

Minutes of the Selectmen's Meeting of April 1, 2014
Town Hall – Meeting Room #1 6:30pm

Present: Chairman Michael O'Donnell, Vice-Chairman Jack Franey , Selectmen Sarah Hewins Helen Marrone, Richard Ward, Town Administrator Michael Milanoski and Elaine Weston

Meeting called to order 6:30pm

Motion by Ward to do the Pledge of Allegiance and read the announcements at 7pm. Second by Franey. Vote 5-0-0. Unanimous.

Motion by Ward to go into Executive Session to discuss strategy with respect for preparation for non-union contract negotiations with non-union personnel that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session. Second by Marrone .

Roll Call: Affirmative – O'Donnell, Franey, Hewins, Marrone & Ward. Unanimous

Motion to Return to open session at 7:05pm by Ward, Second by Franey. Roll Call: Affirmative: O'Donnell, Franey, Hewins, Ward, Marrone.

The Chair led the audience in the Pledge of Allegiance and read the announcements.

A Moment of silence was held for the fallen firefighters in Boston and the fallen police officer in Plymouth.

Presentation of Boston Post Cane and Certificate to Vera Doucot (105 years old)

Tabled until next week's meeting.

Vote to approve Code of Conduct

Franey, Ward & Marrone summarized the documents which will be posted on the town website. Motion to approve the Code of Conduct by Marrone, second by Ward. Hewins feels some of the items listed goes against the Constitution (section 3G). Vote 4-1-0.

Vote to approve Goals and Objectives

Motion by Franey to approve Highlights of Board of Selectmen Facilitation Meeting Policy Statement for 2014, second by Ward. Vote 3-0-2 (O'Donnell and Hewins abstain).

Town Administrator Update:

Anonymous donation of \$5,000 to Police Department

Chief Duphily explained the Citizens' Police Academy and what the donation will be used for. This will give residents a better working relation with the community and Police Department in order to better combat crime in town. The session will be held at the library for 9-12 weeks and the details are still being worked out for dates and times and class size. The Board members commended the Chief for offering this and the donor for the means in order for this to come to fruition.

Motion by Franey to accept the gift and create a gift account for the donation for the Citizens' Police Academy, second by Hewins. Vote 5-0.

Community-wide accounting system – Soft Right

The Town Accountant met with the current software user (Fundware) which is being phased out of use across the country and the prospect of product support over the next year looks bleak so Soft Right accounting software was priced out after meeting with a committee to review different software, the Finance Committee and School Business Manager. The Town Accountant explained how the new system would eliminate duplication of efforts, reports with Fundware do not import correctly and there are concerns that the numbers being posted are incorrect. Cost to purchase can be spread out over 5 years. Departments will have real time access to all accounts. Motion by Franey to endorse the endeavors to pursue the purchase of the Soft Right software, second by Marrone. Vote 5-0-0.

Borrego Agreement with Purchase Street neighbors

The Planning Board met with all parties and have come to a mutual agreement on the project.

Implementation of new financial internal controls

Deposits need to be signed off by Department Heads, employees and contracts must have signature by Department Head for any payroll & no products or services can be paid for in advance.

Announcement of Fire Station Building Committee & School Building Committee members and next steps

Appointments have been made and meetings have already been set. The listing of these committees will be posted on the town website.

Town Administrator announced he will not be presenting a budget until he can have a more accurate handle on how the increases in fees will affect the bottom line budget.

Proposed use of FY14 Free Cash

Town Administrator reviewed in detail the Free Cash account & proposed a plan where he suggested the money be put.

Proposed use of FY15 New Revenue

Town Administrator stated the amount based on the Governor's budget which is \$620,000. He gave a proposal of what he feels the money could be used for.

Capital Building Stabilization Fund – He would like to expand the scope so it encompasses the Capital Outlay Fund. He gave a proposal of recommended ways to forecast the funds.

