

Minutes of the Selectmen's Meeting of November 18, 2014
Town Hall Meeting Room #1
7:00pm

Present: Chairman Richard Ward , Vice-Chairman Ronald Clarke, Alan Dunham, Sarah Hewins, Town Administrator Michael Milanoski (TA) & Elaine Weston. Absent: Helen Marrone

The meeting was called to order at 7:03pm. The Chair led the audience in the Pledge of Allegiance, community prayer and read the request from the Historical Commission. They are looking to fill the display cases in Town Hall with artifacts from residents willing to put them on loan from private collections. They are looking for a Foundry display and a display with Civil War, WW I & WW II memorabilia. Contact Savery Moore at saverymoore@comcast.net.

Ward – recognized the death of the oldest person on record in the town of Carver- Vera Doucet.

Public Comment Period:

Carole Julius – Council on Aging & Library Director spoke on the donations made by “Shane Gives Thanks” The 7 year old collected enough donations to purchase turkey & full dinner baskets for all families for Council on Aging as well as all the churches that have families in need in Carver & the shelter in Kingston. Dunham asked if we could get him to come to our next meeting.

Marianne Prescott - Adopt a nursing Home program organized by the Council on Aging – they are looking for donations of bagged or wrapped personal care items, puzzle books and snacks. Gifts can be dropped off at the Council on Aging and the Crowning Glory Salon in Plymouth. Nancy Ryan announced that they will be Caroling on 12/14, along with the Girl Scouts at the Life Care Center of Plymouth. The Food Pantry will be open every Saturday in December. The Girl Scouts will be coming the first & second Saturday in December to help wrap the gifts. She also reminded people that the food pantry is open to all residents, not just the elderly. Deadline to drop items off is 12/19.

Dawn Padovani – Thanked Peter & Leah Allegrini for all their hard work collecting donations for the food pantry. Thanked the many others who have also made great efforts to collect food including Mutual Bank & the Schools.

Tri-Town Cable Contract – Tabled until 12/2/14 meeting

Governance Committee Update – Stephen Gray & John Cotter gave an update of issues they have been working on. Working on organization and structure to ensure the most efficient and effective use of governmental resources, while trying to improve services of the Town Hall to the public. They have been addressing issues brought to their attention. All of their votes as a committee have been unanimous.

Recommendation #1 is the move from Gateway Health Group to the Mayflower Health Group – it is estimated the net savings to the town is close to \$1 million.

Recommendation #2 is the consideration of installing an ion exchange system at the Municipal Well w/a green sand filtration system. The tests that they studied were at quadruple the amount than the DEP recommends should exist in water. The color of the water is extremely dark. The water operator flushes out the system once a month. The camera inspection they requested failed to locate the source of the problem. The ion exchange system is large tanks that filters the water and can remove the manganese. Periodically the tanks need to be removed and cleaned out. Maintenance is \$15,000/year and the tanks cost approximately \$20,000 each. The green sand filtration system which costs \$145,000 and the monthly maintenance is approximately \$500. The cost would not be passed on to the residents.

Recommendation #3 is adjustments to stipends to various committees and boards which will be brought to Town Meeting. Over the years, people in a public service role volunteer for various issues for a small or no stipend. Twenty communities were polled to compare stipends. Most communities didn't pay their Planning Boards and Carver pays the Planning Board \$1,400 per member. Carver Board of Selectmen was found to be underpaid compared to other communities. They feel the stipend should be \$1,700 per member and \$2,000 for the Chairman. The Finance Committee, Capital Outlay, RDA, ZBA, Conservation Commission receive no stipend and it will be recommended that there be a stipend of \$150 per member and \$300 for the Chairman.

Recommendation #4 is that when there is a vacancy on a board, to change Chapter 20 of the By-Law by limiting the ability to fill a vacancy to the Planning Board with someone who was not voted into the Planning Board on the ballot.

Recommendation #5 is to use the 4-step budget process so various departments can focus attention on point so budgets are submitted on a timely basis.

Recommendation #6 is that the Town budget be voted on by the Board of Selectmen and Finance Committee vote on the budget before Town Meeting in the form of a new By-Law.

Recommendation #7 is the Remote Participation Policy which has already been acted on by the Board of Selectmen.

Recommendation #8 is support of continuing efforts of the Police Chief to combat the drug problem in town, including a school resource officer and additional staff. They endorse the direction the Chief is taking the department and any means taken that is necessary to address the problem at large.

