



TOWN OF CARVER

Board of Health
108 Main Street
Carver, MA 02330

Meeting Minutes of September 15, 2020
@ 5:00 PM

Carver Town Hall Room #3

Present: Arthur Borden; Chairman, Members: Barry Callis and Eric Mueller

Also present: Kevin Forgue; Health Agent and Recording, Richard LaFond; Town Administrator, Elaine Weston; Assistant Town Administrator/Human Resource Coordinator, and Kelly Dicarli; Recording Secretary

Meeting Opened: 5:00 P.M.

A. Public Hearings:

No public hearings scheduled

B. Covid-19 Update:

1. Kevin Forgue discussed a recent Covid case in town which prompted a discussion to incorporate and clarify a procedure if a Town Hall employee is tested positive with Covid. By having a protocol in place, this will streamline a process who the individual needs to contact for safety of self and other Town Hall Employees.
2. Keven Forgue invited discussion amongst the Board Members
 - i. Member Mueller noted all the Board of Health can do is follow the CDC guidelines and if they are tested positive the individual contacts their Supervisor, Human Resource and the Board of Health.
 - ii. Elaine Weston noted Town Employees are suppose to be doing a daily self-check and notify Supervisors then contact Human Resources. Elaine Weston noted if someone is tested positive they follow CDC guidelines and then follow up with the Department of Public Health (DPH.)
 - iii. Member Callis re-iterated the five (5) step process of contact:
 1. Supervisor
 2. Human Resource
 3. VNA
 4. Board of Health
 5. Public Health
 - iv. Keven Forgue will meet with Elaine Weston to formulate and re-iterate the procedure and contact process when a town hall employee shows signs and symptoms of Covid and will be dispersed via email.
3. Current Covid- 19 in the Town of Carver
 - i. 9 Cases.

C. Board of Health Social Media Page

1. Member Mueller discussed upgrading the Board of Health Profile page on the Town of Carver website and creating an additional social media page. The Board Members will be the administrator and will post articles and recent Board of Health Town updates for ongoing communication.
2. The Board of Health will work collaborative to begin creating and updating these website and social media pages.

D. Private Wells at White Oak Condominiums

Keven Forgue noted the Engineer of the White Oak Condominiums development met with the North Carver Water District (NCWD) and reported he was going to tie into public water system and potentially pursuing private well for other half of Condominiums. Keven Forgue noted the Board of Health does not agree with how the Engineer is addressing the water supply to the Condominiums. The Board of Health discussed the property line and per by-law no wells within twenty (20) feet of a property line. Keven Forgue needs to present formal letter addressing the Board of Health's concern regarding this issue, noting the public water supply provided by the NCWD is safe and secure.

E. Protocols for Town Hall Public Hearings

Chairman Borden discussed his concern regarding the number of attendees during Board Meetings in relation to Covid-19 safety precaution. Chairman Borden noted there should be signs on doors upon the entrance displaying the maximum capacity of people in each meeting room (including Area 58 if applicable) The Board of Health Members agreed that each Board Chairman would be responsible for the number of attendees in each meeting. Keven Forgue agreed with this protocol and will be creating an email or letter for each Board Chairman.

F. "Dusk" times for October 2020

1. Starting October 1st, the updated Dusk till Dawn times are as follows: 6:30am to 6:30 P.M
2. Member Mueller suggested notifying via email the coaches whom still use the fields regarding this new update.

G. Reorganization

Chairman Borden made a motion to appoint Eric Mueller as the new Chairman of the Town of Carver Board of Health. Seconded by Member Callis. Voted and passed unanimously, 2-0

H. Topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting

1. Engineers from the Plymouth Street water main extension submitted plans and met with NCWD and discussed their method of drilling. Keven Forgue will reach out the Kevin Tracey; Chairman of the NCWD regarding this engineering design for this type of situation.
2. Keven Forgue was asked by an individual if the Town Hall bathrooms are used by general public and town employees. The Board of Health noted the Town Hall is a public building cannot have different bathrooms from employees to general public.
3. Keven Forgue noted he has old guidance when to discontinue someone in isolation; individuals need to be symptom free for 72 hours. In the Town of Plympton if an individual is Covid positive, they need to complete a second covid negative test before returning to work. The Board of Health has right to impose this protocol. Keven Forgue to follow up on this protocol.

I. Review minutes from August 25, 2020

Chairman Borden made a motion to accept the minutes from August 25, 2020. Seconded by Member Mueller. Voted and passed unanimously, 3-0

J. Next meeting date:

Next Board of Health meeting: Tuesday, October 20 at 5 P.M

K. Follow up for next meeting:

1. Update on email distribution regarding the process for Covid positive Town Hall Employees
2. Updates on the Board of Health webpage and social media page
3. Update on letter or email to the Engineer of the White Oak Condominiums regarding the water supply
4. Update and outcome on the Protocols for Town Hall Public Hearings
5. Update from discussion with Kevin Tracey regarding Plymouth Street water main extension engineering design.
6. Follow up on 72-hour isolation protocol and second negative Covid test prior to returning to work.

L. Adjournment:

Chairman Borden made a motion to accept the minutes. Seconded by Member Mueller. Voted and passed unanimously, 3-0

Meeting adjourned at 6:03 P.M.

Respectfully submitted,

Kelly DiCarli