



TOWN OF CARVER ASSESSOR'S OFFICE

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Cranberry Land USA

October 6, 2020 Minutes of the Board of Assessors Meeting

Present: Chair Mike Paduch, Members Ellen Blanchard and Peter Sullivan, Assistant Finance Director Craig Schoaf, Meeting called to order at 5:34PM by Chairman Mike Paduch

Review of Minutes:

Review of minutes and executive session minutes from September 15, 2020

- Motion to approve minutes as amended, motion Ellen Blanchard, 2nd Peter Sullivan (3-0)
- Motion to approve executive session minutes as amended, motion Ellen Blanchard, 2nd Peter Sullivan (3-0)

Citizen Participation:

No residents attended

NEW BUSINESS

- Review and signed off on September monthly reports to Finance Director and Treasurer/Collector
- Review and signed off on 2020 Motor Vehicle Excise Commitment and Warrant #5
- Review and signed off on 6 Green St Water Betterment Payoff Commitment and Warrant
- Assessor's Office updates
 - Discussed possible candidates for the PEP Department software
 - Added efficiencies gained by changing one perimeter in MMS (Collection software) that will save up to 10 hours or more of time between the Treasurer/Collector's Office and the Accounting Dept in regards to Real Estate exemptions and cashbook controls.

No Old Business

Status Updates

Executive Session:

Motion to enter executive session at 6:18. Motion by Peter Sullivan, 2nd by Ellen Blanchard. (3-0)

Motion to leave executive session at 6:29 by Peter Sullivan, 2nd by Ellen Blanchard (3-0)

Any other business:

Next meeting: TBD

Motion to adjourn at 6:30 by Ellen Blanchard, 2nd by Peter Sullivan (3-0)

Respectfully submitted,

Craig Schoaf
Assistant Finance Director