Town Administrator Update:
Financial Update:

Free Cash Certification – TA read DOR document on Free Cash –which recommends certifying 3-5% of the Town Budget. Free Cash for Carver is currently at 3.32% which is equivalent to \$1,177,446. The amount of money in the stabilization account is \$1,072,446. TA recommends that Free Cash be used for One Time Expenditures or Replenishing our Reserves. By using Free Cash to help fund projects, it will boost the Town’s Bond Rating.

FY16 Forecast – Anticipates meeting the first step in the four step process by presenting this at the December 2, 2014 meeting.

Capital Budget- Anticipating \$1.8 million available. All Capital Outlay requests have been received. A master schedule will be prepared and a recommendation will be made to the Capital Outlay Committee and they will adjust to where they see changes need to be made. Clarke questioned what the money will be used for. TA stated that the account will be used to fund all items: new purchases and buildings.

Migrate from Gateway Health Care Group to Mayflower Municipal Health Care- The possibility of moving to the Mayflower Group has been researched, brought to the unions which has been positive. Gateway had a meeting with Mayflower and they are continuing discussions on what they choose to do. The Mayflower steering committee is meeting on Thursday and based on the Board of Selectmen decision, they will consider accepting Carver in the group. Gateway policies are if a community wished to leave, they need to notify them by December 1 in order to secure their share in securities, along with that, you cannot come back into the group for two years. The consensus at the last meeting was that if Carver wished to come back they may not be held to the two year term as Carver is 20% of the Gateway Group. There is a two-step process for approval into Mayflower: The steering committee needs to vote and in February the Mayflower Board meets to vote and set their rates. If Mayflower chooses not to accept Carver into their program, then Carver needs to go to Plan B (MIIA, asking Gateway to take them back, etc.) There are Pros and Cons and there is enough feedback that Mayflower will accept. Hewins recused herself as a retiree of the group and left the table. Motion by Dunham to approve the TA to notify Gateway by Dec. 1 of Carver’s intention to leave to go to Mayflower contingent upon approval vote from Mayflower this Thursday to accept Carver into their group, second by Clarke. Vote 3-0-0. Motion by Dunham to direct the TA to pursue joining the Mayflower Group subject to a mutually agreeable document and authorizing the Chairman to sign that document, second by Clarke. Vote 3-0-0.

Fire Station Building Update- In 2007, the Police/Fire project was brought to Town Meeting for a \$1.2 million Project Manager/Designer and documents for both facilities. In 2009 Town Meeting approved an article for \$13,000 to hire Reinhardt Assoc. for preliminary surveying. Cost estimates were at \$8.75 million. Chief Weston is working with the Fire Station Building Committee to come with a revised building size of 21,314 sq. ft. to meet the previous cost estimates as current cost per square foot were coming in higher due to inflation. Many modifications have been made combining the training and association room, elimination of an elevator and reduced the size by 1,500 sq. ft. from original plans. Outstanding issues are panelized construction, apparatus bay design, identification if a communication tower was built into the original design, the training facility may be underfunded by \$50,000, communication equipment & technology may be underfunded by \$70,000, furniture & telephone budget may

be underfunded by \$70,000. Clarke suggested seeing if Entergy would have an interest in helping fund a tower.

Board of Selectmen Comment Period:

Marrone: TA spoke for Marrone & Stated she invited the public to go caroling with her on 12/14 at 5:00pm at the Life Care Center in Plymouth.

Clarke: Mentioned that Pat Meagher had an aneurysm-like episode and wished him well. The Culinary Team at the High School is cooking the Meagher family Thanksgiving Dinner. The new regional cable studio will be moving forward and there will be a contest to choose the new name. The Carver Lions will be sponsoring a free Breakfast with Santa on 12/13 at the Council on Aging from 9-11.

Hewins: Thanked the many volunteers at the Council on Aging and all that donated food. Thanked the Fire Chief and all the On-Call Fire Fighters and the work that they will do for the new Fire Station with no compensation.

Dunham: Received notification that the state is facing a \$3+ million shortfall & is urging all to write letters to not allow the Governor to start reducing things like Chapter 70. He would like the TA to draft a letter to our representative.

Ward: Wished all a Happy Thanksgiving. There is a winter's Farmer's Market in N. Carver in the Frosty Dog on Sunday 12-4.

