



Cranberry Land USA

TOWN OF CARVER ASSESSOR'S OFFICE

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May 27, 2014

Present were Chair Michael L. Paduch and Members Peter D. Sullivan and Laura A. Shippee, and Director of Assessing Ellen M. Blanchard. The meeting was held at the Assessors Office Conference Room at 5:30 p.m.

Minutes – The minutes of May 13, 2014 were approved as amended (time of adjournment was corrected), upon a motion by Peter and seconded by Laura.

Request for Proposals – A draft RFP for recertification during FY2015 and Interim years FY2016-2017 was reviewed by the board. Ellen will send it to the Town Administrator, Michael Milanoski, for approval, as he is the procurement officer for the town.

Appellate Tax Board – Ellen reported that the ATB cases scheduled for June 4, 2014 have been moved to the fall to allow the applicants more time to prepare their cases.

Agenda – Mike requested that the monthly municipal calendar items be added to the agenda so that the board is aware of upcoming events and deadlines.

Motor Vehicle Excise Commitments – Commitments #3, #99, #31 and #35 for motor vehicle excise were signed.

Chapter 61A Liens – 61A Liens were signed for 35-4-F and 35-4 I.

CPA Exemption – A CPA exemption application was deem denied as it was late and therefore the board could not act on it.

As there was no other business to come before the Board, the meeting adjourned at 6:02 p.m. upon a motion by Peter and seconded by Laura, it was unanimous.

Respectfully submitted,

Ellen M. Blanchard

Ellen M. Blanchard, MAA
Director of Assessing