



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: November 16, 2023,

Time & Location: 6:00 pm - Meeting Room 3

PUBLIC MEETING NOTICE

Chairman: Mary Ross

The Board chairman reasonably anticipates the following matters will be discussed and/or voted on at this meeting:

- Approval of October meeting minutes
- Budget 2023
 - Outstanding Bills
- CPC meeting update
 - Pond Street
 - Pickleball
- Baseball Field Update
- Halloween Haunted House
- Christmas Event
- Ice Skating RinkWreath Event
- Youth Football school update

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: October 18, 2022

Time & Location: 6:00 pm - Meeting Room 3

PUBLIC MEETING NOTICE

Chairman: Mary Ross

The Board chairman reasonably anticipates the following matters will be discussed and/or voted on at this meeting:

- Approval of September meeting minutes. Karl Miller made a motion to approve September minutes, Stephanie Waters second, all was approved.
- Discuss and vote on running Mens Basketball league. Steve Kane attended the meeting requesting starting it again with recreation. It will run for 18 weeks at CMHS. W9's will have to be completed, league directors will be responsible for submitting invoices to recreation. Play times will be entered in thru schooldude. Emily will work out school usage fees with Ron Griffin. Sign-ups will be via recreation for age 21 and older for Carver residents at \$150 per player; 25 and older for out of town residents at \$155 per player. Steve K will be investigating options for t-shirts. Stephanie suggested that recreation and Caver Mens Basketball league sign an agreement written by Carver Recreation as to the rules and expectations. Karl Miller made a motion to approve this league, Caprice Desroches second, all were in favor.
- Review Lions/Recreation Golf tournament: it was held on October 8, 2022. It netted \$7595. Carver Lions is donating \$3797 to recreation. The check will be received within the next few weeks. It will be deposited into recreations revolving account.
- Review next steps on Haunted Halloween Event: Recreation will be scheduling a post meeting to confirm monies that were made and where they are being disbursed. Going forward, recreation will create a new proposal form for future events/leagues and/or clubs to be submitted to us; recreation will discuss terms and the agreement will be signed. Karl Miller made a motion for recreation to donate candy to be handed out as they exit the haunted house. Stephanie Waters second, all were in favor.
- Pond Street field Update: Emily S. has a meeting with Ron G. and Dave S. to discuss soccer fields to be completed by 2024.
- Pickleball Update: Mary R. will be writing a proposal to present to CPC on October 27, 2022

- Ice Skating Rink discussion: Mary R confirmed the fire department will be providing the water. Dave S is concerned the grass will be effected. Recreation will be setting it up as late as possible for the season and will take it down as soon as weather changes. Set up date will be discussed at a future meeting along with any concessions. Signs will be ordered for rules and regulations. Emily S. will message Dave S regarding timers for the lights
- Baseball Field Update: field work has been completed; Ideal Irrigation and Nightscape awaiting invoices
- Wreath Event: Emily will be posting the dates of November 28 and 29th at Town Hall in room 4
- Christmas Event Ideas: December 6th date has been confirmed to hand out gingerbread houses. Event will be posted in November

Meeting adjourned at 9pm.

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting



Carver Recreation Committee

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Carver Recreation Committee

Date: September 13, 2022,

Time & Location: 6:00 pm - Meeting Room 3

PUBLIC MEETING NOTICE

Chairman: Mary Ross

The Board chairman reasonably anticipates the following matters will be discussed and/or voted on at this meeting:

Meeting started at 6:08pm

- Approval of August meeting minutes will be voted on in October.
- Discuss and Vote on updating Majors field to be used with a 50/70 baseline
 - Discuss and vote on giving permission to youth baseball league to make these changes
 - Discuss the quotes and vote on how much recreation will contribute to the changes.
 - Mary Ross made a motion to approve these changes with a budget of \$3175.00, Stephanie Waters second the motion, passed unanimously.
- Review Lions/Recreation Golf tournament, Stephanie Waters has a meeting with Ron Clark from the Lions Club on September 26th to finalize plans.
- Review next steps on Haunted Halloween Event: Mary and Emily met with the Tully family at the firestation to initiate plans. A floor plan, emergency plan and safety rules were created. They were presented on Monday to Paul Boucher, Building Commissioner and Jessie Boyle, Assistant Deputy Fire Chief. The events will be held on October 21/22, and October 28/29; from 6-9pm. Emily is meeting with Dave Siedentopf to confirm building is ready for set up.