Proposed FY15 budget framework and reorganization (individual department budget to follow). The Governance Committee is reviewing the reorganization concepts presented to them by the Town Administrator. Ward stated that the committee is trying to find ways that

things can work better in town. No votes have been taken yet. The Town Administrator feels that every department and positions are being looked at objectively as a need for a town function and to how much effort does it take to do those services and what the workload is. No final plans have been created, just concepts have been created.

The Town Administrator feels that he will not have a budget ready for next week.

BOARD OF SELECTMEN COMMENT PERIOD

Vote to approve Route 58 Town of Carver owned easements

Motion to approve all easements for the Route 58 Main Street project by Franey, second by Hewins. Vote 5-0-0.

Vote to approve Solar Power Purchase Agreement (Estoppel Certificate)

Motion to approve the Estoppel Certificate for the Power Purchase Agreement by Franey, second by Marrone. Vote 5-0-0. An Estoppel Certificate is a document the lending institution needs from the lender to prove all the appropriate documents have been received and no change to the original agreement has occurred.

Vote to approve and create per diem rates for town inspectors

Tabled until next meeting

Vote to approve Permit/User Fee modifications

Town Administrator proposed modifications to permits and user fees across town departments. All town departments have been researching fees to see if they are in line with other comparable towns. He proposed the Fire Department fees go into a revolving account and all other fees on the memo listed go into the general fund.

Town Administrator reviewed the memo which only included fees being increased and does not include fees that are not changing. Discussion on non-profit fees being waived – will discuss at a future meeting to clarify. Motion to approve the rates proposed by the Town Administrator by Franey, second by Marrone. Vote 5-0-0. The changes will be posted on the front page of the town website for a few months to be referred to.

Vote to approve Election Warrant

Town Clerk spoke on the Election Warrant. Motion by Marrone to approve the Election Warrant, second by Franey. Vote 5-0-0.

Marrone: Thanked the anonymous donor who gave the donation to the Police Department and the community that has attended the Mobilizing the Community meetings.

Franey: Stated that he received a concern regarding a resident not being appointed to a committee.

O'Donnell: Asked to keep the fallen Boston firefighters Plymouth Police Officer and all the Service Men & Women in your thoughts and prayers.

Approval of Minutes of 3/6/14 & 3/11/14

Motion by Marrone to approve minutes of 3/6/14, second by Ward. Vote 4-0-1 (O'Donnell abstain).

Motion by Franey to approve minutes of 3/11/14, second by Ward. Vote 5-0

Request for use of Sampson's Pond: East Side Sport Fishing Club 5/4/14 5am-11am 18 vehicles (Sunday)

Request for use of Sampson's Pond: Southcoast Bass Anglers 8/17/7am-3pm 15 vehicles (Sunday)

Motion by Franey to approve both Sampson's Pond uses, second by Hewins. Vote 5-0.

Topics not reasonably anticipated 48 hours in advance of the meeting:

Request for use of Sampson's Pond: Carver Bass 7/26/13 6am-4pm (Saturday) 13 vehicles

Motion to approve use of Sampson's Pond by Franey, second by Marrone. Vote 5-0.

Public Comment Period

Nancy Ryan: Spoke about the resident who called Franey regarding not being appointed.

Thanked Andy Cardarelli for raising food donations as part of his campaign.

O'Donnell : Announced the event at the COA. Fire Department Graduation is also on the same date: 4/21

Alan Dunham: Announced the Carver Drama Club Little Shop of Horrors will be this weekend.

Rich Keiser: Had a meeting Friday with a State politician regarding the situation at Meadowbrook. O'Donnell asked if a State Inspector has visited. O'Donnell suggested he put his concerns in writing and bring them to the Selectmen's Office.

Executive Session:

Motion by Franey to go into Executive Session to discuss strategy with respect to preparation for collective bargaining negotiations with unions and for preparation for non-union contract negotiations with non-union personnel that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene into open session.

Hewins recused herself and left the room. Second by Ward

Roll Call – Affirmative: O'Donnell, Franey, Marrone, Ward. Unanimous.

Return to Open Session

Motion to adjourn at 9:50 pm by Ward, 2nd by Marrone, Vote 4-0.