MSBA Update: In the Designer Review process. The MSBA Designer Selection Panel has strict guidelines to follow. There is no preliminary prioritizing of companies. Today there was a Designer evaluation. The Panel narrowed the Designers from 8 to 4. Those 4 firms will interview with the Designer Selection Panel on December 9th. TA stated that construction costs are increasing at a rate of 6.5% per year. The estimated total cost is \$60 million, it is not an exact number and does not include the MSBA re-imbursement.

FY 16 Goals & Objectives: Dunham requested that the Board re-affirm the Goals. He read each of the 12 Goals that were established in the roundtable facilitator meeting held on October 16. Motion to approve all articles with the exception of # 3 & #6 by Clarke, second by Dunham. Vote 4-0-0. Motion to approve articles #3 & #6 by Clarke, second by Dunham. Vote 3-0-0- (Hewins recused herself)

Ch. 61A First Right of Refusal: 51 & 53 Wareham St. Jack Hunter, Director of Planning stated that the lots are building and the Ch. 61 Land Committee recommends that the Town not purchase the land. Motion by Dunham to exercise their right of first refusal, second by Clarke. Vote 4-0.

Lakeville Animal Shelter Motion by Hewins to pursue to continuation of the contract with Lakeville, second by Clarke. Vote 4-0.

Board of Selectmen Drug & Alcohol Policy: TA worked with Town Counsel in compiling a comprehensive policy. This is something the unions can bargain over and would like to make sure unions accept this policy. The Policy warrants a signature for each employee and would like to see it town-wide for full and part-time employees only. TA asked if the policy should be inclusive of all people who serve the town including Boards, Committees and Commissions who are paid or unpaid. Motion by Clarke to accept the Drug & Alcohol Policy and to accept amendments from Town Counsel to revise according the recommendations to include all people influencing town policy including members of Boards, Committees and Commissions, second by Hewins. Vote 4-0.

Lien & Recovery of Funds of MGL 41 ch 111 F; Allows the town to put a lien on a suit which enables the town to recover funds expended by the Town. Motion by Clarke for the Board of Selectmen to adopt the policy: The Carver Board of Selectmen's Policy is to lien and recover 100% of the amount previously expended by the Town of Carver including the Town's portion of the interest where an employee has been granted paid leave and damages have been awarded as authorized under MGL Chapter 41 Sec. 111F, second by Hewins. Vote 4-0.

Municipal Well Update: A task force of Small Water Systems Operator Mike Woolam, TA, Greg Morse of Morse Engineering, Gerry Farquharson, Robert Tinkham, Marianne Prescott and Michael Ohl were asked to research the well. All options were looked at including replacing a well, drilling a new well both of which were not viable options or installing an ion exchange system or a green sand system which were the two viable solutions. Hunter explained that any permanent solution needs to include the \$145,000 worth of upgrades. TA feels this issue needs to moved on quickly as equipment is consistently failing. Clarke feels that this would qualify as an emergency in terms of getting money from Capital Outlay. TA would like to meet with the Water Operator to determine what needs to be done and then meet with Capital Outlay to secure the funding.

2015 License Renewals Motion to approve all licenses subject to receipt of payment of back taxes by Clarke, second by Hewins. Vote 4-0.

Town Administrator Performance Review -Ward & Marrone will have more information for the Board on December 2.

Constable Re-Appointment: Gregory Kamon; Motion to approve by Clarke, second by Dunham. Vote 4-0.

Public Comment Period:

Steve Pratt: Requested that the Board think about the residents when setting the tax rate at the next meeting on December 2 and how that affects the tax payers.

Andy Cardarelli: Acknowledged the Finance Committee members past & present for all their hard work on Health Insurance.

Minutes/Licenses

Motion to approve the minutes of October 16, 2014 by Clarke second by Hewins. Vote 4-0.

Motion to approve request to use Sampson's Pond for Fishing Derby on 8/9/15 for Eastside Fishing Club by Clarke, second by Dunham. Vote 4-0.

Motion to approve extension of closing for one hour for Tiki Kye on New Year's Eve by Clarke, second by Hewins. Vote 4-0.

Motion to adjourn into Executive Session (exemption #2, 3) to discuss strategy with respect to collective bargaining negotiations with unions (Clerical, Dispatchers, Police & PEC Agreement on Healthcare) and for non-union negotiations with all non-union personnel not under contract, that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session for the purpose of adjournment by Clarke, second by Dunham. Roll Call: Affirmative- Dunham, Hewins, Ward & Clarke.

Motion to adjourn at 11:05 pm. by Clarke, second by Dunham. Vote 3-0.