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting

Meeting adjourned at 7:52pm



Carver Recreation Committee

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Carver Recreation Committee

Date: August 23, 2022

Time: 6:00pm

Location: 2nd Floor Recreation Office; take a right at the top of the stairs, and the first left will see the office at the end of the hallway.

PUBLIC MEETING NOTICE

Chairman: Mary Ross

Attended Meeting - Mary Ross, Karl Miller, Stephanie Waters, and Emily Slavin

- Approve Minutes from the July 20, 2022 - Karl Miller makes a motion to approve minutes from July 20, 2022, Mary Ross seconded it and all approved.
- Appoint Recreation Committee Member to CPC committee - Stephanie Waters motions to appoint Karl Miller to the CPC committee; Mary seconds it, and all approved. Mary Ross will be sending Shelby a message about Karl. Karl will go to the town clerk's office to be sworn in this week.
- Rec Coordinator provides Summer Camp Update - Emily gave an update on summer camps and described that we had a Tennis Camp, Art camp, and chairs out on the playground that everyone should check out. We will be storing them this winter in the old fire station. A citizen asked if the recreation department could work with the school to see if coaches could go through us next year. Emily will talk to Ron to see who we should discuss this with.
- Baseball Field Discussion - The Baseball league came to the recreation committee to propose turning the Majors field into a 50/70 baseline field. They provided quotes of 3,821.67, which included taxes and shipping. Karl motioned to approve the baseball field plan to convert the major's field to a 50/70 field. Final contribution from the recreation committee is TBD. Stephanie seconded the motion and all in favor. Committee will discuss it further and put it at the September meeting to review finances. Emily will reach out to Dave and discuss this before the next meeting.
- Niki Tully joined the meeting to discuss the Haunted House in collaboration with Recreation. Niki would like to map the fire station to set up a new route. She will also get some volunteers to market it and run the concessions. They would like to add a makeup artist to help with volunteer makeup. They could then have a face painter on the scene. The dates they are looking to have the Haunted House are Oct 21st and Oct 22nd and Oct 28th and Oct 29th, running 6-8, but they will confirm times.
- Purchase Street Irrigation - Mary Shared an email from Dave that will be attached to the notes.
- Meeting with TA update - The committee has suggested that we

- Future Budget Discussion
 - Future Wish List
- Pickleball next steps - Mary will follow up with Shelby to see what we need to move to the next steps.
- Lions Club Gold Tournament Update - We will start advertising and will get a list of sponsors. Stephanie will set up a meeting in September.
- South Shore Family Book walk @ Playground - Carver Cultural Council for a grant to work on a new storybook with the South Shore Family Book walk.
- Citizens Participation

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: July 20, 2022

Time & Location: 6:00 Meeting Room 4

PUBLIC MEETING NOTICE

Chairman: Mary Ross attended virtually, Emily Slavin Recreation Coordinator and Caprice Desroches, Karl Miller and Stephanie Waters attended in person

Meeting Started at 6:00pm and the following was discussed during the meeting.

