



## **TOWN OF CARVER ASSESSOR'S OFFICE**

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*Cranberry Land USA*

May 21, 2013

Present were Chair Francis P. Muscato and Members Michael L. Paduch and Peter D. Sullivan, and Director of Assessing Ellen M. Blanchard. The meeting was held at the Assessors Office Conference Room at 5:30 p.m.

Minutes – The Minutes of May 7, 2013 were accepted as submitted. Upon a motion by Peter, seconded by Mike the vote was unanimous.

Town Meeting Article – The Planning Board requested, via email, comments from the Assessing Department regarding accessory apartments, their definitions and zoning amendments. Ellen shared her emailed response with the board as follows:

*"From an assessing perspective this will not have any effect on how a property is classified.*

*Neither town by-laws nor zoning by-laws are used to determine whether an assessment use is legal or not.*

*For assessing purposes it is how the property is being used, regardless of legality.*

*The assessors/assessing staff are the only ones who can determine how a property is classified, whether it is a single family, single family with in-law or two family, and so on."*

Mapping – The Board of Assessors reviewed the Statement of Work proposed by Applied Geographics for the town's mapping updates and maintenance, particularly the tasks that were presented. Upon a motion by Mike, seconded by Peter, and the vote being unanimous, Task 1 would be done during FY2013 and Tasks 2 – 4 would be done during FY2014. So voted.

As there was no other business to come before the Board, the meeting adjourned at 6:25 p.m., upon a motion by Mike and seconded by Peter, the vote was unanimous.

Respectfully submitted,

Ellen M. Blanchard, MAA  
Director of Assessing