

CARVER CPC

Meeting Minutes

Meeting Date:June 22, 2023
Called to Order: 7:04 pm

{Present if noted}*

*Bob Bentley, Chair	*Dan Badger	Fran Mello	*Karl Miller
*Mary Ross	Cornelius Shea	*Ellen Sordillo	*Patty Cooney
*Margaret Wood	*Darlene Whittemore, Secretary		

Approval of Minutes of February 9, 2023 is postponed until the next meeting.

Chair Bentley announced that Fran Mello has decided not to renew her appointment. He stated that there is a vacancy for an At Will member. Mr. David Hall attended the meeting to step in for Mr. Badger. Chair Bentley to communicate the formal process for membership.

Chair Bentley stated he got a public records request from the Town Administrator Mr. Robert Fennessey which was submitted by Ms. Mary Dormer regarding electronic copies of CPC minutes. Chair Bentley stated that all the records were at the Town Clerk's office. Ms. Hubert received assistance from Ms. Roy from the Town Administrator's office to upload the minutes dating back to 2016.

Old Business

1. Review of on-going projects:

- a. Buzzards By Coalition projects – Chair Bentley has not heard any updates. Mr. Badger mentioned that it would be courteous for the Committee to receive an update on activity. Chair Bentley will contact them via email requesting an update. Mr. Badger stated that a future parking lot near the fire station is possible. Chair Bentley stated Mr. Moore was rethinking the prohibition on boat trailer parking.
- b. 11 Green Street affordable house – Mr. Badger informed of an undisclosed oil leak. A state grant paid for the cleanup which has been completed and the schedule is not delayed. Mr. Badger will investigate the official process. Chair Bentley discussed starting with potential help for volunteer labor with Habitat. He updated new members with the previous successful habitat for housing CPC projects. Mr. Badger stated this project as being a model for future projects. There are a couple of non-profit organizations that could provide more funding for other potential projects with repurposing.

New & Continuing Business:

2. Bills payable. None

3. Discussion of approved projects from Town Meeting & possible assignment of CPC oversight person. – Chair Bentley described the liaison process with CPC projects to include the coordination of financials. Bills get paid when they are received. He set up a process by getting 2 member signatures and his wet signature to speed up the process for satisfying payments.
 - a. Union Society spire reconstruction – Coordinating with Mr. Moore. Mr. Miller volunteered to assist with this project as he has a construction background.
 - b. Pickleball Court – Ms. Ross stated that she is not sure if Recreation or Town Hall is involved with signing documents as it may require a town employee. Discussion ensued regarding the formal process for the approval signature. It is now delayed because Conservation is involved do to the 65 foot setback of the buffer zone. Chair Bentley suggesting to Mr. Miller to contact Fuss and O’Neil. Discussion about noise relating to the pickle ball courts. The volunteer coordinator will be determined.
 - c. Adirondack style shelters (2) at Cole Property – Chair Bentley volunteered to oversee them.
 - d. Avenues of Honor – Chair Bentley stated that the Selectboard would like to be involved. Mr. Badger stated that a development of a Stewardship Committee should be in place and he could be involved. The process involves the Selectboard reaching out for volunteers and then drafting an opt in opt out form. The Selectboard will have to make a request to put them in place as well as accepting donations and maintenance. Mr. Badger said Mr. Fennesey contacted him and felt Chair Bentley should be involved. The coordinator of this project to be determined. Discussion on communication method within the community.
 - e. Outdoor Classroom – Chair Bentley stated it includes a small floating dock, observation platform and a split rail fence. Ms. Cooney volunteered to oversee this project. Mr. Badger stated that he would like to see this accessible adjacent to the house pavilion where the size is 18 x 30.
4. Other issues which might arise – Ms. Cooney inquired about the possibility of a town paper being put together with town funds. The Committee discussed ideas to help report on activity happening in Town and the need for it.
5. Set next meeting and adjourn. The next meeting is scheduled for 7/27/23 at 7 pm. Mr. Miller motioned to adjourn; seconded by Ms. Sordillo. The remaining Committee Members were in agreement. Unanimous.

VOTE: 7 to 0

There being no further business, the meeting adjourned at 8:10 p.m.

Respectfully Submitted by:

Darlene Whittemore

Darlene Whittemore, Secretary