- Review Recreation Expenses: would like to increase our budget for next year. Portable bathrooms have increased in price; averaging about \$1100 per month. Emily will call Harley Portable Restrooms to have a quarterly invoice instead of monthly. Emily has paid MyRec.com invoice of \$2995.00, which has also increased a few hundred dollars. Recreation will meet in September to discuss budget increases. We would like to meet with Select Board in September to discuss an increase of the budget.
- Rec Coordinator provides Summer Camp Update: Emily has scheduled 13 Summer camps, an increase of two from last year. Yoga did not have enough people signed up, it was cancelled. We do not have as many camps for August due to the contractors scheduling their own dates.
- Spring Sports Payment Update: Did receive baseball fee, waiting for Spring roster, we have Summer. Soccer has paid and we have the roster. Womens softball has not paid yet for Spring. We are going to ask for a lock box to be installed outside of Emily's office, to make it easier for delivery of payments. We were notified girls youth softball was taken over by Middleboro. They have not been using Carver fields. Emily will confirm with Ron Griffin at the school. Girls youth softball has a past due balance.
- Registration Field Fee's 2023 discussion: 2018 it was \$15 to go into DPW account for maintenance. Due to cost of living increase, Emily and/or Karl will discuss with Dave Siedentopf what his cost has increased to. From there we will increase the price accordingly.
- Pickleball Status discussion: Mary Ross suggested Forest St. location, possibly too close to residential area. Mary will call Kim Mitchell to discuss and the TA. We have an October deadline to present to the CPC. Will continue to be on next agenda.
- Playground Sign Update: they are up
- Donation Brick Update: Bill Harriman sent Mary Ross all the information. Mary has the pricing. We will start advertising to the public for purchase. Emily would like recreation to purchase a brick for Charlotte Oldham.
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- **Budget Wish List:**
 - Softball Field Fencing: possibly \$10,000
 - Purchase Street Softball field spigot request, Emily is following up with Dave S
 - Playground Maintenance: next Summer we will need to redo the walkways and sand for the sandbox. Every year we should purchase new toys. Stephanie will be monitoring the toys this week. Asking Dave S how do we purchase an extended warranty for the rubber surface. We will continue to monitor
 - Softball Field Infield Mix: for Purchase St and King property, possible option is going back to stone dust
 - Pond Street Soccer Fields: recreation would like to address CPC along with Ron Griffin and Dave S to discuss a new field
 - Carver Cranberry League, Vicki Paquette, is requesting help how to create/convert a 50/70 field for majors. May cost about \$2200 to get it started. She sent Emily a list of supplies and quotes. Vicki will inquire about portable fencing requirements and pricing. We will add to August agenda
- Carver Night Out Table August 4, 2022: we have supplies from last year. Recreation will purchase an EZ UP
- Lions Club Gold Tournament Update: October 8, 2022 at Squirrel Run Golf Course. They are requesting us to co-sponsor. Asking for teams of four, \$75 per golfer, donations, prizes and corporate sponsors. We are asking the registration form be added to our website and payment drop be at the town hall.
- South Shore Famly Book walk @ Playground: South Shore Family Network, Penny, would like to share the portable story boards with Carver at the playground. They are placed for about a month. Emily will confirm date
- Set up meetings for upcoming events: Halloween Event, Ice Skating Rink
- Citizens Participation: dedication of the new scoreboard on majors field on 7/29 at 5pm
- Set up meetings for upcoming events: Halloween Event, Ice Skating Rink. It has been advised the Tully's, recreation and the building commissioner meet with the fire department to discuss expectations. Mary will set up meeting.
- Adding to October agenda to discuss the ice skating rink set up

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting

Meeting adjourned at 8:40pm



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: May 31, 2022

Time & Location: 6:00 Meeting Room 3

PUBLIC MEETING NOTICE

Chairman: Mary Ross

Recreation Coordinator: Emily Slavin; Karl Miller, Caprice Desroches: Board Members

Meeting started at: 6:10pm

Vicky Paquette, Secretary for the baseball league, addressed the board with questions about field conditions and whose responsibility it is for weeding, conditions of the fields, etc. The board suggested they could come to the meetings for updates.

- Review April's recreation committee and recreation coordinator walk-through of King Property. At that time, the grass was in perfect condition. After walking through King Property last month, the recreation committee will review the budget to fix the front softball fields fencing and the infields of the softball fields. We will also be reviewing the purchase of street softball fields, and infield.
- Donation Brick Discussion discussed various options of companies, bricks, engraving, and pricing. We will order a sample from a new company.
- Spring Youth Recreation Checks, baseball, softball, and soccer have not been paid yet. Emily Slavin will be sending demand payment emails.
- Summer Programs behind in posting review what is left; all stem camps are booked for the school, not public yet; cheer camp is posted; youth tennis has not been posted for the public yet; youth volleyball booked; Emily is waiting to hear from Niki Tully if she is instructing a soccer camp this year.
 - Purchase of Adirondack chairs, comparing prices. Emily will confirm the art camp instructor and supply fee and finalize chair options.
- Porta Pottie Update: cleaning has been confirmed for every Tuesday. The invoice has not been received yet. Now using Harley Portable Restrooms.
- Playground Signage: confirming verbiage for the signs, size, and quantity. Mary will order them.
- Soccer Ball purchase update; ordered new ones.
- Emily is asking our new town administrator to attend a meeting with recreation to collaborate.
- The ice rink has been ordered, \$7336.00

