

Carver Library Board of Trustees Meeting  
Minutes  
November 14, 2023  
Carver Public Library

In attendance: Trustees Janet O'Connor, Chairman; Lynda Nardone, Peggy Wood, Maureen Townsend, Patricia Cooney and Marie Zweigman; Carole Julius, Library Director

The meeting was called to order at 4:06 by Chairman Janet O'Connor.

Meeting Minutes

On a motion by Peggy Wood, seconded by Janet O'Connor it was voted unanimously to approve the minutes of the September 26, 2023 meeting.

Director's Report

Carole reported on:

budget meeting with Town Administrator Bob Fennessy and Assistant Town Administrator Elaine Weston that went well;  
her participation in the Civics Day at the High School;  
Amy's monthly book club for adults has started on the third Wednesday; which may be changed to the first Wednesday;  
The Library has received the first of two installments of funds for the certification revolving account

Staffing

Carole noted that the Library is now fully staffed; Stephanie is the new Assistant Director.

HVAC Replacement Update

Carol stated that the HVAC is working well and the finalization punch list public restrooms and hallways not getting air circulation.

Building Maintenance

Carole noted that the Library Custodian is going to be out 6-8 weeks and the position as this point will not be staffed. There have been complaints about the lack of cleanliness in the Children's bathrooms. Also, due to the person who was hired not showing up, floors are not being vacuumed.

Carole also noted via the bidding process, a contractor has been selected for interior painting.

Next meeting: January 9, 2024 at 4 p.m.

On a motion by Linda Nardone, seconded by Peggy Wood, it was voted unanimously to adjourn at 4:35 p.m.

Respectfully submitted,  
Marie Zweigman  
Secretary