned to table for review and possible vote at next meeting. Ward 2nd. Vote 5-0

Departmental Consolidation – Review of Options

Purcell offered some general observations, and suggested the Town initiate discussion and perhaps focus on charter. A charter would give ability to frame an organizations future and goals. On this small scale, it may cost more money to establish a career ladder. A by-law would be difficult to fund. Chartered community jobs are the most coveted, in his opinion. Purcell noted that the philosophical division of the current board members makes it apparent that Carver is the perfect community for a charter.

Franey motioned to table for further discussion after Special Town Meeting. 2nd Ward. Vote 5-0

DPW Department:

John Kelly and Pete Donnelly present from Board of Commissioners.

The Commissioners want to contract the appointed interim for 6 months, as the snow season is a crucial period for the department. The Board would like to review and update Chapter 585. Purcell noted that the DPW Commissioner was considered an appointed authority under 585,

established in 1971. However, according to a subsequent Act established in 1973, "Any non-union employee contract is subject to the approval of the Board of Selectmen". With NO contract, the Commissioner retains authority. With contract, authority goes to Board of Selectmen. Contract Ratifications for Interim DPW Commissioner will take place during an Executive Session after Special Town Meeting. John Kelly noted that the DPW department is also in need of a Foreman. Purcell advised that the Collective Bargaining strictly addresses the need of a foreman.

United Nations Proclamation

October 24th, date has passed. Did not visit discussion.

Sherborn Board of Selectmen Operating Procedures

Motion to table for further review on November 26th, after Special Town Meeting by Ward. 2nd Franey. Vote 5-0

Approval of minutes of October 8 & 22, 2013

Motion by Franey to approve October 8th minutes. 2nd by Ward. Unanimous.

Motion by Franey to approve October 22nd minutes. 2nd by Marrone. Ward abstained.
4-0-1

November Meeting Schedule

Franey motioned to hold a regular meeting on November 26th. Ward 2nd. Vote 5-0

Citizens Participation

None

Selectmen Notes

Franey: TASC has several interviews scheduled for the upcoming weeks. Hopefully will bring candidates before the Board of Selectmen at November 26th meeting.

St. John's Club is hosting a Spaghetti Dinner this Saturday from 4-7.

Marrone: Starting office hours November 2 at Cornerstones at Noon

O'Donnell: Announced the Jingle Bell Fair at Our Lady of Lourdes on Nov 8th & 9th.

November 10th is the 238th anniversary of the Marine Corp.

Reminded everyone of Veteran's Day coming up.

Issued a Thank You to Helen Capello, in response to receipt of her letter of resignation.

Reminded everyone to be careful and aware while driving on Halloween night.

God Bless the citizens of Carver, Servicemen and Woman serving around the world.

Motion by Franey to adjourn, Marrone 2nd into Executive Session at 9:20 p.m. for contract negotiations with non-union personnel and to discuss litigation as an open meeting may have a detrimental effect on the position of the public body.

Roll Call: Affirmative-Franey, Hewins, O'Donnell, Ward, Marrone