Discuss any topics not reasonably anticipated by the Chairman 48 hours in advance of the meeting. We will not be meeting in June, reconvening on July 19, 2022

Meeting adjourned: 8:25pm



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: May 31, 2022

Time & Location: 6:00 Meeting Room 3

PUBLIC MEETING NOTICE

Chairman: Mary Ross

Recreation Coordinator: Emily Slavin; Karl Miller, Caprice Desroches: Board Members

Meeting started at: 6:10pm

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Meeting adjourned: 8:25pm



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: April 28, 2022

Time & Location: 5:30 pm Carver Playground

PUBLIC MEETING NOTICE

Chairman: Mary Ross

- The recreation committee and coordinator will walk through the playground and town fields, starting at the King Property and moving to Forest and Purchase street.
 - We only walked King Property that day and the playground and made a list of things we needed to address.
 - Softball field fencing needs to be fixed.
 - The playground needs new crushed stone around the edge
 - We reviewed the bathrooms and the camera's location
 - We walked the old basketball and Tennis courts. They need a lot of clean-up, but it would be nice if we could bring them back to life
 - We discussed how softball fields need a new infield mix, and dugouts could use some work.
 - Since it was cold out, we left the playground and did not go to any other fields that evening. Meeting ended at 6:20



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: April 5, 2022

Time & Location: 5:30 pm Carver Police Station

PUBLIC MEETING NOTICE

Chairman: Mary Ross

- 5:30 - 6:00 Private showing of the playground camera system for recreation committee at Carver Police Station
 - During this meeting, the Carver Police showed the recreation committee how the camera's at Playground
- 6:00- 7:00 Recreation Committee discussed the following
 - Final plans for Easter Egg Hunt on April 9th
 - We will be filling eggs and discussing details of the day's events who can volunteer etc.
 - Discuss playground cleanup
- Set next meeting date
 - The next meeting will be a walk-through of the fields so we can see what needs to be addressed.

Meeting ended at 7:00



Carver Recreation Committee

Town Hall 108 Main Street

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Carver Recreation Committee

Date: February 15, 2022

Time & Location: 6:00 pm Carver Town Hall Basement Room 3

PUBLIC MEETING NOTICE

People Attended: Chairman: Mary Ross, Committee Members: Stephanie Waters, Karl Miller, Caprice Desroches, Recreation Coordinator: Emily Slavin

Called to order: 6:03 pm

- Followup/Updates from the last meeting: Mary will follow up with Chief Duphily regarding how many cameras to be installed along with correct sign postings
- Review minutes from the previous meeting: Karl Miller made a motion to approve minutes from October and January, Caprice Desroches seconded the motion, and all were in favor.
- Discuss and possible vote on purchasing an outdoor ice skating rink: may receive a 15% off discount; discuss different size options. 60x100 may be the best option; the rink should not harm the grass; it may use a garden hose which will take longer and is not ideal; order a water truck; it should only take one hour to set up. Emily will evaluate the budget, and we should be able to purchase this fiscal year. She will also talk to Dave Siedentopf regarding storage. Stephanie will call a water truck company for a price. Karl Miller motioned to approve the purchase of the 60x100 foot ice skating rink from the EZ Ice Pro Home Arena System before June 30, 2022. Mary Ross seconded the motion; all were in favor.
- Youth Baseball asked to be added to the agenda to discuss
 - Using Softball Fields, can they use the fields with portable mounds and bases? Emily will contact women's softball to confirm their schedule Monday, Wednesday, and Sunday. Baseball may use the field Tuesday, Thursday, and Saturdays
 - New Scoreboard; we discussed purchasing a new board. Mike Mazzilli is asking for direction on protocols for the purchase. Quotes need to be updated for the board itself as well as installation. At a later date, Mike should have updated the information.
- Easter Event: April 9 with a rain date of April 16. Emily to purchase reusable recreation bags. We need to purchase candy. Emily to post a flyer
- Adding Recreation to future Selectboard Meeting about using old fire station/police station: what are our options in the future for a meeting room and storage room
- Update Notes with Halloween Event Numbers: Emily reviewed and will be attached
- Recreation Wrestling Final Numbers
- Turf Discussion and Spring Sports Update: future discussion of fees for 2023. Will add it to the summer agenda. We need to confirm if recreation should have to pay fees for the use of fields. Emily would like to discuss this with our new town administrator.

