

**Minutes of the Selectmen's Meeting of January 14, 2014**  
**Town Hall – Meeting Room #1 6:30pm**

Present: Chairman Michael O'Donnell, Vice-Chairman Jack Franey , Selectmen Sarah Hewins, Helen Marrone, Richard Ward, Administrator Michael Milanoski and Michele Doll

7:00pm –meeting called to order to begin regular business

O'Donnell led the audience in the Pledge of Allegiance and read the announcements. He introduced Michael Milanoski.

**Request for Common Victualler's License – Tan's Gourmet**

Marrone motioned to approve. Franey 2<sup>nd</sup>. Approved 5-0-0

**Collins Center Report Update with Town Building Screening Committee**

Steve Pratt and Dan Ryan of TBSC present. Fire station and Collins Center Report discussed. Franey concerned that there was no commitment of Stabilization funds and money may be voted into other projects. Pratt believes we can demonstrate to perspective bond issuers that the Town can save money and previous votes have demonstrated resident support. Milanoski suggested the establishment of a Financial Advisory Committee to Town Administrator. Another meeting will be held by end of the month to fully explore (2) alternatives for location for school building, including well and septic issues.

**Acceptance of Donation of Gifts**

Franey motioned to approve. Marrone 2<sup>nd</sup>. Approved 5-0-0

Franey asked Town Administrator to follow-up on the disposition of donations received by Council on Aging and Friends of Council on Aging, particularly monies received during fundraising dinners.

**Carver-Lakeville Animal Control Agreement**

Franey motioned to approve. Hewins 2<sup>nd</sup>. Approved 5-0-0

**Audit Committee Status**

Town Administrator suggested the creation of a Governors Committee, in place of the Audit Committee. Milanoski feels an Audit Committee focuses too much on the past and the Town needs to focus more on how to address and correct issues to improve town operations for the future. Audit results should be available in early February. Milanoski has made contact with the DOR.

Franey motioned to table. Marrone 2<sup>nd</sup>. Approved 5-0-0

**Facilitator to set goals and objectives with the Board of Selectmen for the Town Administrator**

The Board agreed unanimously to hire Jeff Nutting, Town Manager of Franklin, to act as Facilitator in an open meeting to discuss and find common objectives. The Board will also prioritize these objectives for Milanoski.

**Request two departmental reviews by Town Auditors per the Request for Proposal**

Milanoski advised that the Audit for FY13 has been completed. He will consult upon receipt of findings, to inquire if auditors have any recommendations for departments of concern. Marrone suggested establishing a rotating schedule for department audits. Milanoski started discussion on need to purchase new accounting software, as our current provider will be ceasing support service as of July 1<sup>st</sup>. Milanoski would like the new software to integrate the town and the school, and include a more advanced purchasing program. Town Accountant has supplied Milanoski a list of her concerns, which he is currently reviewing. Marrone requested a copy of LeMay's concerns be distributed to board members. Franey requested item be added to next agenda for further discussion.

**Appointment of Board of Selectmen representatives to the Elementary School Building Committee**

Motion to table by Franey. Marrone 2<sup>nd</sup>. Approved 5-0-0

**Request for One Day Special License – Carver Sportsman's Club**

Motion to approve by Ward. Marrone 2<sup>nd</sup>. O'Donnell recused himself. Approved 4-0-1

**Request for approval:****Cape Cod Gateway MS Bike Ride**

Motion to approve by Franey. Hewins 2<sup>nd</sup>. Approved 5-0-0

**Use of Sampson's Pond for fishing tournament on 4/27/14 & 8/3/14**

Motion to approve by Ward. Hewins 2<sup>nd</sup>. Approved 5-0-0

**Approval of minutes of December 10 & 17, 2013:**

Motion to approve minutes of December 10 by Ward. Marrone 2<sup>nd</sup>. O'Donnell and Hewins abstained. Approved 3-0-2.

Franey noted correction to page 3 on minutes of December 17

Motion to approve minutes of December 17 with changes by Ward. Franey 2<sup>nd</sup>. Approved 5-0-0.

**Citizens Participation**

Rod Forrester, Lincoln Circle, requested information on specific uses for vehicle purchased with Stabilization funds, as he sees it constantly sitting unused.

Bob Belbin, Gate Street, inquired on scheduling of OPML training. Milanoski advised he has already been in discussion with Town Counsel to set up training. Belbin also inquired on the generating of a Policy and Procedures guide.

Rich Kaiser, Meadowbrook Way, has requested the Board step in to assist with issues involving Meadowbrook residents and the South Shore Dept. of Housing. Ward advised he has already met with the Director and the board is in the process of scheduling a meeting to be updated on the matter. Franey suggested the Board would need to contact Town Counsel before taking any action.

Andy Cardarelli, Pope Point Road, has worried about Stabilization funds being raided and applauds Franeys comments regarding Fire Department. He is pleased to hear the Board members are working towards resolving their internal conflicts.

#### **Town Administrator Notes**

Milanoski would like to establish a Budget Advisory Committee. He has met with department heads and found a good group of dedicated individuals, interested in working hard for the town of Carver. He has met with Chief Weston and intends to have a proposal to move the building project forward prepared for the 1<sup>st</sup> meeting in February.

#### **Selectmen Notes**

**Marrone:** Has been contacted by residents of Purchase Street/ Rocky Meadow and found discord over apparent communication breakdown. The residents are disillusioned and upset. She would like to have Jack Hunter attend the next meeting to give him an opportunity to update the residents. Hewins suggested ZBA and Town Counsel should also be in attendance. Marrone is also very concerned by the recent drug related deaths in town and the littering of dirty needles throughout the town. She feels the Town need to create an organized effort to be proactive in areas frequented. O'Donnell introduced that the Chief of Police is in the process of setting up a series of meetings to involve the citizens because 'it is a community problem and cannot be resolved by police alone'. He also advised that individuals 'should not touch the needles'. Milanoski noted that this would be a topic to discuss with facilitator.

**Ward:** Read correspondence from the Council on Aging which thanks all the citizens who gave gifts to Radius in Plymouth. The response was overwhelming and excess gifts will be given to residents as birthday gifts.

**Hewins:** Expressed sympathy for the children and families of recent drug related deaths. Requested vote for last day of Warrant Articles, February 28<sup>th</sup>, added to next meeting.

**Franey :** Also expressed sympathy for the family and friends of the (2) drug related deaths. In response to an inquiry made at previous meeting regarding issuing of 1099 forms for plow drivers – a 1099 was issued to all plow drivers paid in excess of \$600, as required.

**O'Donnell:** Confirmed that the issue of drugs is at the forefront of our concerns

Motion to adjourn at 8:35 by Ward. Hewins 2<sup>nd</sup>. Approved 5-0-0.