

Minutes of the Selectmen's Meeting of December 17, 2013
Town Hall – Meeting Room #1 6:30pm

Present: Chairman Michael O'Donnell, Vice-Chairman Jack Franey , Selectmen Sarah Hewins, Helen Marrone, Richard Ward, Interim Town Administrator James Purcell and Elaine Weston

O'Donnell led the audience in the Pledge of Allegiance and read the announcements.

Executive Session:

Rocky Meadow to be tabled until next meeting.

Class II License Continuation:-Carver Gas & Convenience

O'Donnell announced this hearing will be tabled until the Zoning Board of Appeals makes a decision.

O' Donnell and Hewins recused themselves and left the table

Summary of notes on Town Administrator finalist visits

Franey summarized the notes of his report from his visit to the towns of the Town Administrator finalists. In Rehoboth he met with a former Selectman, a Finance Committee member, the Assessor and the DPW Superintendent. In Rockland, he met with Department Heads, the Health Officer, Treasurer, Town Clerk and the Administrative Assistant to the Town Administrator. In Avon he met with the DPW Superintendent, the Superintendent of Schools, the Town Clerk, Assistant Town Clerk, Library Director and the Health Agent. In Cohasset, he met with several Department Heads.

Ward summarized his thoughts on his site visits. He was pleased with all of the candidates and what the current town employees and department heads had to contribute regarding their opinion on the way things are being run. Everyone he met with stated they would be sad to see their candidate leave.

Marrone thanked the Collins Center and the Screening Committee, as well as Franey and Ward and has felt this has been a great experience as a Selectman. She has done her due diligence as far as researching references of the candidates and contacting town residents and town officials. She looked at their individual accomplishments and asked herself why each candidate would choose Carver. She took into consideration how each candidate would interact with the unions, employees, and citizens.

Vote on candidate for permanent Town Administrator

Motion by Marrone to select Michael Milanoski of Cohasset to be the permanent finalist candidate. She explained her reasoning behind her decision. She listed what she feels are Milanoski's strengths that would benefit the town. Ward seconded for purposes of discussion. Ward nominated Michael McCue of Avon, seconded by Franey. Ward explained his reasoning

behind his decision. He feels he is comfortable with the work that the Collins Center and Screening Committee has done. All four candidates have shown qualifications that the town would like. He listed what he feels are McCue's strengths that would benefit the town.

Franey stated that he feels his top two choices match Marrone and Ward. He stated that his recommendation would be to hire Michael Milanowski. Marrone stated that he walked into an unstable situation and accomplished a lot in the next year and a half.

Purcell brought to light that both motions be withdrawn and to motion to extend an offer to employ a candidate.

Ward withdrew his motion. Marrone withdrew her motion.

Motion by Marrone to extend and offer of employment to Michael Milanowski, second by Ward. Vote 3-0.

Hewins and O'Donnell returned to the table.

Franey read a statement summarizing the management changes in Carver.

10-minute recess at 7:30pm

Creation of Fire Station Building Committee by the Fire Chief and Town Building Study Committee. Chief Weston and Dan Ryan present. Weston requested that the board create a Central Fire Station Building Committee. He outlined the recommendations that would be most useful and fulfill the goals of the design and construction. He would like to see the committee include the Fire Chief, one active Firefighter or officer and three residents-at-large. Also, he would like the Selectmen to appoint a liaison to keep them informed.

Franey is concerned that all the funding is not in place. If the funding was in place he would have no problem moving forward.

Purcell stated that funding-generally speaking that there would be three phases. Town Meeting authorized funding. He stated that in the short-term there would be a bond anticipation note for the architect to take the study to the design phase. The project then goes out to bid-that is when the decision is made to borrow construction money. Having all the financing in place is not ideal and it should be broken out over time.

Franey wants to see the Collins Center report and when the funds will be available. He would like to meet with the TBSC to review it.

Weston stated that he just wants to form a committee that would stay with the project in order to move forward and every week that they wait affects the cost impact of the study. Franey would like to sit down with the TBSC to review the Collins Center report.

Ryan stated that the presentation that the Collins Center gave at the ATM stated that the process is solid and should move forward and doesn't see the report as a blocking point for creating the committee and moving forward and can be done parallel to meeting with review of the report. The plan is sound and will work and needs to move forward. O'Donnell questioned when the rest of the report will be done. Ryan feels the focus needs to be moved off of the school and into the Fire Station. The Collins Center is meeting with the MSBA and continue to move forward and get a report done as soon as possible.

Ward stated he doesn't want to push back any more or hold up any more projects and would like to establish this committee.

Hewins stated she agrees that the need is there and the funding mechanism is there and that the Selectmen won't be addressing money until March at the earliest. Motion by Marrone to approve the establishment of a committee, second by Hewins. Franey is concerned that money is only available for the first year, not the years going forward. Ryan feels that the Collins Center is being very conservative on what they feel would be available for funding and they feel the fire station can be started now.

Steve Pratt of the TBSC stated that the Collins Center took an average of the last 10 years and feels that their estimate is low and the tax rate had not been set at the time. Four town meetings have voted to support the Building Stabilization Fund and feels that the Town Meeting will follow thru to continue contributing to it.

O'Donnell suggested waiting until the second meeting in January so the new Town Administrator can be involved and that the members should be broader and not all affiliated with the Fire Department.

Weston stated that all members of the committee should have a great understanding of the needs of a call fire department.

Marrone withdrew her motion. Franey motioned to table until the second meeting in January. Franey amended his motion to table until 2nd meeting in January, second by Marrone. Vote 5-0.

Request two departmental reviews by Town Auditors per the Request for Proposal

Franey read the comments and procedures to include 2 departmental reviews as agreed upon by the Town and the Auditor. It can be any transactional department.

Sherborn Board of Selectmen Agenda Procedures:

Motion by Franey to table until the next meeting, second by Marrone. Vote 5-0.

Approval of minutes of November 26 & December 9 2013:

Motion by Ward to approve November 26th & December 9th minutes. 2nd by Marrone. Vote 3-0-2 (Hewins and O'Donnell recused themselves from the vote).

Citizens Participation

Jon Delli-Prisco spoke about funding public buildings with the business community.

Town Administrator Notes:

Tax rate was set this week at \$17.01 residential and open space /\$23.64 commercial, industrial and personal property. The average tax bill for a single family home at \$254,800 will be \$4334.15.

Selectmen Notes

Hewins: Hopes everyone has a safe and happy holiday.

Marrone: Spoke highly of Sedell's Pharmacy and they will be missed in the community. Wished everyone a happy holiday.

Ward: Mentioned that it will be hard on the employees to lose their jobs before the holidays. Wished all the residents a happy holiday season.

Franey : The interest credit for the IRS came in for approx. \$48,000. Wished everyone a happy holiday. Also mentioned that he is sad to see Sedell's close and would like to see them have help getting back into the workforce quickly with training.

O'Donnell: He reminded everyone that there are many people struggling and asked everyone to be sensitive to that. Wished everyone a happy holidays and safe and happy New Year. He reminded everyone to keep all the servicemen and servicewomen in their prayers.

Motion by O'Donnell at 8:45pm to adjourn into executive session for contract negotiations with non-union personnel (Library Director), not to re-convene into open session, second by Ward. Roll Call- Affirmative: O'Donnell, Franey, Hewins, Marrone, Ward.