- Discuss and Possible Vote on Ordering Equipment for Summer Programs: soccer, flag football, tennis, and first aid kits. We will vote next month when Emily completes the order form.
- Summer Camp Update: Emily has started organizing various camps and is reaching out to volunteers
 - The idea of an Early Registration gift: the committee will think about this and discuss it at a later time
- Meeting adjourned at 8:45 pm



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Carver Recreation Committee

Date: January 18, 2022

Time & Location: 6:00 pm Carver Town Hall Basement Room 3

PUBLIC MEETING NOTICE

Attended the Meeting:

Emily Slavin Recreation Coordinator

Chairman: Mary Ross

Recreation Committee: Karl Miller, Caprice Desroches, and Stephanie

- Frost Bite Men's Softball Tournament: February 19, 2022: possibly two, king and purchase st fields, also depends on if it snows. 8am-5pm. Approximately 14 teams. A copy of the insurance policy will be provided. Emily will find out about trash pick up or having trash placed in the dumpster. Potentially adding more barrels. The committee will order one port-o-potty, maybe two, from Harley Portable Restrooms.
 - Review Fire Dept Laws: the rules have been provided in writing. Also confirmed no drinking is allowed on town property.
 - Karl Miller motioned the approval of the 16th annual Frost Bite Tournament. Caprice Desroches second the motion, all were in favor.
- Front Field Softball BackStop: Mary Ross will look into a gate addition. Committee will investigate purchasing a green mesh liner to block the sun rays from the cars.
- Update of 2022 Budget: Our yearly budget is \$21000. Some invoices have been paid. As of November, the balance was \$11,384.11. The Recreation Committee has requested this year at the town meeting to have one account, our revolving monies, along with the recreation coordinator stipend. A complete total of \$43,500.
- Youth Sports Fees Update on Fall Payments: fees have been collected along with the rosters. Waiting on men's softball and youth softball. Checks have been deposited into the recreation field maintenance OM account.
- Harley Portable Restrooms Invoices: Invoices have been updated. Their prices have doubled since the sale of Page Corp. Emily Slavin was able to negotiate a new price to \$125 a month per unit for the remainder of our invoices. Going forward, the price will be \$150 a month per unit.
- Youth Wrestling Update: 18 children signed up. We have received \$900 from wrestling registrations.
- Final Summer Payment: We have now paid all Summer help
- Wreath Class Totals: 28 people attended. It was held in room 4 at the town hall for the first time.

- Spring Ideas: discussing having a soccer clinic. Nikki Tully offered to volunteer her time. Recreation may provide soccer balls for this. Emily Slavin will call the library for space options for other programs.
- Playground Camera Update: STILL in process. Three out of four cameras have arrived.
- Bob Belbin attended the meeting and asked to discuss the boat ramp in South Carver. When the water level is low, it is very difficult to use, and was wondering if the recreation committee would discuss fixing this? Potentially ask at town meeting to hire a grant writer to receive a grant for a new ramp. Potentially asking CPC if funds are available. Fire, Police, and DPW would also benefit from a new ramp and the public. This will be discussed again in the future and added to our agenda.

Meeting adjourned: 8:30 pm



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Carver Recreation Committee

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Meeting adjourned: 8:30 pm